

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA**

FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2019

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WINONA, MINNESOTA
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INTRODUCTORY SECTION

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**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
BOARD OF DIRECTORS AND ADMINISTRATION
YEAR ENDED JUNE 30, 2019**

BOARD OF DIRECTORS

Ann Marie Dunbar	Chairperson
Molly Leifeld	Secretary
Katie Kinneberg	Treasurer
Kelly Dicke	Member
Lauren Lund	Member
Erich Lippman	Member

ADMINISTRATION

Henry Schantzen	Head of School
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FINANCIAL SECTION

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Bluffview Montessori School
Winona, Minnesota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Bluffview Montessori School, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Bluffview Montessori School as of June 30, 2019, and the respective changes in financial position and the respective budgetary comparison for the General Fund, Food Service Fund, and Community Service Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Report on Summarized Prior Year Information

We have previously audited Bluffview Montessori School's 2018 financial statements of the governmental activities and each major fund, and we expressed an unmodified opinion on those audited financial statements in our report dated November 15, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2019, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, TRA Schedule of the School's Proportionate Share of the Net Pension Liability, TRA Schedule of School Contributions, GFRF Schedule of the School's Proportionate Share of the Net Pension Liability, and GFRF Schedule of School Contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Bluffview Montessori School's basic financial statements. The Uniform Financial Accounting and Reporting Standards Compliance Table, as required by the Minnesota Department of Education, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The Uniform Financial Accounting and Reporting Standards Compliance Table is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Uniform Financial Accounting and Reporting Standards Compliance Table is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 15, 2019, on our consideration of Bluffview Montessori School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Bluffview Montessori School's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bluffview Montessori School's internal control over financial reporting and compliance.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Minneapolis, Minnesota
November 15, 2019

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REQUIRED SUPPLEMENTARY INFORMATION

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**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

This section of Bluffview Montessori School's annual financial report presents our discussion and analysis of the School's financial performance during the fiscal year that ended on June 30, 2019. Please read it in conjunction with the School's financial statements, which immediately follow this section. Certain comparative information between the current year (2019) and the prior year (2018) is required to be presented in the MD&A.

FINANCIAL HIGHLIGHTS

Key financial highlights for the 2019 fiscal year include the following:

- § The unassigned fund balance of the General Fund is at 33.1% of annual expenditures, after a fund balance increase of \$107,362, as of June 30, 2019.
- § Overall General Fund revenues were \$2,404,016 as compared to \$2,286,965 of expenditures and other financing uses.
- § Net position of the combined entity increased by \$442,672 from June 30, 2018.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial section of the annual report consists of four parts – Independent Auditors' Report, required supplementary information which includes the management's discussion and analysis (this section), the basic financial statements, and supplementary information. The basic financial statements include two kinds of statements that present different views of the School:

- § The first two statements are *School-wide financial statements* that provide both *short-term* and *long-term* information about the School's *overall* financial status.
- § The remaining statements are *fund financial statements* that focus on *individual parts* of the School, reporting the School's operations in *more detail* than the School-wide statements.
- § The *governmental funds statements* tell how basic services such as regular and special education were financed in the *short term* as well as what remains for future spending.

The financial statements also include *notes* that explain some of the information in the statements and provide more detailed data.

The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

School-Wide Statements

The School-wide statements report information about the School as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes *all* of the School's assets, deferred outflows of resources, liabilities, and deferred inflows of resources. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two School-wide statements report the School's *net position* and how they have changed. Net position – the difference between the School's assets and deferred outflows of resources and liabilities and deferred inflows of resources – is one way to measure the School's financial health or *position*.

- § Over time, increases or decreases in the School's net position is an indicator of whether its financial position is improving or deteriorating, respectively.
- § To assess the overall health of the School you need to consider additional nonfinancial factors such as changes in the School's creditworthiness and the condition of the school building and other facilities.

In the School-wide financial statements the School's activities are shown in one category:

- § *Governmental activities* – All of the School's basic services are included here, such as regular and special education and administration. State aids finance most of these activities.

Fund Financial Statements

The fund financial statements provide more detailed information about the School's *funds* – focusing on its most significant or "major" funds – not the School as a whole. Funds are accounting devices the School uses to keep track of specific sources of funding and spending on particular programs:

- § Some funds are required by state law and by bond covenants.
- § The School may establish other funds to control and manage money for a blended component unit.

The School has the following fund type:

- § *Governmental funds* – All of the School's basic services are included in governmental funds, which generally focus on (1) how *cash and other financial assets* that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed *short-term* view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the School's programs. Because this information does not encompass the additional long-term focus of the School-wide statements, we provide additional information at the bottom of the governmental funds statements to explain the relationship (or differences) between them.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE

Net Position

The School's *combined* net position was \$(2,161,688) on June 30, 2019 (see Table A-1).

**Table A-1
The District's Net Position**

	Governmental Activities as of June 30,		Percentage Change
	2019	2018	
Current and Other Assets	\$ 1,456,159	\$ 1,319,123	10.39 %
Capital Assets	2,667,080	2,835,900	(5.95)
Total Assets	4,123,239	4,155,023	(0.76)
Deferred Outflows of Resources	1,457,960	1,769,847	(17.62)
Current Liabilities	1,573,033	3,425,262	(54.08)
Net Pension Liability	1,207,285	3,080,311	(60.81)
Long-Term Liabilities	3,207,032	1,424,408	125.15
Total Liabilities	5,987,350	7,929,981	(24.50)
Deferred Inflows of Resources	1,755,537	599,249	192.96
Net Position:			
Net Investment in Capital Assets	(1,468,049)	(1,371,602)	(7.03)
Restricted	104,814	90,182	16.22
Unrestricted	(798,453)	(1,322,940)	39.65
Total Net Position	\$ (2,161,688)	\$ (2,604,360)	17.00

The School's financial position is the product of many factors. Total revenues on an entity-wide basis exceeded total expenses by \$422,672. Most of the decrease was in Unrestricted Net Position due to the net effect of change in the School's proportionate share of the net pension liabilities, deferred inflows of resources, and deferred outflows of resources of the unfunded liabilities for the two statewide pension plans in which it participates (TRA and PERA). Therefore, total net position ended the fiscal year at \$(2,161,688).

