

## **Bluffview Montessori Board of Directors Meeting Minutes- Jan. 20 2022**

BMS Board Members Present- Shelly Merchlewitz, Ann-Marie Dunbar , Katie Kinneberg, Meghan Booth, Mariah White, Crystal Hegge

Board Member Absent - Dan Kirk

Non-board Members Present- Henry Schantzen, Sherry Lohmeyer

1- Meeting was called to order at 6:40 pm

2- Approve Agenda -

Moved - Crystal, 2nd - Ann Marie, approved unanimously

3- Approve Minutes

Moved as amended - Ann-Marie, 2nd - Shelly, approved unanimously

### **Old Business**

4 - Policy 520

Tabled for further review

### **New Business**

5 - Open Forum

### **Old Business**

6- November Financials

Revenue is still ahead of expenditures, BMS is trying to spend down so expect to start seeing more spending in the coming months. Everything else is in order and as expected.

Still working on endowment and reaching the required money for the \$100,000 yearly match donation.

Move to approve Crystal, seconded by Mariah, unanimous approval

7- Audit

Clean Audit,

We will be approving this separately from Consent agenda as requested by VOA

Moved to approve Shelly, Second Mariah, unanimous approval

8- Consent Agenda

See documents in board folder -- [AHOS](#) report, [HOS](#) report

AHOS -- Intent to returns are coming in, enough K applications for a lottery, Student groups are running and successful -- Young Reporters have first article published, working on LGBTQ+ student group, Will be starting MNMTSS audit for interventions

HOS --

Discussion regarding add additional 40 hours PLT prorated by FTE for all staff to , these hours will be treated as all other PLT in BMS policy

Shelly moves approve adding additional 40 hours PLT prorated by FTE for all staff, second Crystal, unanimous approval

Discussion regarding quarantine procedures of student and staff that according MDH guidelines do not need to quarantine when positive COVID cases are present in the home, no change in policy at this time. Students and staff that are up to date on vaccinations do not have to quarantine.

Discussion regarding metrics for quarantines of classroom, no change at this time, decision lies with Covid Response Team

Moves to approve -- Crystal, Second -- Ann-Marie, unanimous approval

9- Policy Audit Process: 503, 515, 529, 533, 601, 603, 609, 721, 903, WAPS 709

Policy 503 --

Potential additions to Excused --

- Religious observation under
- Mental Health, Would 3 or more only be excused with a medical confirmation like regular illness?
- Absences related to extra curricular activities that are not school sponsored

B.4.b -- cannot add "middle school students" because truancy does not address tardiness over age 12.

B.4.c add table for 5 and 7 tardies in a month for middle school students

Crystal Motion to send policy 503 back to HR committee for review, Ann Marie second, unanimous approval.

529 -- Discussion around whether teachers need to be notified in writing of the violent behavior.

533 -- Question regarding appointment of wellness coordinator

721 -- Question regarding how staff would report conflicts of interest if necessary, most grants check for conflicts of interest in the application process.

Ann Marie: Motion to approve 515, 529, 533, 601, 603, 609, 721, 903, second Mariah, unanimous approval

Crystal: Motion to approve WAPS 709 transportation policy, second Shelly, unanimous approval

10 - Policy Audit Process: 202, 204, 205, 210.1, 404, 405, 407, 420, 424

Be sure to read through for the final review in February.

11- Annual Cycle of Review: VOA submission calendar

Montessori Philosophy: Significance of Childhood

12 - Additional New Business

13- Adjourn 8:41