

## **CONSULTING AGREEMENT for Bluffview Montessori School**

This Consulting Agreement ("Agreement"), is made and entered into the xxx day of xxxx, by and between Bluffview Montessori School ("Client") and Laura Eddy ("Consultant").

WHEREAS, Laura Eddy has experience in directing, managing and supervising fundraising programs and capital campaigns;

WHEREAS, Eddy as an independent contractor, desires to render consulting services to the Client for the Montessori,

THEREFORE, in consideration of the promises and mutual covenants contained in this Agreement, Client and Eddy agree as follows:

### **A. CONSULTING SERVICES**

1. Laura Eddy agrees to direct, for and on behalf of the Client a fundraising program in support of a Capital Campaign Assessment.
2. Laura Eddy will provide fundraising consulting services in cooperation with Client, will assess interest with key interviews and a focus group.

### **B. COMMENCEMENT AND DURATION OF CONSULTING SERVICES**

1. Personal consulting services will begin upon signing this contract, and will continue until interviews, focus groups and report has been written. (Estimated time 2-3 months)

### **C. RESPONSIBILITIES OF CLIENT**

1. Client, volunteers and the Board of Directors will support the assessment process to the best of their abilities.
1. The assessment operating budget will include necessary expenses for the completion of the assessment such as clerical assistance, copying materials, office supplies and coordinating

campaign materials. General material expenses and mailings will not exceed \$500.\*

D. COMPENSATION TO AND EXPENSES

1. Compensation. In consideration of the consulting services to be provided by Consultant will include an itemization for hours spent on the assessment process. Consultant is paid \$2500 a day, \$312 an hour. Payment will be remitted within 14 days of receiving the bill.

E. TERMINATION OF AGREEMENT BY CLIENT OR CONSULTANT

1. Client reserves the right to terminate this agreement at any time upon written agreement to Laura Eddy, 830 N. Prairie Island Rd., Winona, Minnesota 55987.

F. TERMINATION OF AGREEMENT BY CRESCENDO

1. Consultant reserves the right to terminate the Agreement upon clear evidence of insufficient support and involvement from the Director and Board of Bluffview Montessori, upon two (2) weeks written notice to Client.

IN WITNESS WHEREOF, Client and Consultant have caused this Agreement to be executed the day and year written at the beginning of this Agreement.

Client  
Bluffview Montessori

Laura Eddy  
Consultant

---

---