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)

Changes in Net Position

The School's total revenues were \$2,636,108 for the year ended June 30, 2019 (see Table A-2). State formula aid accounted for 58.7% of total revenue for the year. Approximately 3% came from other general revenues combined with investment earnings. The remaining 38.3% came from program revenues.

**Table A-2
Change in Net Position**

	Governmental Activities for the Fiscal Year Ended June 30,		Percentage Change
	2019	2018	
Revenues			
<u>Program Revenues</u>			
Charges for Services	\$ 267,303	\$ 264,647	1.00 %
Operating Grants and Contributions	742,206	692,805	7.13
<u>General Revenues</u>			
Unrestricted State Aid	1,546,884	1,511,710	2.33
Investment Earnings	7,659	3,623	111.40
Other	72,056	70,361	2.41
Total Revenues	<u>2,636,108</u>	<u>2,543,146</u>	3.66
Expenses			
Administration	110,416	171,413	(35.58)
District Support Services	141,292	135,298	4.43
Regular Instruction	738,200	1,180,033	(37.44)
Special Education Instruction	347,277	489,197	(29.01)
Instructional Support Services	94,383	147,453	(35.99)
Pupil Support Services	30,446	57,624	(47.16)
Sites and Buildings	232,070	216,567	7.16
Fiscal and Other Fixed Cost Programs	14,003	13,935	0.49
Food Service	116,362	105,391	10.41
Community Service	150,745	181,084	(16.75)
Interest and Fiscal Charges on Long-Term Liabilities	<u>218,242</u>	<u>221,968</u>	(1.68)
Total Expenses	<u>2,193,436</u>	<u>2,919,963</u>	(24.88)
Change in Net Position	442,672	(376,817)	
Beginning Net Position	(2,604,360)	(2,227,543)	
Ending Net Position	<u>\$ (2,161,688)</u>	<u>\$ (2,604,360)</u>	

The total cost of all programs and services excluding interest and fiscal charges was \$2,193,436. Total revenues exceeded expenses, increasing net position \$442,672 from the prior year.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

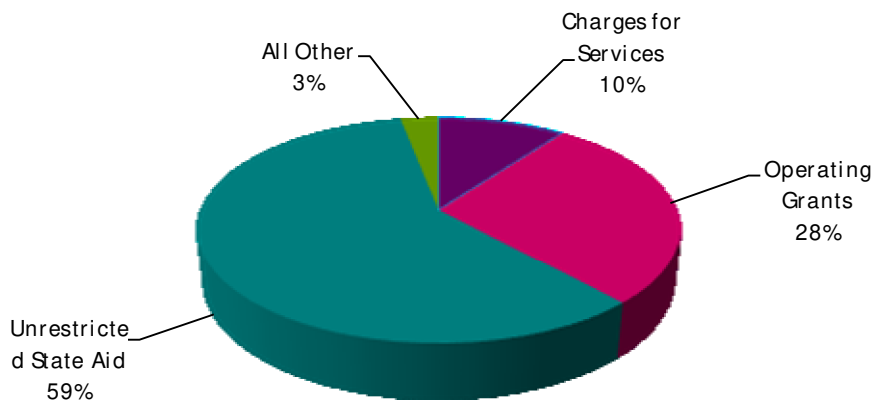
FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)

Changes in Net Position (Continued)

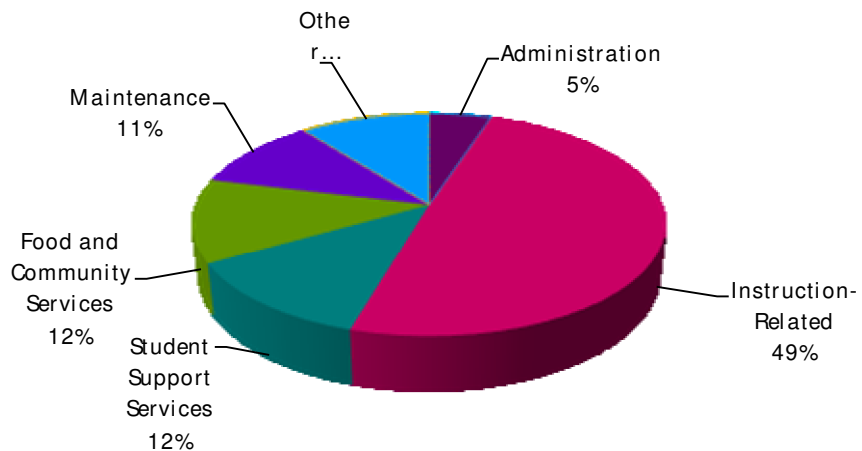
The cost of all *governmental* activities this year was \$2,193,436.

- § Some of the cost was paid by the users of the School's programs (\$267,303).
- § The federal government and private grant funds as well as restricted state aids subsidized certain programs with grants and contributions (\$742,206).
- § Most of the School's costs, however, were paid for by unrestricted State Aid (\$1,546,884).

