

Bluffview Montessori Board of Directors Meeting Minutes- April 21, 2022

BMS Board Members Present- Shelly Merchlewitz, Katie Kinneberg, Meghan Booth, Crystal Hegge

Board Member Absent - Dan Kirk, Ann-Marie Dunbar, Mariah White

Non-board Members Present- Henry Schantzen

1- Meeting was called to order at 6:37 pm

2- Approve Agenda -

Moved - Crystal, 2nd - Shelly, approved unanimously

3- Approve Minutes from 3.17.22

Moved as amended - Crystal, 2nd - Shelly, approved unanimously

4- Open Forum

Old Business

New Business

5- March Financials

February financials were not approved at the March meeting. The Finance Committee has received and reviewed the responses to those questions from BKDV and everything is in order and no major revisions were made.

Moved -Crystal Second - Shelly, unanimous approval

6- Proposed FY 23 Bluffview Budget Initial Review

Projected Fund Balance at 30% and Coverage Ratio 1.15 (always want it above 1).

Discussion around raises for teachers and support staff moving forward. Discussion on providing paras and assistants a higher salary increase than salaried employees to help maintain educational professionals, proposed 3% for licensed staff and 7.5% for hourly.

The board has requested that Henry will bring a mock up of this proposal to the May meeting for final approval.

7 - Consent Agenda

See documents in board folder -- [AHOS](#) report, [HOS](#) report

Moved -- Meghan, Second -- Crystal, unanimous approval

8-Covid Coordinator Stipend

Motion to approve Covid Coordinator Stipend -- Crystal, Second -- Shelly, unanimous approval

9- Policy Audit Process: 707 (WAPS), 416, 614, 619, 702, 703, 705, 706, 801, 802, 805

Moved to approve 707 (WAPS), 416, 614, 619, 702, 703, 705, 706, 801, 802, 805 - Crystal, 2nd - Shelly, approved unanimously

10 - Policy Audit Process: 101.0, 103, 104, 203, 203.1, 203.2, 203.5, 203.6, 612.1

Board members should review and come prepared to discuss and vote during May meeting

Short discussion on updating dress code policy, it should not be a board policy and will be addressed when current policy review is complete.

11- Annual Cycle of Review:

Board Member Self Evals

Montessori -- Cosmic Plan

12 - Discuss report responsibilities for Annual Meeting 5/12/22

Please have reports ready by May 1st

Cookie/dessert bar!?

13 - Additional new business

14 - Adjourn

Motion Crystal, Second Meghan, unanimous approval

Adjourn at 8:21pm