

Bluffview Montessori Board of Directors Meeting Minutes- December 18, 2019

BMS Board Members Present- Molly Leifeld, Erich Lippman, Shelly Merchlewitz, Meghan Booth, Karen Sullivan, and Henry Schantzen

Board Members Absent: Ann-Marie Dunbar, Katie Kinneberg

1- Meeting was called to order at 6:32 PM.

2- Molly motioned and Shelly seconded to approve the agenda for December 18, 2019.

3- Molly motioned and Shelly seconded to approve the minutes as amended for November 20, 2019.

4- Meghan moved and Shelly seconded to approve Karen Sullivan as community board member. Passed Unanimously.

5- Skipped

6- Policy 406 = antiquated and needs updated. Henry is revising with goal of bringing into alignment with wage law.

7- Open Forum. Crickets.

8- Executive Audit Summary. Audit Report issued Clean audit opinion (best possible for a MN Charter School). School's balance sheet is very strong (p. 18). Very strong ending fund balance. Letters (p. 57 and 59) of compliance show nothing to report for BMS 2019. Good correlation of budget to actual expenditures. No questions for Dennis H.

9- November Financials. Brenda walked us through starting with ending balance (as of 30 November). Highlighted certain line items (revenue changes, deferred revenues, expenditures, etc.). Projected fund balance for June 30 = 28.9%. No questions for Brenda.

10- Consent Agenda. 861 has to apply to MDE to act as an authorizer as if applying for the first time. They are planning to do so by 17 Feb. Fundraising Committee starting soon. Working on PELSB grant and relicensure. Strategic Plan discussion after meeting tonight. Core Values suggestions haven't gotten much response. Leadership Cohort that Henry attended has become an effective networking opportunity. "Radical Candor" session very impressive and potentially useful for staff here.

11- Letter of Employment: Kiara Thompson. From ALC, first job. Meghan moved to approve the letter of employment. Karen seconded.

12- AHOS Update. One internal and one external candidate are the only two applicants at this point.

13- MACS Accountability for Charter Schools. Minnesota is quite strong re: Charter School laws. Discussed raising expectations for board members.

14- Annual Cycle of Review: Personnel records and employment references. Montessori: Social Development of Child/Secret of Childhood.

15- Additional New Business. Crickets.

16- Meeting adjourned at 7:54 PM.