**Figure A-1
Sources of School Revenues for Fiscal 2019**



**Figure A-2
School Expenses for Fiscal 2019**



**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

FINANCIAL ANALYSIS OF THE SCHOOL AS A WHOLE (CONTINUED)

Changes in Net Position (Continued)

All governmental funds include funds received for the general operation of the School, which are used for classroom instruction, as well as funds to support programs such as free and reduced school lunches, and other Federal programs. Funding for the general operation of the School is controlled by the state.

**Table A-3
Program Expenses and Net Cost of Services**

	Total Cost of Services		Percentage Change	Net Cost of Services		Percentage Change
	2019	2018		2019	2018	
Administration	\$ 110,416	\$ 171,413	(35.58)%	\$ 114,791	\$ 171,013	(32.88)%
District Support Services	141,292	135,298	4.43	141,292	135,295	4.43
Regular Instruction	738,200	1,180,033	(37.44)	642,760	1,050,948	(38.84)
Special Education Instruction	347,277	489,197	(29.01)	(37,212)	186,604	(119.94)
Instructional Support Services	94,383	147,453	(35.99)	95,777	147,075	(34.88)
Pupil Support Services	30,446	57,624	(47.16)	32,207	57,461	(43.95)
Sites and Buildings	232,070	216,567	7.16	149,079	151,956	(1.89)
Fiscal and Other Fixed Cost Programs	14,003	13,935	0.49	14,003	13,935	0.49
Food Service	116,362	105,391	10.41	5,148	7,419	(30.61)
Community Service	150,745	181,084	(16.75)	14,528	40,805	(64.40)
Interest and Fiscal Charges on Long-Term Liabilities	218,242	221,968	(1.68)	11,554	-	-
Total	<u>\$ 2,193,436</u>	<u>\$ 2,919,963</u>	(24.88)	<u>\$ 1,183,927</u>	<u>\$ 1,962,511</u>	(39.67)

FINANCIAL ANALYSIS OF THE SCHOOL'S FUNDS

The financial performance of the School as a whole is reflected in its governmental funds as well. As the School completed the year, its governmental funds reported a *combined* fund balance of \$1,197,317, which is an increase of \$115,921 from last year's ending fund balance of \$1,081,396.

Revenues for the School's governmental funds were \$3,041,389 while total expenditures were \$2,925,468.

GENERAL FUND

The General Fund includes the primary operations of the School in providing educational services to students from Kindergarten through grade 8 including activities and capital outlay projects. General Fund activities also include revenues to provide administrative support for a tuition-based preschool.

Approximately 92% of General Fund operational revenue is controlled by a complex set of state funding formulas resulting in the Board of Directors having no meaningful authority to determine the level of resources. This includes special education state aid that is based upon a cost reimbursement model which typically provides roughly 2/3 of program expenditures during any given year.

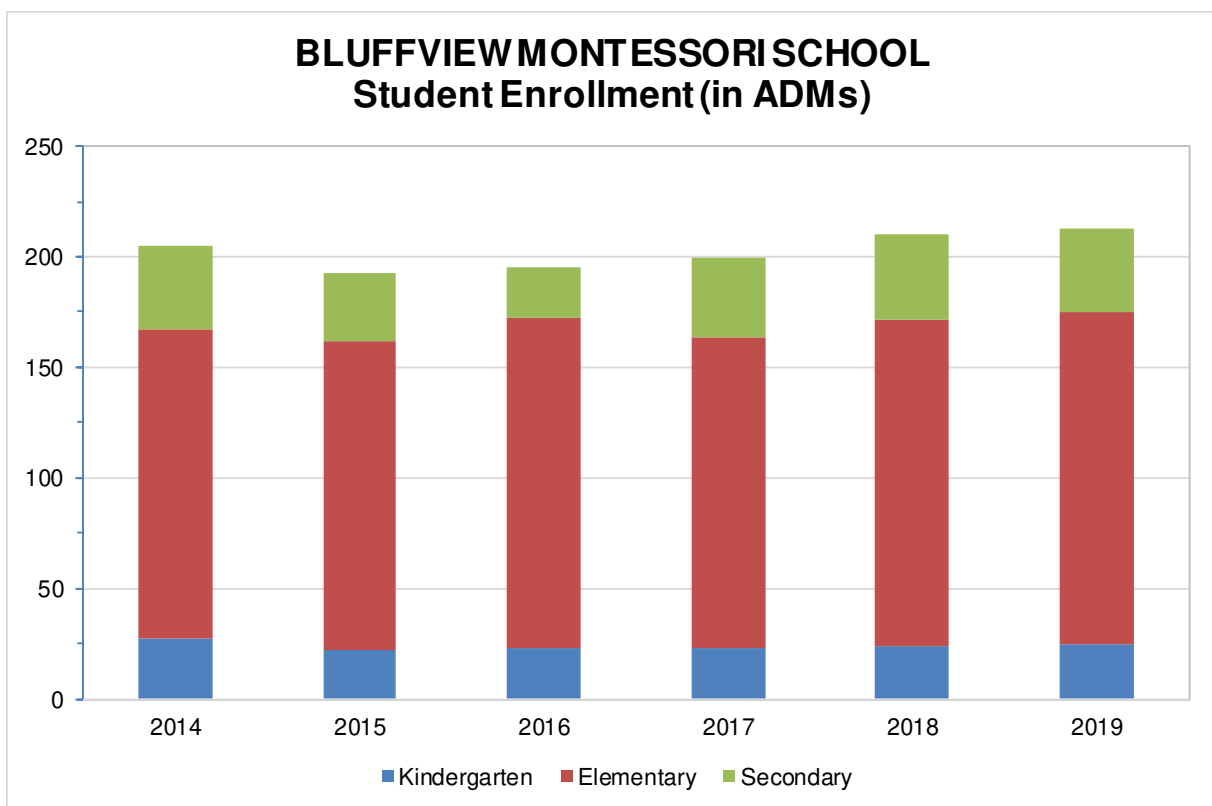
**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

GENERAL FUND (CONTINUED)

Enrollment

Enrollment is a critical factor in determining revenue with over 80% of General Fund revenue being determined by enrollment. The following chart shows that the number of students remained stable in FY 2019.

