

HOS Report 11/18/20

PPP Loan update

We were given the application for forgiveness documents and portal access. BKDV was pulling the required documents today, and we hope to submit for forgiveness before Thanksgiving. At first glance, it looks like we maintained 90% payroll over the 8 week period. The minimum requirement is 60%.

Covid

The one piece of the Safe Learning Plan that I have been holding onto is the prioritization of in-person learning. Of course, that is within safe limits. To date, we have had 4 positives in the building-no indications of spread from any of them. That means of the 2 classrooms that were quarantined, and the other incidents that didn't include a full class, no adults or children tested positive or developed symptoms during the 14 day incubation period that we were made aware of, and we were proactive in our outreach efforts to monitor each situation.

We have remained in State model option 4-Elementary in hybrid, Erdkinder in distance learning. The staff is prepared to make a change, and we have been expecting a change to full distance at some point.

Mitigation efforts in conjunction with the spacing allowed by the hybrid model appear to be preventing spread within the school. Our 3 positive cases in the school have resulted in zero associated spread onsite to date.

[BMS website dashboard](#)

[Daily Reported Case Tracking doc](#)

[Stay Safe MN 14 day data for K-12 by County](#)

Fundraising plans

Brianna and I have met several times. We are working on a year end giving appeal, and a revised, shorter case statement for the asking process. We are also building a list of members to include/invite to into the Friends of Bluffview committee including a specific parent to chair the group, have met with at least one frequently solicited member of the community for feedback, developing solicitation lists that have 3 separate tiers, and are generating plans to keep this process moving forward into the spring.

Prep time audit

In conjunction with Executive order 20-94 & 20-95 (in the meeting folder), we are auditing teacher prep time, in that the governor has requested additional prep time beyond the normal amount expected. Teachers were sent a survey asking them to accurately identify minutes of instruction time and minutes of prep time during a typical or "normal" 5 day hybrid week (distance for Erd).

Annual Report/Worlds' Best Workforce

This doc is in the consent agenda folder. It is still a work in progress as it is undergoing changes to make it a better document, and to get it closer to aligned with what VOA will require next year. The goals and data are accurate.

I am waiting for an updated template from MDE so that I can submit our required report later this month. The first fillable PDF template they developed was missing several key fillable text boxes.

District Advisory Committee

This is a requirement of the Annual Report/WBWF submission. It will be held tomorrow at 6:30.

DHS "childcare" money

As we are providing "childcare" - the prek is a certified center, we are receiving a check each month we are open from 9/15/20 through 12/15/20 for Fund 2 in the amount of \$3000.

MTSS

Sherry, Shelly, and I are engaging with Spring Grove administration through HVED to complete a Tiered Fidelity Inventory for reading, math, and PBIS. This TFI has many pages of rubrics that quantifies the schools programming, from which we will cooperatively draft action plans for each area. This process will occur each year for the next 5 is the way it is intended to go. In theory, by completing the action plans, the MTSS programming becomes stronger. We shall see.

B&G

Building and Grounds didn't meet this month, but here is an update. We have a large, formed and sealed boulder coming for the Friendship Garden pergola. It will be placed like a table between the benches. Biesanz is donating it thanks to Susie Koo's work. We just have to pay for the shipping. Also, the new boiler install is almost complete.

I am still struggling with Summit and the suppression system. We still need to get a nitrogen system installed, but I need the data plates first. They show the capacity and specks of the systems. Unfortunately, our humidifiers are not salvageable and the quote is \$30,000 for new ones. After the boiler install, I don't see us getting that upgrade done this year.

Lastly, Tom's Lock was in today and lubricated all the exterior door hardware, and fixed 3 doors that were malfunctioning. This is important as they tend to tighten up during the winter months. We also have a contractor coming in to fix the gym floor (major shift and crack in the sub floor) in the future-is a matter of timing.