



Bluffview Montessori

Bluffview Montessori Board of Directors Meeting
November 21, 2024
6:30 PM

Vision:

Empowered learners unfolding their full potential as whole and unique persons in a global community.

Mission:

Bluffview Montessori School empowers self-directed learning through a materials-based Montessori curriculum that encourages independence and natural curiosity. Bluffview cultivates learners' deep respect for self, community, and a peaceful environment while nourishing the intrinsic desire for academic, civic, and personal fulfillment.

School Board Procedures; Rules of Order Policy 203.1

Call to order: Director Booth called the meeting to order at _6:33_ PM on _11/21/24_____.

I. Roll Call Attendance (Secretary)

Board Members Present or Absent:

Name	July	August	September	October	November	December	January	February	March	April	May	June
Meghan Booth	Y	Y	Y	Y	Y							
Anna Aarre	Y	Y	Y	Y	Y							
Shelly Merchlewitz	Y	Y	Y	Y	Y							
Jessica McIlrath	Y	Y	Y	Y	Y							
Marcy Faircloth	Y	Y	Arrived 6:36, joined at item VI	N, planned	Y							
Kim Bell	Y	-	Y	Y	Y							
Stephanie S. Dunn	-	Y	Y	Y	Y							
Henry Schantzen	Y	Y	Y	Y	Y							

Guests and Community Members Present:

Name	Relationship to Bluffview

II. Declaration of Conflicts of Interest

None indicated

III. Approval of Agenda as per Policy 203.5

Action Item: Approval of this Board Meeting Agenda:

Motion:

Made by: Shelley Merchlewicz Seconded by: Kim Bell

Discussion notes: none

Vote: passed Yea: unanimous Nay: Abstain:

Decision notes: none

IV. Approval of previous months Minutes as per Policy 204

Action Item: Approval of Board Minutes from previous meeting:

Motion:

Made by: Anna Aarre Seconded by: Shelley Merchlewicz

Discussion notes: none

Vote: passed Yea: 6 Nay: Abstain: Marcy Faircloth

Decision notes: none

Old Business

V. Policy 516- tabled last to give time to compare to current practices

Action Item: Approve policy.

Motion: made to table until next meeting when Meghan Booth will have proposed language

Made by: Shelly Merchlewicz Seconded by: Stephanie Dunn

Discussion notes: Meghan Booth presented a similar policy from a different school, which indicated parent note allows self administration of OTC medications, <5th grade requires the med is kept in nurses office and not on the student's person. Other processes proposed for BMS included keeping parent supplied and approved OTC medications in nurses office, requiring oversight for use. Meghan Booth discussed Erdkinder immersion policy on OTC med policy.

Consensus was that parent approval should suffice for OTC meds, physician note not necessary.

Vote: Passed Yea: unanimous Nay: 0 Abstain:

Decision notes: None.

New Business

VI. Open Forum/Public Comment as per Policy 206

A. Speaker name and comment summary:

1. n/a

VII. Consent Agenda as per Policy 203.6

A. Administration Report(s)/ HOS report

1. Erdkinder considering candidate for ELA teacher due to departure of classroom assistant

B. Committee Reports

1. Minor corrections made to EBS report

C. Other/General information docs

1. Fire Marshal's report reviewed

Action Item: Review and approve the consent agenda.

Motion:

Made by: Stephanie Dunn

Seconded by: Marcy Faircloth

Discussion notes: none Vote: Passed Yea: unanimous Nay: 0 Abstain:

Decision notes: none.

VIII. Financial Reports

A. Financial Report and Supplemental Report Review: October 2024

Action Item: Review and approve the monthly financial and supplemental reports.

Motion:

Made by: Shelly Merchlewicz

Seconded by: Anna Aarre

Discussion notes: ADM 210, projected budget surplus of \$1,900; cash flow >\$1,000,000 checks in sequence with no gaps.

Vote: passed Yea: unanimous Nay: 0 Abstain: 0

Decision notes: None.

**on financial matters, if vote is not unanimous it must be recorded as a roll call vote.*

IX. Board Training (annual cycle of review)- information only

A. Legal Topic Review: Independent Contractors vs Employees

B. Montessori Philosophy: Freedom and Discipline

C. Academic Data: Phonemic Awareness screening data, relative to the first 3 CORE modules.

X. Announcements/Additional Business

A. HOS requests kitchen system input from executive board members (3)

XI. Adjournment

Motion: Move to adjourn the meeting at _7:29_ PM

Made by: Shelly Merchlewicz Seconded by: Meghan Booth

Discussion notes: none

Vote: Passed Yea: unanimous Nay: 0 Abstain: 0

Decision notes: None.