**Table A-4
Five-Year Enrollment Trend
Average Daily Membership (ADM)**



During fiscal year 2019, the School achieved an average daily membership of 212.47 students. This was the result of an increase of 2.41 pupil units over the prior year. This number is slightly below the adjusted capacity of 215 students. The School continues to have students on waiting lists. However, these waiting lists do not always coincide with the grade levels where the School has space.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

GENERAL FUND (CONTINUED)

The following schedule presents a summary of General Fund Revenues.

**Table A-5
General Fund Revenues**

	Year Ended		Change	
	June 30, 2019	June 30, 2018	Increase (Decrease)	Percent Change
Local Sources:				
Earnings on Investments	\$ 55	\$ 655	\$ (600)	(91.60)%
Other	113,766	119,739	(5,973)	(5.0)
State Sources	2,207,387	2,076,245	131,142	6.3
Federal Sources	82,808	79,326	3,482	4.4
Total General Fund Revenue	<u>\$ 2,404,016</u>	<u>\$ 2,275,965</u>	<u>\$ 128,051</u>	5.6

Total General Fund Revenue increased by \$128,051 from the previous year. Basic general education revenue is determined by multiple complex state formulas, largely enrollment driven, and consists of a specified minimum amount with variables such as socioeconomic indicators driving additional funding. For Minnesota charter schools the majority of all funding is made up of general education aid, special education aid and charter school lease aid. Other revenue consists of federal and private grant funding that is often expenditure driven.

The following schedule presents a summary of General Fund Expenditures.

**Table A-6
General Fund Expenditures**

	Year Ended		Change	
	June 30, 2019	June 30, 2018	Increase (Decrease)	Percent Change
Salaries	\$ 1,277,620	\$ 1,208,112	\$ 69,508	5.75 %
Employee Benefits	194,990	185,340	9,650	5.2
Purchased Services	700,184	682,910	17,274	2.5
Supplies and Materials	79,532	85,254	(5,722)	(6.7)
Capital Expenditures	7,949	1,363	6,586	483.2
Other Expenditures	26,690	25,815	875	3.4
Total General Fund Expenditures	<u>\$ 2,286,965</u>	<u>\$ 2,188,794</u>	<u>\$ 98,171</u>	4.5

Total General Fund Expenditures increased \$98,171 from the previous year, mostly related to salary and benefit increases.

In 2018-19, General Fund revenues were greater than expenditures and other financing uses by \$107,362, therefore total fund balance increased to \$787,893 as of June 30, 2019.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

GENERAL FUND (CONTINUED)

Unassigned fund balance is the single best measure of overall financial health. The unassigned fund balance of \$787,893 at June 30, 2019 represents 33.1% of annual expenditures or about 17 weeks of operations.

General Fund Budgetary Highlights

The budget is approved prior to the beginning of the fiscal year. The School may revise the annual operating budget mid-year. These budget amendments fall into two categories:

- § Implementing budgets for specially funded projects, which include both federal and state grants and reinstating unexpended funds being carried over from the prior fiscal year.
- § Legislation passed subsequent to budget adoption, changes necessitated by employment agreements, and increases in appropriations for significant unbudgeted costs.

Bluffview revised its budget during fiscal year 2019.

Actual revenues were \$15,179 more than expected, which is a difference of 0.6%, and actual expenditures were \$57,400 under budget, which is a difference of 2.5%.

The School's final budget for the General Fund anticipated an overage in which revenues would exceed expenditures by \$20,559. However, the actual results for the year show revenues exceeding expenditures and other financing uses by \$107,362. This is an \$86,803 variance.

OTHER MAJOR FUNDS

The Building Company's fund balance increased; revenues exceeded expenditures by \$16,793, ending the year with a fund balance of \$409,424. From the standpoint of maintaining current operating expenditures within the range of annual revenue and maintaining a sound fund balance, the Building Company Fund continues to operate on a sound financial basis.

Expenditures exceeded revenues in the Food Service Fund by \$5,148 and the Food Service Fund received a transfer from the General Fund in the amount of \$5,148, ending the year with a fund balance of \$-0- as of June 30, 2019.

Expenditures exceeded revenues in the Community Service Fund by \$12,775 and the Community Service Fund received a transfer from the General Fund in the amount of \$4,541 ending the year with a fund balance of \$-0- as of June 30, 2019.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

By the end of 2019, the School had invested \$5.072 million in a broad range of capital assets, including a school building, playground apparatus, and computer and audio-visual equipment (see Table A-7.) (More detailed information about capital assets can be found in Note 4 to the financial statements.) Total depreciation expense for the year was \$173,539. Most new capital asset costs were covered by funds collected as part of a major capital campaign that collected private donations.

**Table A-7
Capital Assets**

	2019	2018	Percentage Change
Charter School			
Land Improvements	\$ 21,908	\$ 21,908	-
Buildings and Improvements	164,229	164,229	-
Equipment	169,366	164,647	2.9
Building Corporation			
Land	663,049	663,049	-
Land Improvements	11,296	11,296	-
Buildings and Improvements	3,946,018	3,946,018	-
Equipment	96,233	96,233	-
Less: Accumulated Depreciation	(2,405,019)	(2,231,480)	7.8
Total Capital Assets	<u>\$ 2,667,080</u>	<u>\$ 2,835,900</u>	(6.0)

Long-Term Liabilities

At year-end, the School had \$4,500,000 in lease revenue bonds outstanding – a decrease of 2.0% from last year – as shown in Note 5 to Financial Statements.

