

BLUFFVIEW MONTESSORI SCHOOL POLICY 406 STIPENDS

I. PURPOSE

The Board of Directors recognizes that stipends may be paid for certain activities. Stipends are an allowance for additional duties that require preparation and that enhances curriculum. The Board of Directors believes that any stipends need to be fair, reasonable, consistent, and non-discriminatory.

II. GENERAL STATEMENT OF POLICY

The Board of Directors has established the following guidelines for the payment of stipends:

1. All activities that qualify for a stipend must be a part of a planned program that has been approved by the Bluffview Montessori School Board of Directors.
2. When the BOD approves the activity, they will assign a stipend from the Stipend Payment Schedule (below) or designate the stipend if the activity is not on the schedule.
3. Only employees of Bluffview Montessori School are eligible for stipends.
4. For student-based activities, the proposed activity to be considered for stipend must include at least 10 students.
5. If two staff members work on a project, the stipend is per activity (split among participants). This does not apply to overnight field trips.
6. After-school clubs must be at least 4 weeks, holding at least 1 meeting per week, of a minimum of 30 minutes. Stipend is per 4-week session.
7. All stipends will be paid through payroll.

III. STIPEND PAYMENT SCHEDULE

ACTIVITY	STIPEND	FREQUENCY	START/STOP
PLAY	\$150	Per production	First rehearsal/last production.
OVERNIGHT FIELD TRIPS	\$100	Per night	Overnight trips only
AFTER SCHOOL CLUBS	\$30	Per session	Must be at least 4 weeks/4 meetings
AFTER SCHOOL CARE	\$30	Per day	As needed