

Bluffview Montessori Board of Directors Meeting Minutes- July 18, 2019

BMS Board Members Present- Ann-Marie Dunbar, Erich Lippman, Katie Kinneberg, Kelly Dicke, Molly Leifeld, and Henry Schantzen

Board Members Absent:

Others in attendance: Lori Cloutier

1- Meeting was called to order at 6:10pm.

2- Katie motioned, and Molly seconded to approve the agenda as amended for July 18, 2019. The vote was unanimous.

- Add approving Anna Schmitz Letter of Employment to 10.5
- Change BOD date from last month's meeting

3- Katie motioned, and Molly seconded to approve board minutes from June 19, 2019. The vote was unanimous.

4- Policy 712

- Moved to next month

5- Open Forum

6- Elect Board Officers

- Katie resigned from the position of Vice Chair
- Erich will serve as Secretary
- Katie will serve as Treasurer
- Molly will serve as Vice Chair

-Kelly motioned, and Ann-Marie seconded to approve Erich to serve as Secretary, Katie to serve as Treasurer and Molly to serve as Vice Chair. The vote was unanimous.

7- Designate third BMS Building Corp member

- Table until we have a full Board

8- Band Orchestra proposal

- Chris reviewed the letter, highlighting the low number of students choosing string instruments; hoping to bring the string players into the band lessons; will reinstate the strings orchestra class if more students choose string instruments in the future
- Chris will email parents of orchestra students and inform them of changes
- Addressed concerns for teaching a more difficult method for playing stringed instruments

-Katie motioned, and Kelly seconded to approve the band/orchestra proposal. The vote was unanimous.

9- June Financials

- Pg. 8 Net revenue is at \$111,587- will track where the money is coming from
- State sent \$26,000 that was owed
- Expenditures was less this year than revenues; Reviewed pg. 6 expenditures
- Pg. 8 Children's House revenues are up
- Fundraising is up \$4,000
- Question/discussion regarding cafeteria plan; Add an end of employment section in Policy 712
- Healthcare discussion: paraprofessional payments and the number of staff; paying the penalty; Discussion on reviewing options once we know our staff makeup

10- Consent Agenda

-Henry:

- Read Well was submitted
- Worked on the Case Study
- Out of Field staffings were all approved
- Dry suppression system is still leaking- maintenance hopefully next week
- Wage Theft Law discussion- reviewed wage statement document; will pass out to staff during in-service week
- Discussion on improvements done during the summer
- Tom's Lock fixed all staff keys
- Discussing with Winona Health to provide a new nurse
- Henry was accepted into the Chamber of Commerce
- Henry will be completing an action research for AMS

10.5 Letters of Employment: Anna Schmit

-Katie motioned, and Molly seconded to approve Letter of Employment for Anna Schmit. The vote was unanimous.

11- Board retreat plans

- Reviewed the retreat agenda

12- Schedule next year's meetings

-Erich motioned, and Kelly seconded to approve next year's Board meeting dates. The vote was unanimous.

13- Discuss potential new Board members

- Ann-Marie will write to Meghan and Chris

14- Annual Cycle of Review: Open Meeting Law, Wage Theft Law, HOS evaluation

- Review Open Meeting Law again when we get new BOD members
- HOS evaluation: Kelly drafted a copy of the evaluation form; BOD members will complete and data will be compiled- Meet at 8:00 before the BOD retreat and then add an agenda item to review with Henry; Henry states the HOS evaluations portions can be an open meeting; BOD members complete survey by 7-24-19 and may email Henry questions individually

15- New Business

16- Meeting adjourned at 7:57pm