**Table A-8
Long-Term Liabilities**

	2019	2018	Percentage Change
Lease Revenue Bonds	\$ 4,500,000	\$ 4,590,000	(2.0)%
Net Pension Liability	1,207,285	3,080,311	(60.8)
Severance Benefits Payable	4,317	4,719	(8.5)
Total Long-Term Liabilities	<u>\$ 5,711,602</u>	<u>\$ 7,675,030</u>	(25.6)
Long-Term Liabilities:			
Due Within One Year	\$ 90,000	\$ 90,000	-
Due in More Than One Year	5,621,602	7,585,030	(25.9)
Total	<u>\$ 5,711,602</u>	<u>\$ 7,675,030</u>	(25.6)

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED JUNE 30, 2019**

FACTORS BEARING ON THE SCHOOL'S FUTURE

The School is dependent on the state of Minnesota for its revenue authority. Recent experience demonstrates that legislated revenue increases have been helpful to meet instructional program needs and increased costs due to inflation. State revenues are based primarily on the number of students enrolled. The School continues to budget conservatively and reach out for donations to help offset the impact to the budget.

In fiscal 2018-19 the per-pupil unit general education formula allowance increased from \$6,188 to \$6,312 along with a slight increase in enrollment and wait list.

The School continues to strive to maintain its long-standing commitment to academic excellence and educational opportunity for students within a framework of financial fiduciary responsibility. This goal of excellence remains in fiscal year 2019 as the board adopted a balanced budget that will continue to project a growing fund balance.

CONTACTING THE SCHOOL'S FINANCIAL MANAGEMENT

This financial report is designed to provide our constituents, state oversight agencies, lenders, customers, legislative leaders, and creditors with a general overview of the School's finances and to demonstrate the School's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Brenda Kes at BerganKDV at 22488 Chippendale Avenue, Farmington, Minnesota 55024, 651-463-2233, ext. 6861.

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BASIC FINANCIAL STATEMENTS

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**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
STATEMENT OF NET POSITION
JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018)**

	Governmental Activities	
	2019	2018
ASSETS		
Cash and Investments	\$ 715,399	\$ 710,586
Cash with Fiscal Agent	411,465	385,264
Receivables:		
Other Governments	292,617	187,943
Other	3,959	3,747
Prepaid Items	32,719	31,583
Capital Assets:		
Land and Construction in Progress	663,049	663,049
Other Capital Assets, Net of Depreciation	2,004,031	2,172,851
Total Assets	<u>4,123,239</u>	<u>4,155,023</u>
DEFERRED OUTFLOWS OF RESOURCES		
Loss on Refunding	77,167	89,039
Pension Related	1,380,793	1,680,808
Total Deferred Outflows of Resources	<u>1,457,960</u>	<u>1,769,847</u>
LIABILITIES		
Salaries Payable	172,367	149,460
Accounts and Contracts Payable	72,547	75,961
Accrued Interest Payable	16,906	17,224
Unearned Revenue	13,928	12,306
Long-Term Liabilities:		
Net Pension Liability	1,207,285	3,080,311
Other Long-Term Liabilities Due Within One Year	90,000	90,000
Other Long-Term Liabilities Due in More Than One Year	4,414,317	4,504,719
Total Liabilities	<u>5,987,350</u>	<u>7,929,981</u>
DEFERRED INFLOWS OF RESOURCES		
Deferred Inflows - Pensions	<u>1,755,537</u>	<u>599,249</u>
NET POSITION		
Net Investment in Capital Assets	(1,468,049)	(1,371,602)
Restricted for:		
Preschool	-	8,234
Building Company Debt Service	104,814	81,948
Unrestricted	(798,453)	(1,322,940)
Total Net Position	<u>\$ (2,161,688)</u>	<u>\$ (2,604,360)</u>

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION FOR YEAR ENDED JUNE 30, 2018)**

Functions	2019			2018
	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Revenue and Change in Net Position
				Total Governmental Activities
				Total Governmental Activities
Governmental Activities				
Administration	\$ 110,416	\$ -	\$ (4,375)	\$ (114,791)
District Support Services	141,292	-	-	(141,292)
Regular Instruction	738,200	71,307	24,133	(642,760)
Special Education Instruction	347,277	-	384,489	37,212
Instructional Support Services	94,383	-	(1,394)	(95,777)
Pupil Support Services	30,446	-	(1,761)	(32,207)
Sites and Buildings	232,070	-	82,991	(149,079)
Fiscal and Other Fixed Cost Programs	14,003	-	-	(14,003)
Food Service	116,362	55,908	55,306	(5,148)
Community Service	150,745	140,088	(3,871)	(14,528)
Interest and Fiscal Charges on Long-Term Liabilities	218,242	-	206,688	(11,554)
Total School District	<u>\$ 2,193,436</u>	<u>\$ 267,303</u>	<u>\$ 742,206</u>	(1,183,927)
				(1,962,511)
General Revenues				
State Aid Not Restricted to Specific Purposes				1,546,884
Earnings on Investments				7,659
Miscellaneous				72,056
Total General Revenues				<u>1,626,599</u>
				<u>1,585,694</u>
Change in Net Position				442,672
				(376,817)
Net Position - Beginning				(2,604,360)
Net Position - Ending				<u>(2,161,688)</u>
				<u>(2,604,360)</u>

