



July 26, 2021

Mr. Henry Schantzen, Head of School
School Board Members
1321 Gilmore Avenue
Bluffview Montessori School
Wionna, Minnesota 55987

Mr. Schantzen and Members of the School Board:

The Bluffview Montessori Policy Audit has been completed. The policies, an audit report, and supporting documents are attached in the accompanying email. Thank you for the opportunity to work on this project for your school district.

The audit report suggests a strategy your school district may use to make your Policy Manual complete and current. It also provides detailed explanation of each type of supporting document.

I'm grateful to Maria Lonis, Associate Director of Management Services at MSBA, for all the time and effort she put into this project. I am available to answer questions you or the school board members may have about the policy audit or MSBA Policy Services in general. Please don't hesitate to contact me.

Enc.

Best regards,

A handwritten signature in blue ink, appearing to read 'Terry Morrow'.

Terry Morrow
Director of Legal and Policy Services