

B&G Meeting Tuesday, Sept. 20, 2022
2:30

Topic	Minutes from meeting
Computer lab, 2:35	Attendees: Henry Schantzen, Meghan Booth, Andy Richardson, Mariah White, Chris Dubis, Sandy Borkowski, Josh Carlson, Casey Johnson
Review Agenda	
BMS Building Corp business	
Updates	<ul style="list-style-type: none"> • Summer work completed: <ul style="list-style-type: none"> ○ Erdkinder science lab-the fixed seating was removed and the electric and water were capped/disconnected. Mobile seating and tables were added ○ All floors cleaned/washed/waxed ○ Kitchen cleaned (Click Click) ○ Walls in need were painted ○ CH playground wall was replaced and wood chips installed ○ Kitchen wall was repaired to take the weight of the black shelves ○ After an inspection, all sprinkler heads in the original building were replaced-this cost (and the garage) have a “leasehold improvements” line in the budget with \$130,000 in it. That should cover both the sprinkler head replace and the garage build ○ The sewer drain in the driveway that was replaced the previous summer was broken and cracked-was determined that it was a bad batch of concrete-the contractor replaced it without cost to the school ○ One way visibility film was installed on the library door bank of windows, and all 10 classroom doors in the original building. Upon running a lock down drill, it was decided that the low windows flanking those doors should have film applied also • Garage is well underway, and should be completed within one month <ul style="list-style-type: none"> ○ We will need to seed the area around the garage-a bid request was made 9/15 ○ Will also need to collect bids for gutters-a bid request was made 9/15 ○ Goal is to get rid of the storage unit by the end of the first week of October • It was discovered at the very end of July that the walk-in failed-the smell was the indicator, but it had been rotting for over a week in the summer heat. All food in the fridge and freezer were lost. The smell was awful, and corrupted all aspects of the unit. Maintenance had been completed as a fan motor burned out. The unit has been emptied, cleaned, steamed, an ozone machine was used, bleached, seams have been taped. The bleach and tape occurred the first week of school. To help with food service, we brought in a temporary trailer which was hard wired into the eclectic panel, and had a 220 outlet installed outside in the event we would

	<p>ever need it again. Was an easy install as the electrician was already here working on the garage</p> <ul style="list-style-type: none"> ○ Moving forward, we have a semi-annual (fall and spring) preventative maintenance schedule for the walk-in mechanicals \$1300,00) ○ We will install a monitoring program so that an alarm or notice will indicate a shut down to avoid this in the future
Building Manager report	<ul style="list-style-type: none"> ● Monthly task: exit sign batteries were checked-some were replaced. ● Mississippi Welders has worked with us to change their inspection schedule so the anse unit in the kitchen and the fire extinguishers can be inspected on the same visit moving forward. ● A slide has become detached from the playground on the E1 playset. Andy is working on it. We need a custom repair or replacement. ● Full fire marshal inspection next fall ● HVAC preventative maintenance for the fall has taken place ● Backflow preventers may need to be replaced or repaired. There is an option to install a feeder pump for the boilers which would negate the backflow preventers and the need for an inspection. PMG recommended that the feeder pumps be installed. ● 5 year lead testing cycle as required by the State: Andy has the kit to collect the water samples and is planning to do that work on 9/24.
Additional business	
Next meeting: 11/21/23 (every other month)	
Adjourn	2:52