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018)**

	Major Funds				Total Governmental Funds	
	General	Food Service	Community Service	Building Company	2019	2018
ASSETS						
Cash and Investments	\$ 695,415	\$ 2,019	\$ 9,694	\$ 8,271	\$ 715,399	\$ 710,586
Cash with Fiscal Agent	-	-	-	411,465	411,465	385,264
Receivables:						
Due from Minnesota Department of Education	266,944	87	-	-	267,031	152,687
Due from Federal through Minnesota Department of Education	24,945	641	-	-	25,586	35,256
Due from Other Funds	10,335	-	-	-	10,335	15,237
Other Receivables	915	3,035	-	9	3,959	3,747
Prepays	31,820	885	-	14	32,719	31,583
Total Assets	<u>\$ 1,030,374</u>	<u>\$ 6,667</u>	<u>\$ 9,694</u>	<u>\$ 419,759</u>	<u>\$ 1,466,494</u>	<u>\$ 1,334,360</u>
LIABILITIES AND FUND BALANCE						
Liabilities:						
Salaries Payable	\$ 93,225	\$ 5,990	9,694	\$ -	\$ 108,909	\$ 98,331
Payroll Deductions and Employer Contributions Payable	63,458	-	-	-	63,458	51,129
Accounts and Contracts Payable	71,870	677	-	-	72,547	75,961
Due to Other Funds	-	-	-	10,335	10,335	15,237
Unearned Revenue	13,928	-	-	-	13,928	12,306
Total Liabilities	<u>242,481</u>	<u>6,667</u>	<u>9,694</u>	<u>10,335</u>	<u>269,177</u>	<u>252,964</u>
Fund Balance:						
Nonspendable:						
Prepays	31,820	885	-	14	32,719	31,583
Restricted for:						
Community Service	-	-	-	-	-	8,234
Building Company Debt Service	-	-	-	409,410	409,410	392,617
Unassigned	<u>756,073</u>	<u>(885)</u>	<u>-</u>	<u>-</u>	<u>755,188</u>	<u>648,962</u>
Total Fund Balance	<u>787,893</u>	<u>-</u>	<u>-</u>	<u>409,424</u>	<u>1,197,317</u>	<u>1,081,396</u>
Total Liabilities and Fund Balance	<u>\$ 1,030,374</u>	<u>\$ 6,667</u>	<u>\$ 9,694</u>	<u>\$ 419,759</u>	<u>\$ 1,466,494</u>	<u>\$ 1,334,360</u>

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL
FUNDS TO THE STATEMENT OF NET POSITION
JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION AS OF JUNE 30, 2018)**

	<u>2019</u>	<u>2018</u>
Total Fund Balance for Governmental Funds	\$ 1,197,317	\$ 1,081,396
Total net position reported for governmental activities in the statement of net position is different because:		
Capital assets used in governmental funds are not financial resources and, therefore, are not reported in the funds. Those assets consist of:		
Land	663,049	663,049
Land Improvements, Net of Accumulated Depreciation	7,570	8,682
Buildings and Improvements, Net of Accumulated Depreciation	1,935,463	2,095,900
Equipment, Net of Accumulated Depreciation	60,998	68,269
Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditures when due.	(16,906)	(17,224)
The School's Net Pension Liability and related deferred inflows and outflows are recorded only on the Statement of Net Position. Balances at year-end are:		
Net Pension Liability	(1,207,285)	(3,080,311)
Deferred Inflows of Resources - Pensions	(1,755,537)	(599,249)
Deferred Outflows of Resources - Pensions	1,380,793	1,680,808
Long-term liabilities that pertain to governmental funds, including revenue bonds payable, are not due and payable in the current period and, therefore, are not reported as fund liabilities. All liabilities - both current and long term - are reported in the statement of net position. Balances at year-end are:		
Revenue Bonds Payable	(4,500,000)	(4,590,000)
Refunding Loss	77,167	89,039
Severance Payable	<u>(4,317)</u>	<u>(4,719)</u>
Total Net Position of Governmental Activities	<u>\$ (2,161,688)</u>	<u>\$ (2,604,360)</u>

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION FOR YEAR ENDED JUNE 30, 2018)**

	Major Funds				Total Governmental Funds	
	General	Food Service	Community Service	Building Company	2019	2018
REVENUES						
Local Sources:						
Earnings and Investments	\$ 55	\$ -	\$ -	\$ 7,604	\$ 7,659	\$ 3,623
Other	113,766	55,908	169,685	348,870	688,229	683,021
State Sources	2,207,387	5,824	-	-	2,213,211	2,082,290
Federal Sources	82,808	49,482	-	-	132,290	116,998
Total Revenues	2,404,016	111,214	169,685	356,474	3,041,389	2,885,932
EXPENDITURES						
Current:						
Administration	144,074	-	-	-	144,074	136,411
District Support Services	116,531	-	-	24,795	141,326	135,183
Elementary and Secondary Regular Instruction	846,626	-	-	-	846,626	816,659
Special Education Instruction	449,043	-	-	-	449,043	410,268
Instructional Support Services	124,309	-	-	-	124,309	117,414
Pupil Support Services	45,083	-	-	-	45,083	45,131
Sites and Buildings	539,347	-	-	18,198	557,545	536,785
Fiscal and Other Fixed Cost Programs	14,003	-	-	-	14,003	13,935
Food Service	-	116,362	-	-	116,362	105,391
Community Service	-	-	182,460	-	182,460	152,903
Capital Outlay	7,949	-	-	-	7,949	4,438
Debt Service:						
Principal	-	-	-	90,000	90,000	85,000
Interest and Fiscal Charges	-	-	-	206,688	206,688	210,406
Total Expenditures	2,286,965	116,362	182,460	339,681	2,925,468	2,769,924
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	117,051	(5,148)	(12,775)	16,793	115,921	116,008
OTHER FINANCING SOURCES (USES)						
Transfers In	-	5,148	4,541	-	9,689	3,226
Transfers Out	(9,689)	-	-	-	(9,689)	(3,226)
Total Other Financing Sources (Uses)	(9,689)	5,148	4,541	-	-	-
NET CHANGE IN FUND BALANCE	107,362	-	(8,234)	16,793	115,921	116,008
FUND BALANCES						
Beginning of Year	680,531	-	8,234	392,631	1,081,396	965,388
End of Year	\$ 787,893	\$ -	\$ -	\$ 409,424	\$ 1,197,317	\$ 1,081,396

