

Building and Grounds minutes
9/17/19

Members present: Henry Schantzen, Andy Richardson, Katie Kinneberg, Kate O'Grady, Chris Dubis, Mariah White

Agenda items:

1. Order 2:35
2. Agenda approved
3. BMS Building Corp updates:
 - a. Parking lot sinkhole and fire lane sewer area pavement repairs(\$6200), dry suppression system repairs (\$36,000), and office air conditioning unit (\$6200) replacement all paid for by the BMS Building Corporation Long Term Maintenance account. It has approximately \$35,000 remaining in it.
 - b. Tom's Lock made 60 AA (All Access) keys, 10 AO (Admin Offices) after rekeying the office locks. They also installed the handicap openers in the front of the building.
 - c. We also have a preventative maintenance agreement now with Winona Heat and Vent (semi-annual; spring and fall) This fall they cleaned and checked all AC units, discovering that some units in the addition had small fires in them; the wire insulation had melted/burned off due to a malfunctioning part. That issue has been resolved. They also climbed into the big Make up air unit in the Building Manager's office and cleaned it-was long overdue. Repaired the malfunctioning temperature sensor in the art room as well.
 - d. School Safety Grant changes/work plans are on hold until Spring.
 - e. School Board will assign a third member to BMS Building Corp Board once they are back to 7 members.
 - f. Property line on the east side of campus was in question-had it marked with flags-essentially is the Power line poles.
 - g. Building Manager hired is Andrew Richardson-boiler classes starting 9/18/19.
 - h. The owner of Gilmore Ave Car Wash is building a garage on the lower parking lot-he does have a well written easement agreement with the Building Corporation...he stated that it will only be used for personal storage, and that he will make it a point not to haul in and out during our drop off and pick - up times.
4. Building Manager Update:

- a. Drain in Erdkinder bathroom smells foul, 2 leaks in the ceiling-one in Michaela's office, one where Shelby's desk is...he is working to find them, will check the roof vent covers.
5. Discussed that Pergola is on hold, and it is on hold due to a loss in the landscapers personal life. Andy will rope it off so it is closed off.
6. Discussed that the meeting with the garage designer is 9/26/19 at noon. All committee members may attend if able.
7. Reviewed and discussed campus footprint map...will think about plans and make a punch list starting next meeting.
8. Andy-garbage situation-more pick-ups, only twice a month now...recycling is getting overloaded as well.