

## **Bluffview Montessori Board of Directors Meeting Minutes- November 16, 2023**

**BMS Board Members Present-**, Mariah White, Meghan Booth, Marcy Faircloth, Crystal Hegge, Shelly Merchelwitz, Henry Schantzen

**Board Member Absent** - Anna Aarre, Jessica McIlrath,

**Non Board Members Present** - Travis Berends, Kim Bell

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### **1- Meeting was called to order at 6:06 pm**

### **2- Approve Agenda -**

Moved - Marcy Faircloth      2nd - Meghan Booth

Note: items 5 and 6 may be skipped and returned to when Travis Berends is available via zoom.  
approved unanimously

### **3 - Approve minutes from 10/25/23**

Move to approve - Shelly Merchelwitz, Second - Mariah White

Abstain - Meghan Booth, Marcy Faircloth, Crystal Hegge

approved unanimously

### **Old Business**

### **New Business**

### **4 - Open Forum**

### **5 - October FY24 Financial and Supplemental Reports**

- Average Daily Membership (ADM) Overview –
  - Original Budget: 212
  - Working Budget: 215
  - Current ADM: 214
- The school's original budgeted deficit for the year is \$117,372 a projected cumulative fund balance of \$972,659 or 30.1% of expenditures at fiscal year-end.
- The school's working budgeted deficit for the year is \$77,767 a projected cumulative fund balance of \$1,219,265 or 34.9% of expenditures at fiscal year-end.
- Projected Days Cash on Hand for the projected fiscal year-end is 134 days. Above 30 days meets minimum bond covenants.
- Balance of the BMS Building Corporation capital improvement fund for the year is \$102,753.

- Projected Debt Service Coverage Ratio at fiscal year-end is 1.30. Above 1.10x or 1.0x with 90 days cash on hand meets minimum bond covenants

Move to approve -- Shelly Merchelwitz, Second – Crystal Hegge  
Unanimously approved

## **6- Annual Cycle of Review: School Board Financial Training (Creative Planning)**

Board received Finance training presented by Travis Berends from Creative Planning (formally BKDV)

## **7 - Consent Agenda**

[HOS](#)

[AHOS](#)

Discussion around uses for ESSER. Crystal wanted to acknowledge the personally the benefit of Restorative Practices, she is seeing outside of school with her students.

Motion to approve consent agenda - Crystal Hegge Second - Marcy Faircloth  
Unanimously approved

## **8 - Policies: 424, 425, 507, 513, 524, 532, 601, 602, 603, WAPS 709**

Move to change occurrences of “resource officer” to “peace officer” in policy 507 to match other policy language - Meghan Booth, second Crystal Hegge  
Approved unanimously

Move to approve Policies: 424, 425, 513, 524, 532, 601, 602, 603, WAPS 709 - Crystal Hegge, second Shelly Merchelwitz  
approved unanimously

Move to approve policy 507 as amended - Crystal Hegge, second Shelly Merchelwitz  
unanimously approved.

## **9 - Additional new business**

Anna Aarre - need a policy or handbook guideline regarding students that are Kdg- but are in the lottery-repeating pre-k. They will need to apply for the lottery for 1st grade, not automatically entered.

**10 - Adjourn**

Motion to Adjourn: Crystal Hegge 2nd Shelly Merchelwitz  
Unanimously approved

Adjourn at 7:35 pm