

Bluffview Montessori Board of Directors Meeting Minutes- June 19, 2019

BMS Board Members Present- Erich Lippman, Katie Kinneberg, Emily Schultz, Kelly Dicke, Molly Leifeld, and Henry Schantzen

Board Members Absent: Ann-Marie Dunbar

Others in attendance: Lori Cloutier

1- Meeting was called to order at 6:00pm.

2- Emily motioned, and Kelly seconded to approve agenda for June 19, 2019. The vote was unanimous.

3- Emily motioned, and Kelly seconded to approve board minutes from May 22, 2019. The vote was unanimous.

4- Policy 712

- Moved to next month

5- Open Forum

6- April Financials

- Extra funds in contracted services
- Extra \$10,000 above budget
- Travel conferences and training is above
- Website will cost \$6,300
- CH revenues higher than expenditures
- Food Service is almost balanced
- Figuring out what tuition services line item is
- Henry will talk with Brenda about leaving certain items, like track and freezer, on financial reports

7- Consent Agenda

-Henry:

- Endowment account is set up
- Case statement will be sent to Winona Creates
- Summit is in the building
- School Safety Grant does not need to be completed until Dec. 2020
- Mindfulness training with E1 and E2 classrooms
- Hiawatha Valley Mental Health program working with Erdkinder students
- Building Manager will start July 1 and Wayne will help
- Job Description for CH format was completed and Lori working on completing the rest

-Lori:

- Reviewed enrollment table on report

-Erich motioned, and Molly seconded to approve the Consent Agenda. The vote was unanimous.

8- Letters of Resignation: Melissa Schute, Kristee Partington, Emily Schultz

-Molly motioned, and Erich seconded to approve Letters of Resignation for Melissa Schute, Kristee Partington, and Emily Schultz. The vote was unanimous. Emily abstained.

9- Letters of Employment: Tina Smith, Kami Putz, Dawn Casady, Andrew Richardson, Susan Webber

-Emily motioned, and Kelly seconded to approve Letters of Employment for Tina Smith, Kami Putz, Dawn Casady, Andrew Richardson, and Susan Webber. The vote was unanimous.

10- Erdkinder Lead Stipend: Meghan Booth

-Kelly motioned, and Emily seconded to approve Erdkinder Lead Stipend for Meghan Booth. The vote was unanimous.

11- Board retreat plans

- Reviewed agenda document

12- Establish "Gomez Montessori School Fund" Committee: Members proposed: HOS, Board Treasurer (both required), AHOS, & Admin Assistant

-Kelly motioned, and Erich seconded to establish "Gomez Montessori School Fund" Committee and members are HOS, Board Treasurer (both required), AHOS, & Admin Assistant. The vote was unanimous.

13- Band/orchestra

- Reviewed letter from Chris and he plans to attend the July BOD meeting to discuss further

14- Schedule next years meetings

- July meeting: Thursday, July 18
- Move scheduling next years meetings until July BOD meeting

15- Annual Cycle of Review: HOS evaluation-to be completed for June meeting-Henry is fine with doing this during Open Session

- Plan to do it on Google forms next year

16- New Business

- Discussion on Y after school care next year

17- Meeting adjourned at 6:54pm