

Bluffview Montessori Board of Directors Meeting Minutes-July 22, 2021

BMS Board Members Present- Shelly Merchlewitz, Ann-Marie Dunbar , Katie Kinneberg, Meghan Booth, Crystal Hegge, Mariah White

Non-board Members Present- Henry Schantzen, Sherry Lohmeyer (arrive at 6:42), Roderick Haenke from VOA non-voting

Members Absent- Dan Kirk

1- Meeting was called to order at 6:32 PM.

2- Member introduce themselves including new members Crystall Hegge and Mariah White

3- Katie motioned and Shelly seconded to approve the agenda for July 22, 2021.
Unanimous Approval

4- Katie motioned and Shelly seconded to approve the minutes for June 23, 2021.
Approved
Abstain - Crystal, Mariah

Old Business

- 5 - SY 21-22 Board Meeting Calendar proposal
- August meeting with be the 26th
 - the rest will be the 3rd Thursday of the month at 6:30pm
- 6- Board retreat date and topics
- Suggested to wait to do move board retreat to mid-year

New Business

7- Open Forum - none

8- Executive positions-

Proposed:

New Chair - Katie Kinneberg

New Vice Chair - Ann-Marie Dunbar

New Secretary - Meghan Booth

New Treasurer - Shelly Merchlewitz

Moved by Crystal Hegge, Second Shelly Merchlewitz, Unanimous Approval

9 - Annual approvals: "Approve Henry Schantzen, hschantzen@bluffviewmontessori.org, Head of School, as the Identified Official with Authority (IOWA) on behalf of Bluffview Montessori School (LEA), District 4001-07".

Moved - Katie, Second Meghan
Unanimous Approval

10 - Annual Approvals: Henry Schantzen as 504 Coordinator, Homeless liaison
Moved - Katie, Second Shelly
Unanimous Approval

11 - Annual Approvals: Sherry Lohmeyer as Human Rights Officer
Moved - Crystal, Second Ann-Marie
Unanimous Approval

12 - VOA Roderick Haenke [Governance Training](#)

- Mncharterboard.com -- online training for board members
 - Take course "developing a relationship with you authorizer"
 - Send completion certificate to Henry

13 - June Financials-preliminary year end

- Projected fund balance is 30.3%,
- fund 2 and fund 4 are zeroed out,
- A few items still need to be updated with final numbers before finalized
- Henry will be providing a more detailed report at a future meeting

14 - Consent Agenda

AHOS:

- Preschool numbers continue to increase, enrollment remains steady.
- New teacher staff have all begun Montessori Training, new paras and assistants have strong backgrounds, maintain full time floating sub
- Starting process to start QComp
- Standards Mapping with E2 and science vertical alignment in the future

HOS:

- Hiawatha Valley Mental Health (Erdkinder program)
 - Increase in funding from \$2000 to \$7676
- Lease Aid Approved
- Snow days will stay "traditional" snow days
- Fall expectation - likely masking and other guidelines will need to continue, official guidelines TBD
- All teacher licenses are approved or submitted to MDE, not expecting any issues
- Standards for PE/Art/Science have been adopted, science alignment will begin mid-year

15 - Cooperative Agreement between WAPS/BMS (Athletics)

- Item c - expense only applies to grades 9-12, this will no longer be an additional cost to the school
- Liability insurance is covered
- 2 year agreement
- Moved by Ann-Marie, second by Crystal, unanimous approval

16 - Letters of Resignation: Diana Price
Moved Crystal, seconded by Shelly, unanimous approval

17 - Letters of Employment: Kaitlyn Bennett (E2), Theresa Hoyles (assistant), Cindy Gerdes (assistant),
Laura Kruger (floating sub), Jennifer Boucek (para)
Moved by Meghan, Second by Ann-Marie, unanimously approved

18 - Annual Cycle of Review: Articles of Incorporation, Bylaws, Review Vision & Mission
Montessori Philosophy: Four Planes of Development

19 - Additional new business

20 - Adjourn
Meeting adjourned at 8:12pm