

B&G Meeting Tuesday, December 20, 2022
2:30

Topic	Minutes from meeting
Computer lab, 2:30	Attendees: Henry Schantzen, Sandy Borkowski, Andy Richardson, Mariah White, Casey Johnson
BMS Building Corp business	
Updates	<ul style="list-style-type: none"> • Camera installation is finished and now accessible remotely. • The new exterior door FOB system along with Tom's Lock are operational and have had a few bugs to work out, but nothing significant. <ul style="list-style-type: none"> ◦ <u>All School Safety Grant monies have been reimbursed, and the School Safety Grant is now closed for us as all work has been completed.</u> • Review radon test results-levels low/normal at all test sites. Results have been submitted to the state of MN as required. (IAQ component) Reportable / actionable results are 4.0 or higher. <ul style="list-style-type: none"> ◦ The average radon amount in children's house 3 came back at 0.5 pCi/l. ◦ The average radon amount in ERD kinder came back at 0.5 pCi/l. ◦ The average radon amount in the gym office was 0.6 pCi/l. ◦ The average radon amount in the band room was 0.5 pCi/l. ◦ The average radon amount in the library office was 0.4 pCi/l. • Asbestos: Third Year Assessment" will be conducted by IEA as soon as they can provide a date. This will happen every 3 years, or as needed per a contractor if an issue is discovered/revealed through their work. (IAQ component) \$2200 There was a possibility of an architectural exemption due to the construction date of the building, but none have been found. Scheduled for 1/10/23 • Designs for the doors (vinyl one way visibility film) is underway. Designs will be presented here when ready. May have to wait for installation until July due to budgeting needs. • Our building/maintenance budget is getting close to 100% for the year already, and we may have to discuss pulling money from the long term maintenance fund housed by UMB to cover some of it, like the \$12k+ for the parking lot repairs and resurfacing this summer. We are trying to protect that money for a roof and Air Handler upgrades in 5-8 years. Will discuss more in the spring as the budget plays out.
Action items	<ul style="list-style-type: none"> • <u>Indoor Air Quality Plan:</u> Review this doc and understand the timelines around radon testing, HVAC preventative maintenance and filtration (Winona Heat and Vent p.m. contract), asbestos, and all other elements of the plan. It will be reviewed annually by this group, approved, and submitted to the Board via Committee minutes. <ul style="list-style-type: none"> ◦ Discussion/decision: Move forward to the board

	<p>Follow up: Action or no?</p> <p>Quotes for sound dampening in Erdkinder classroom. 3 options:</p> <ul style="list-style-type: none"> • Midwest Ceilings • Twin City Acoustics • No changes/additions <ul style="list-style-type: none"> ○ Discussion and decision: No action to be taken
Building Manager report	<ul style="list-style-type: none"> • Monthly emergency exit signs have been tested and batteries are working-note here that Andy does this monthly, and keeps a log if anyone is interested. • Working to mount 2 Promethean Boards in 2 of the special education rooms. • WHV did their winter maintenance replacing air filters. • Air handler #2 (classrooms & hallways), went into a freeze alarm, preventing it from doing its job. Reset timers and set points to prevent this issue in future. • Humidifiers are currently fully operational at this time. • Summit came in and found one large and one small leak. Both were in the Erdkinder building. One was the first pipe in between the buildings.
Additional business	
Adjourn 3:	Next meeting 1/17 @ 2:30