

BLUFFVIEW MONTESSORI SCHOOL
POLICY 215 BOARD MEMBER RESIGNATION/VACANCY

I. PURPOSE

Bluffview Montessori School Bylaws and Minnesota Law dictate the number of members and composition of the Board of Directors.

II. POLICY

In accordance with the Bluffview Montessori School Bylaws and Minnesota law, vacant seats on the Board of Directors will be filled by appointment.

III. BOARD MEMBER RESIGNATION

- A. A Board member may resign by delivering written notice, signed by the Board member, to the Board.
- B. The Board may not refuse to accept a resignation.
- C. If a Board member submits a resignation, whether to be effective immediately or at a future date, a vacancy occurs on the date the resignation is accepted by the Board.

IV. BOARD MEMBER RESIGNATION

- A. A board vacancy occurs when a member:
 - 1. Dies.
 - 2. Resigns.
 - 3. Ceases to be able to fill the role he/she holds on the board (parent member, community member, licensed teacher).
 - 4. Is unable to begin board training within six months of date seated on board.
 - 5. Is unable to serve on the board because of illness or prolonged absence.
- B. When a board vacancy occurs, the position will be filled as follows:
 - 1. Applications to fill the vacancy will be accepted and reviewed.
 - 2. The Board will fill the vacancy by a majority vote of the remaining elected members of the Board at a regularly scheduled or special meeting of the Board.
 - 3. The vacancy will be filled by appointment and put into a resolution, which will be recorded in the minutes of the meeting.

4. The appointed person will serve through June 30, at which time the successor, elected at the annual board election, will fill the position.