

Bluffview Montessori Board of Directors Meeting Minutes - May 16th, 2024

BMS Board Members Present-, Mariah White, Shelly Merchlewitz, Henry Schantzen, Anna Aarre, Crystal Hegge, Marcy Faircloth, Jessica McIlrath, Meghan Booth

Board Member Absent -

Non Board Members Present -

1- Meeting was called to order at 7:02

2- Approve Agenda -

Moved - Anna Aarre 2nd - Marcy Faircloth

Unanimously Approved

3 - Approve minutes from 4/18/24

Move to approve as amended - Anna Aarre Second - Crystal Hegge

Abstain - Meghan Booth

Old Business

New Business

4 - Open Forum

5 - VOA Observation Discussion

Suggestion that we will adopt

- Make public sign in more visible
- Formalize with name cards, and roll call
- Call for conflicts of interest

6- April FY24 Financial and Supplemental Reports

- State special ed is showing 361.4%, mistake on working budget, Henry will follow up Creative Planning
- ADMs 209, but we think it is 211, will check this as well

Motion to approve: Shelly Merchlewitz Second: Crystal Hegge

Unanimously approved

7-Consent Agenda

[HOS](#)

[AHOS](#)

Motion to approve: Shelly Merchlewitz Second: Jessica McIlrath
Unanimously Approved

8 - Annual Cycle of Review: ESST, Wage Theft

Discussion around subs qualifying for PLT and hourly employees able to collect unemployment during breaks

9 - Transportation Agreement for September, 2024

Discussion around where funding for this comes from: Endowment Fund will be extended an additional year and this can

Motioned - Shelly Merchlewitz second - Crystal Hegge
Unanimously Approved

10 - Alternate BMS FY25 Calendar Draft

Discussion around where added workshop day should be added. No changes.

Motion to approve the - Marcy Faircloth Second - Crystal Hegge
Unanimously Approved

11- Survey Results (Family and Staff)

Parent Survey - Discussion around needs of high achieving students not as supported, the board feels this would be the best place to focus efforts.

Staff Survey - Discussion around behavior needs and data-tracking needed to get support. Discussion around better use of data and access to data for teachers to help support students. Acknowledgment that the largest concern from staff is related to pay, which we are always working to improve.

12 - HOS Evaluation plan

Surveys will be sent, be sure to complete them

13 - Initial Perpich CAPP Strategic Plan read

Please read before next meeting

14 - Additional New Business

- Proof read annual meeting document
- Pay scale equity about floating sub position, discussion around rewriting job description

- Enrollment down in Erdkinder and may need to adjust FTE on the Erdkinder team

15 - Adjourn

Motion to Adjourn: Crystal Hegge 2nd: Anna Aarre

Unanimously approved

Adjourn at 8:46pm