



# Bluffview Montessori

## Bluffview Montessori Board of Directors Meeting January 16, 2025 6:30 PM

### **Vision:**

Empowered learners unfolding their full potential as whole and unique persons in a global community.

### **Mission:**

Bluffview Montessori School empowers self-directed learning through a materials-based Montessori curriculum that encourages independence and natural curiosity. Bluffview cultivates learners' deep respect for self, community, and a peaceful environment while nourishing the intrinsic desire for academic, civic, and personal fulfillment.

### **School Board Procedures; Rules of Order Policy 203.1**

**Call to order:** Director Booth called the meeting to order at \_6:35\_ PM on \_1/16/25\_\_\_\_\_.

### **I. Roll Call Attendance (Secretary)**

Board Members Present or Absent:

Name	July	August	September	October	November	December	January	February	March	April	May	June
Meghan Booth	Y	Y	Y	Y	Y	Y	Y					
Anna Aarre	Y	Y	Y	Y	Y	Y	Y					
Shelly Merchlewitz	Y	Y	Y	Y	Y	Y	Y					
Jessica McIlrath	Y	Y	Y	Y	Y	Y	Y					
Marcy Faircloth	Y	Y	Arrived 6:36, joined at item VI	N, planned	Y	N, planned	Y					
Kim Bell	Y	-	Y	Y	Y	Y	Y					
Stephanie S. Dunn	-	Y	Y	Y	Y	N, planned	Y					
Henry Schantzen	Y	Y	Y	Y	Y	Y	Y					

**Guests and Community Members Present: N/A**

Name	Relationship to Bluffview

**II. Declaration of Conflicts of Interest**

None indicated

**III. Approval of Agenda as per Policy 203.5**

**Action Item:** Approval of this Board Meeting Agenda:

**Motion:**

Made by: Marcy Faircloth

Seconded by: Shelly Merchlewitz

Discussion notes: none

Vote: passes Yea: unanimous Nay: 0

Abstain: 0

Decision notes: none

**IV. Approval of previous months Minutes as per Policy 204**

**Action Item:** Approval of Board Minutes from previous meeting:

**Motion:**

Made by: Anna Aarre

Seconded by: Shelly Merchlewitz

Discussion notes:

Vote: passed Yea: unanimous Nay: 0 Abstain: Marcy Faircloth , Stephanie Dunn

Decision notes: none

**Old Business**

**New Business**

**V. Open Forum/Public Comment as per Policy 206**

A. Speaker name and comment summary:

1. n/a

**VI. Consent Agenda as per Policy 203.6**

A. Administration Report(s)

B. Committee Reports

C. Other/General information docs

**Action Item:** Review and approve the consent agenda.

**Motion:**

Made by: Shelly Merchlewitz      Seconded by: Kim Bell

Discussion notes: clarifications requested/ received on which entrance to use at mall for emergency evacuation plan (still front restaurant door), multi-factor authentication for school accounts, and new paraprofessional training requirements

Vote: passed    Yea: unanimous    Nay: 0 Abstain: 0

Decision notes: none

**VII. Financial Reports**

A. Financial Report and Supplemental Report Review: December 2024

**Action Item:** Review and approve the monthly financial and supplemental reports.

**Motion:**

Made by: Kim Bell      Seconded by: Shelly Merchlewitz

Discussion notes: upcoming expenses may include water heater, water softener; check register incorrect in executive summary- correct sequence is 6933-6936; cash flow: \$1,126,530.00; average daily membership 210.

Vote: passed    Yea: unanimous    Nay: 0    Abstain: 0

Decision notes: None.

*\*on financial matters, if vote is not unanimous it must be recorded as a roll call vote.*

**VIII. Board Training (annual cycle of review)- information only**

A. Legal Topic Review: VOA Authorizing Program Manual

B. Montessori Philosophy: Preparation of the Adult

C. Academic Data: North Star Academic Achievement and Progress Reporting

1. Go to: [MDE website](#)

a) Under “Data Center” drop down menu select “Minnesota Report Card”

b) Left side menu-under “How Well are Students Doing?”

(1) Select “Are Students Mastering Standards?”

(2) Two “North Star” links appear

c) Middle of screen under “My School”

(1) Enter “Bluffview Montessori”

(2) We will discuss the North Star data listed here.

**IX. Amended VOA Contract**

**Action Item:** Approve amended contract, board members sign “compliance agreement”

**Motion:**

Made by: Kim Bell      Seconded by: Stephanie Dunn

Discussion notes:    Vote: passed      Yea: unanimous      Nay: 0    Abstain: 0

Decision notes: None.

**X. Policy 522: Title IX Non Discrimination Policy, Grievance Procedure, and Process**

**Action Item:** Second Read/Approval of 522

**Motion:**

Made by: Shelly Merchlewitz                      Seconded by: Anna Aarre

Discussion notes: minor formatting errors noted    Vote: passed    Yea: unanimous                      Nay: 0

Abstain: 0

Decision notes: None.

**XI.    Policy Updates:** 201, 210.1, 212, 301, 416, 425, 426, 507, 513, 601, 603, 616, 619

**Action Item:** Single Read approvals

**Motion:**

Made by: Shelly Merchlewitz                      Seconded by: Stephanie Dunn

Discussion notes:                      Vote: passed                      Yea: unanimous                      Nay: 0    Abstain: 0

Decision notes: None.

**XII.    Announcements/Additional Business**

**A.**

**XIII.    Adjournment**

**Motion:** Move to adjourn the meeting at 7:55\_\_ PM.

Made by: SM    Seconded by: KB

Discussion notes: none

Vote: passed    Yea: unanimous    Nay: 0    Abstain: 0

Decision notes: none