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2019
(WITH SUMMARIZED FINANCIAL INFORMATION FOR YEAR ENDED JUNE 30, 2018)**

	2019	2018
Net Change in Fund Balance - Total Governmental Funds	\$ 115,921	\$ 116,008

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, assets are capitalized and the cost is allocated over their estimated useful lives and reported as depreciation expense. The amount by which capital outlays exceeded depreciation in the current period is:

Capital Outlays	4,719	6,882
Depreciation Expense	(173,539)	(177,345)

Pension expenditures in the governmental funds are measured by current year employer contributions. Pension expenses on the statement of activities are measured by the change in the net pension liability and the related deferred inflows and outflows of resources.

	416,723	(395,682)
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The governmental funds report bond proceeds as financing sources, while repayment of bond principal is reported as an expenditure. In the statement of net position, however, issuing debt increases long-term liabilities and does not affect the statement of activities and repayment of principal reduces the liability. Also, governmental funds report the effect of premiums when debt is first issued, whereas these amounts are amortized in the statement of activities. Interest is recognized as an expenditure in the governmental funds when it is due. The net effect of these differences in the treatment of general obligation bonds and related items is as follows:

Repayment of Bond Principal	90,000	85,000
Change in Accrued Interest - Lease Revenue Bonds	318	310
Amortization of Bond Refunding Loss	(11,872)	(11,872)

In the statement of activities, certain operating expenses - severance benefits - are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).

Change in Severance Payable	402	(118)
Total	<u>\$ 442,672</u>	<u>\$ (376,817)</u>

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
GENERAL FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual	Over (Under)
	Original	Final	Amounts	Final Budget
REVENUES				
Local Sources:				
Earnings and Investments	\$ 592	\$ 595	\$ 55	\$ (540)
Other	118,442	122,200	113,766	(8,434)
State Sources	2,151,600	2,172,659	2,207,387	34,728
Federal Sources	84,828	93,383	82,808	(10,575)
Total Revenues	<u>2,355,462</u>	<u>2,388,837</u>	<u>2,404,016</u>	<u>15,179</u>
EXPENDITURES				
Current:				
Administration	151,450	147,272	144,074	(3,198)
District Support Services	108,248	115,715	116,531	816
Elementary and Secondary Regular Instruction	870,508	873,454	846,626	(26,828)
Special Education Instruction	439,316	440,222	449,043	8,821
Instructional Support Services	127,351	145,266	124,309	(20,957)
Pupil Support Services	43,538	49,867	45,083	(4,784)
Sites and Buildings	527,694	540,470	539,347	(1,123)
Fiscal and Other Fixed Cost Programs	16,636	16,636	14,003	(2,633)
Capital Outlay	10,437	15,463	7,949	(7,514)
Total Expenditures	<u>2,295,178</u>	<u>2,344,365</u>	<u>2,286,965</u>	<u>(57,400)</u>
EXCESS OF REVENUES OVER EXPENDITURES	60,284	44,472	117,051	72,579
OTHER FINANCING USES				
Transfers Out	<u>(49,997)</u>	<u>(23,913)</u>	<u>(9,689)</u>	<u>14,224</u>
NET CHANGE IN FUND BALANCE	<u>\$ 10,287</u>	<u>\$ 20,559</u>	107,362	<u>\$ 86,803</u>
FUND BALANCE				
Beginning of Year			680,531	
End of Year			<u>\$ 787,893</u>	

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
FOOD SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual	Over (Under)
	Original	Final	Amounts	Final Budget
REVENUES				
Local Sources:				
Other - Primarily Meal Sales	\$ 49,679	\$ 56,687	\$ 55,908	\$ (779)
State Sources	5,104	6,045	5,824	(221)
Federal Sources	33,562	44,672	49,482	4,810
Total Revenues	<u>88,345</u>	<u>107,404</u>	<u>111,214</u>	<u>3,810</u>
EXPENDITURES				
Current:				
Food Service	<u>101,282</u>	<u>112,609</u>	<u>116,362</u>	<u>3,753</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(12,937)	(5,205)	(5,148)	57
OTHER FINANCING SOURCES				
Transfers In	<u>12,937</u>	<u>5,205</u>	<u>5,148</u>	<u>(57)</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	-	<u>\$ -</u>
FUND BALANCE				
Beginning of Year			-	
End of Year			<u>\$ -</u>	

See accompanying Notes to Financial Statements.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
COMMUNITY SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2019**

	Budgeted Amounts		Actual	Over (Under)
	Original	Final	Amounts	Final Budget
REVENUES				
Local Sources:				
Other - Primarily Tuition and Fees	\$ 141,593	\$ 166,845	\$ 169,685	\$ 2,840
EXPENDITURES				
Current:				
Community Service	178,653	178,653	182,460	3,807
DEFICIENCY OF REVENUES UNDER EXPENDITURES	(37,060)	(11,808)	(12,775)	(967)
OTHER FINANCING SOURCES				
Transfers In	37,060	18,708	4,541	(14,167)
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ 6,900</u>	(8,234)	<u>\$ (15,134)</u>
FUND BALANCE				
Beginning of Year			8,234	
End of Year			<u>\$ -</u>	

See accompanying Notes to Financial Statements.

