

**B&G Meeting Tuesday, October 17, 2022**  
**3:45**

Topic	Minutes from meeting
Computer lab, 3:45	Attendees: Henry Schantzen, Meghan Booth, Andy Richardson, Mariah White, Chris Dubis, Casey Johnson Guests-Andy and Chris Masterpole
Review Agenda	
BMS Building Corp business	
Updates	<ul style="list-style-type: none"> <li>• <a href="#">Camera installation</a> for \$18,431 bid is moving forward and work has started. Bulk of work is set for MEA days off this week</li> <li>• Digicom is concurrently working on the new exterior door FOB system along with Tom's Lock</li> <li>• One way visibility film designing will begin next week-will only do the exterior doors for now, the exception being the full bank of windows in the library</li> <li>• Regarding the planned garage and greenhouse builds, do we, meaning Henry, run the RFP and general contractor process or contract that out with OWA? <ul style="list-style-type: none"> <li>◦ <b>Discussion:</b> Have OWA run the RFP process</li> </ul> </li> <li>• Walk in fridge/freezer was having moisture problems. The updates/modifications made last month appear to be working well as it is running well, humidity is down, and the temp is running lower</li> <li>• Signed a preventative maintenance contract again with WHV</li> <li>• Added 3 maple trees to the back yard property-Andy is watering daily for 2 weeks</li> <li>• We are having the City of Winona research our sewer bills-there were several different accounts with 2 separate billings-we are waiting for them to figure out how things are set up on their end as they could not offer us answers in real time.</li> <li>• Issued a follow up request to WAGroup (insurance) to pursue the results of the office flood claim from the burst suppression system pipe</li> </ul>
Building Manager report	<ul style="list-style-type: none"> <li>• Snow removal company is in place-NO salt by them on the running track</li> <li>• East property line buckthorn and other overgrowth removal by volunteers-we need to come up with a next step/plan for that area</li> <li>• Working on getting Habitat to come and take a bunch of larger items that are currently stored in the Erd hallway</li> <li>• Last piece of the new office countertop arrived and will be installed shortly</li> <li>• Found a bad pump for heating the office area. It is currently working and will be replaced by the end of the week.</li> </ul>

Additional business	
<p>Chris and Andy Masterpole</p> <p>Next meeting 11/15 normal time of 2:30</p>	<p>Outside spaces-walkthrough of the campus synopsis:</p> <ul style="list-style-type: none"> <li>• Space between buildings, outside the Erd Science Lab-always will be loud with AC units, more suited for individuals to come work as opposed to an outdoor classroom. Move gardens to SE corner of Erd building</li> <li>• NE corner-remove curb, dig out a space-keep it more natural, boulders, etc.</li> <li>• CH playground-do the pavilion there, move the shed/playhouse. Gable ends facing East/West</li> <li>• Outside Mindy's room-concrete, affix a sail shade to the building</li> <li>• Berm-natural playscape-removing the maples is debatable, but go with only natural elements</li> <li>• Some sort of grass/other plants to fill in the chain link fence to reduce visibility</li> </ul> <p>Adding volleyball space on the east end of music room</p> <p>Change the basketball court blacktop to include proper full/halfcourt shape</p>
Adjourn	