

Building and Grounds minutes  
11/19/19

Members present: Henry Schantzen, Andy Richardson, Katie Kinneberg, Chris Dubis, Sandy Borkowski, Meghan Booth, Mariah White

Agenda items:

1. Order 2:40
2. Agenda approved
3. Meghan Booth-third member of the Board: explanation and discussion followed.
4. BMS Building Corp updates:
  - a. WHV completed the reattachment of the fascia, so that complete
  - b. Henry will get a second bid for the boiler work
  - c. Proposal submitted to Jacob at OWA Architecture-will require a formal RFP process once we get that far.
  - d. Old kitchen oven will be placed for auction on a public bidding site for one week
5. Andy-
  - a. The recycling bins have been taken care of and we have the recycling dumpster to replace them.
  - b. WHV has been here a few times to assist in the heating issues. With the changes that have been made to the system over the years created or exposed other issues. We made some adjustments to the overall building to try to eliminate the temperature spikes (too hot or too cold). I have been in contact with them to try to maintain level temperatures.
  - c. The art storage needs to be looked at by Sandy to see what can be removed at this point. (projector, loom, etc.)
  - d. I went through the air filters that we have and need and found multiple boxes of new unused filters that are different sizes than what we use. Wondering what can be done with them?
  - e. I started in the storage area in the boiler room in the east wing. There, I have found a stack of keyboard trays to be mounted onto tables taking up space. Also, wondering what can be done with these as well?
  - f. Also in that storage area, I would like to get some collapsible shelving to organize that space.
  - g. I began to remove the screens down the Erdkinder hallway to see what I can do to help some of them.
  - h. We will take a walk as a Committee with Andy next month to see a few other issues.
6. Open forum-Mariah-is there a way and place that we can set up a space for them to dig? Discussion-where and what effect? Other substrate like pea gravel? Corn?
7. Adjourned 3:00