

1. Call to Order 7:01 PM by Meghan Booth
 - a. Board members present: Anna Aarre, Shelly Merchlewitz , Stephanie Dunn , Meghan Booth, Jessica McIlrath
 - b. Board members absent: none
 - c. Non board members present: Henry Schantzen
2. Review and approve agenda
 - a. Motion: Shelley Merchlewitz, 2nd Anna Aarre
 - b. Vote: passed Yes: unanimous No: none
3. Review and approve May 23, 2024, Annual Meeting Minutes
 - a. Motion: Shelly Merchlewitz 2nd: Meghan Booth,
 - b. Vote: passed Yes: 4 No: 0 abstain Kim Bell, Stephanie Dunn, Anna Aarre
 - c. Decision notes: none
4. Annual Reports:
 - a. Head of School: Henry Schantzen
 - i. finished year two of a three year MnMTSS Grant
 - ii. Working through Non-Exclusionary Discipline Grant, a second grant for the 24-25 school year
 - iii. Completed 2 year grant to develop arts curriculum with a Perpich grant
 - iv. Phase one of professional development completed for READ act
 1. Bluffview teachers participated in and passed CORE
 - v. An additional mandatory screener for dyslexia is being implemented
 - vi. Charter school procurement law was changed to require bidding process for any purchase over 25K
 - vii. Governor's budget initially included cuts to SpED funding and building lease aid, this was taken out of final budget but cuts to library and to compensatory funding will impact
 - viii. State of MN will face 5-6 BN budget deficit in next 5-6 yrs which may impact BMS funding in next few years, we have an endowment and 30-32% fund balance that will help insulate BMS financially
 - b. Treasurer: Shelly Merchlewitz
 - i. Clean audit for FY 24, Projected fund balance 32%, Enrollment decline and some unexpected repairs did impact finances
 - c. Governance: Henry Schantzen

- i. Marcy Faircloth resigned 5/15/25 so board will be looking for new community member, who must have no connection to BMS
- d. Human Resources: Renee Knutson, presented by HOS
 - i. Committee engages in Policy review, handbook updates, to maintain alignment with state law
 - ii. ESST was implemented, few real changes as BMS policy was already similar
 - iii. Staffing always a challenge. 4 applicants for PE, E2C teacher hired
- e. Building and Grounds: Henry Schantzen
 - i. Charter schools not legally able to own their buildings, school leases from its own building corporation; restrictions on building use and upgrade/ remodels due to lease status, as well as were discussed
 - ii. Upgrade to lighting and enrollment in solar garden have resulted in savings
 - iii. New gate and sidewalks were installed to allow new bus flow
 - iv. New roof will have to be installed on part of the school this summer at estimated cost of \$150,000; we have been planning for this and have finances available to cover this expense
 - v. Walk in cooler will need to be replaced as well, no definite plans for this yet
- f. MNMTSS: Overview and Committee reports
 - i. Tiered system of support, handbook and processes being developed
 - Tier 1: everyone- circles, counseling; Tier 2: more support- teacher, small group; Tier 3: more precise intervention needed, 1-2 students
 - 1. Social-emotional committee: revising PBIS (incentive based) behavior management program, bought new virtue books, ongoing staff training, tracking SAEBRs data, child referral form has been updated
 - 2. Assessment and Data committee: looked at trends in testing data, reviewing MCAs, Fastbridge results, to determine areas of need for increased instruction and how to collect data on interventions
 - 3. Academic practices: updated new teacher mentoring program; considering how to address writing skills (especially regarding cursive)- this has been identified as an area of need for increased skill development, considering digital record keeping strategies to share data

across grade levels; READ Act training first level done- awaiting state guidance on next steps; Reviewed teacher engagement in professional development activities/ all staff Catalyst behavior management training, New media arts standards are being implemented

4. Family/ community engagement: revamped as part of MntSS work;
Working and Wellness program was offered, with minimal attendance

g. Authorizer Scorecard: Volunteers of America

- i. BMS is in 4th full year with this authorizer; areas of evaluation are reviewed-
BMS is on track to meet all requirements for contract renewal
- ii. BMS consistently scores high ratings in all areas of the scorecard and routinely earns awards for outstanding performance

5. Announcement and introduction of elected Board of Directors members

- a. Effective 5/11/25 a community board member seat is open
- b. 2024 Board member training dates were corrected in last year's minutes

6. Open Forum

- a. Parent requested clarification on ESST law regarding employee entitlement to 12 weeks paid leave for individual and additional 12 weeks for family member to a total of 20 weeks total in a year per individual; HOS reviewed other employment benefit/ tax requirements representing financial burden to the school
- b. Parent asked when parent survey results would be shared, advised this will occur at a monthly board meeting; board meeting calendar and procedures were reviewed

7. Adjourn 7:47 PM

- a. Motion: Shelly Merchlewitz 2nd: Anna Aarre
 - i. Vote: passed Yes: unanimous No: none
 - ii. Decision notes: none