

Bluffview Montessori Board of Directors Meeting Minutes- Oct. 28, 2021

BMS Board Members Present- Shelly Merchlewitz, Ann-Marie Dunbar , Katie Kinneberg, Meghan Booth, Mariah White, Dan Kirk

Board Member Absent - Crystal Hegge

Non-board Members Present- Henry Schantzen, Sherry Lohmeyer

1- Meeting was called to order at 6:35 PM.

2- Approve Agenda -

Moved - Shelly, 2nd - Mariah, approved unanimously

3- Approve Minutes

Moved - Ann-Marie, 2nd - Shelly, approved unanimously

Old Business

4 - By Laws -- Needs to be updated to current template, will be seen at next meeting

Discussion on how the current back to school plan is working since the beginning of school year.

New Business

5- Open Forum

6- August Financials --

Cash flow is in good standing, ADM is now listed as needed for VOA, tuition reimbursement has been fixed. The Montessori Training line is a bit over budget, but tuition assistance is lower than previous years and should balance out. Fund 2/4 revenues are behind expenditures as usual for these funds. Declined stabilization grant since we are not in need per Sept. financials and other sources such as PPE loan and Fund balance.

Move to approve financial statements for Sept. 30th 2021- Ann-Marie , Second - Dan

7- Consent Agenda

See documents in board folder -- [AHOS](#) report, [HOS](#) report

Moves to approve -- Dan, Second -- Shelly, unanimous approval

8-MCA (spring 21') and fall Fastbridge results --

MCA -- in comparison to state and other local area schools Bluffview did quite well. With COVID all school lost ground, but Bluffview performed better than both the state and local area schools. The only area of concern is 5th grade science.

FASTBRIDGE -- 2nd grade reading is the largest area of concern. Unsurprising based on their KG and 1st grade COVID years. Using ESSERIII money (\$177,000) to help add in support services for students who are showing need.

9 - [Annual Report/World's Best Workforce](#) -- goals are focused on reaching pre-pandemic proficiency in over the next 2 years

Move to approve as amended Ann-Marie, Second - Shelly, unanimous approval

10- Policy Audit Process: 102, 214, 401, 402

Move to approve Policies 102, 214, 401, 402 - Shelly, Second - Ann-Marie, unanimous approval

11- Policy Audit Process: 406, 412, 417, 418, 419, 426, 427, 501, 502, 506, 521, 722, 806,
First Read -- to approve at November meeting

12- Job Descriptions: Recovery Plan Tutor, Coordinator

Move to approve Ann-Marie, Second - Mariah, unanimous approval

13 - Annual Cycle of Review: Drug and Alcohol Testing, Work of the Child

14 - Additional new business

- FIN 169 -- new funding stream
- Vaccination -- Nov. 12th: 3pm-830pm, on site for boosters and kids 5-11 yo.
- Parent provided additional information, and requested it be shared to the board regarding masks are recommended and not required. Henry had it reviewed and responded to the parent and is available for review.

Adjourned at 8:37