

**B&G Meeting Tuesday, January 16, 2024**  
**2:30**

Topic	Minutes from meeting
<b>Bandroom, 2:35</b>	Attendees: Henry Schantzen, Andy Richardson, Mariah White, Chris Dubis, Sandy Borkowski, Meghan Booth, Josh Carlson
<b>Review Agenda</b>	
<b>BMS Building Corp business</b>	
Updates	<ul style="list-style-type: none"> <li>• Kitchen/Walk-in unit updates: During the very cold snap in early Feb, the refrigerated section dipped below freezing. We had Benedicts investigate, and it appears that the box (the actual cooler) insulation is compromised and not functioning as it should. That essentially means the box itself is probably in need of replacement. That may have contributed to the summer breakdown as it was running more than it should have been during that hot snap in July. We will monitor this unit, and it's preventative maintenance schedule.</li> <li>• Planning for gym/art room additions and kitchen expansion-work to be done regarding docs. Our long term maintenance budget that is sheltered with UMB bank through the BMD Building Corp can fund this. As of the January financials, this account was at \$110,000. (remember the goal is to have this ready to pay for a new roof on the original building in about 5 years). This seems to be the time to start this work. We will discuss potential funding routes. Henry met with Jacob from OWA to begin this process today, and he is going to start the initial steps with feasibility drawings/designs. Full construction drawings would be later, more expensive, and done if we find a point where we are close to getting appropriate funding. STRIDE example as cautionary.</li> <li>• <a href="#">Key Electric lighting update proposal</a> This is a great opportunity for savings on utilities. Initially I filled out an application to do this as a loan through Xcel energy. After going through that process, it turns out that we only pay the post-rebate amount (\$29K+) and not the full amount. With that knowledge, we can use the Long Term Maintenance Fund to do this in cash. This is the fund we are building for the roof replacement, and other capital needs to the building. The roof project is still 4 or 5 years away, so we have plenty of time to rebuild the fund to it's current level. With this project we will realize a full savings of approximately \$1020.00/month. It will be a summer project. <b>Formal approval of the plan by BMS Building Corp:: Unanimous Approval</b></li> <li>• The small entrance door (kids door) has been retrofitted with an electronic door strike, and tied into the FOB reader on the big door. This is how it should have been done initially. Now, both are tied to the timed system, and both will lock/unlock together when the FOB reader is triggered.</li> </ul>

<p>Building Manager report</p>	<ul style="list-style-type: none"> <li>• Monthly emergency lighting checks are complete, 2 have been replaced.</li> <li>• Stage light panel and lights were having some issues, flickering, etc. Key electric fixed the panel, Andy replaced bad bulbs, and all should be working properly now.</li> <li>• Broken window from PE in the gym. Will be replaced when it arrives.</li> <li>• WHV replaced a heat circulation pump in the main building, and a motor in one of the air handlers in the rear building.</li> <li>• Seals on the walkin cooler/freezer have been replaced as part of the preventative maintenance schedule.</li> </ul>
<p><b>Additional business</b></p>	
<p>E1A Garden</p> <p>Sandbox?</p> <p>Grass between playground and building for CH</p> <p>Math SmartBoard</p> <p>Next meeting: 5/21/24 (every other month)</p>	<p>Look at funding in main budget to replant with more seasonal blooms, potential reuse from Yardworks scrap? Looking for supply support not labor support.</p> <p>There is not grass growing, idea about creating a more natural play space</p> <p>Remove and replace with equivalent size magnetic whiteboard</p>
<p><b>Adjourn</b></p>	