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**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Basis of Presentation

The financial statements of Bluffview Montessori School have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The GASB pronouncements are recognized as GAAP for state and local governments.

B. Financial Reporting Entity

Bluffview Montessori School (the School) is a Charter School and was formed December 22, 1992 through an agreement with Independent School District No. 861 in accordance with Minnesota Statutes and began operating March 1, 1993 pursuant to applicable Minnesota laws and statutes. The School is authorized by Winona Area Public Schools – and operates under a five-year charter school contract extending through June 30, 2021. GAAP requires that the School's financial statements include all funds, departments, agencies, boards, commissions, and other organizations which are not legally separate from the School. In addition, the School's financial statements are to include all component units - entities for which the School is financially accountable.

Bluffview Montessori School is a nonprofit corporation. Their primary objectives are to foster and promote learning through outcome-based education as well as to provide before school and after school care.

Financial accountability includes such aspects as appointing a voting majority of the organization's governing body, significantly influencing the programs, projects, activities, level of services performed or provided by the organization or receiving specific financial benefits from, or imposing specific financial burdens on, the organization. These financial statements include all funds and account groups of the School.

Based on these criteria, there is one organization that is considered to be a component unit of the School. BMS Building Corporation (BMS) is a Minnesota nonprofit corporation holding Internal Revenue Service classification as a 501(c)(3) tax-exempt organization which owns the real estate and building that is leased by the School for its operations. BMS is governed by a separate board appointed by the board of the School. Although it is legally separate from the School, BMS is reported as if it were part of the School (as a blended component unit) because its sole purpose is to acquire, construct, and own an educational site which is leased to the School. No separate financial statements for BMS are issued. All long-term debt related to the purchase of the building and property and all fixed assets related to the school site are the responsibility of and are under the ownership of BMS.

Aside from its authorizer role, Winona Area Public Schools, has no authority, control, power, or administrative responsibilities over Bluffview Montessori School. Therefore, the School is not considered a component unit of Winona Area Public Schools.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Financial Reporting Entity (Continued)

Extracurricular student activities are determined primarily by student participants under the guidance of an adult and are generally conducted outside of school hours. In accordance with Minnesota Statutes, school boards can elect to either control or not control extracurricular activities. The School Board has elected to control extracurricular activities; therefore, the extracurricular student activity accounts are included in the School's basic financial statements as part of the General Fund.

C. Basic Financial Statement Presentation

The School-wide financial statements (i.e. the statement of net position and the statement of activities) display information about the reporting government as a whole. These statements include all the financial activities of the School.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational; or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as general revenues.

The School applies restricted resources first when an expense is incurred for purpose for which both restricted and unrestricted net position are available. Depreciation expense that can be specifically identified by function is included in the direct expenses of each function. Generally, the effect of material interfund activity has been removed from the School-wide financial statements.

Separate Fund financial statements are provided for governmental funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

D. Measurement Focus and Basis of Accounting

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The School-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized when all eligibility requirements imposed by the provider have been met.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Measurement Focus and Basis of Accounting (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting transactions are recorded in the following manner:

1. **Revenue Recognition** – Revenue is recognized when it becomes measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. State revenue is recognized in the year to which it applies according to Minnesota Statutes and GAAP. Minnesota Statutes include state aid funding formulas for specific fiscal years. Federal revenue is recorded in the year in which the related expenditure is made. Food service sales and other miscellaneous revenue are recorded as revenues when received because they are generally not measurable until then. A six-month availability period is generally used for other fund revenue.
2. **Recording of Expenditures** – Expenditures are generally recorded when a liability is incurred. However, expenditures are recorded as prepaid for approved disbursements or liabilities incurred in advance of the year in which the item is to be used. Principal and interest on long-term debt issues are recognized on their due dates.

Unearned revenues are those in which resources are received by the School before it has a legal claim to them. The School has reported unearned revenues for fees paid toward fiscal 2020 activities.

E. Description of Funds

As required by state statute, the School operates as a nonprofit corporation under Minnesota Statutes §317A. However, state law also requires that the School comply with Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) which mandates the use of a governmental fund accounting structure. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. A description of the funds included in this report is as follows:

Major Governmental Funds

General Fund – The General Fund is used to account for all financial resources except those required to be accounted for in another fund. It includes all revenues and expenditures for general operation, special education programs, transportation, and capital expenditures.

Food Service Special Revenue Fund - The Food Service Fund is used to account for the School’s food service revenues and expenditures. The major revenue sources for this fund are state and federal meal reimbursements in addition to meal sales.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. Description of Funds (Continued)

Major Governmental Funds (Continued)

Community Service Special Revenue Fund – The Community Service Fund is used to account for the revenues and expenditures of the pre-school portion of Bluffview. The major source of revenue for this fund is fees charged for providing the pre-school services.

Building Corporation Special Revenue Fund – The Building Corporation Fund accounts for all activities of the Bluffview Montessori Building Corporation. This includes accounting for the proceeds and uses of resources borrowed for the purpose of purchasing and building the school site, the receipt of lease payments from Bluffview Montessori School, as well as the debt service payments required under the terms of the related long-term Revenue Bonds.

F. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

G. Income Taxes

The School is classified as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code (IRC) and comparable sections of the Minnesota income tax statutes.

H. Budgeting

Budgets presented in this report for comparison to actual amounts are presented in accordance with GAAP. Each June, the Board of Directors adopts an annual budget for the following fiscal year for the General, Food Service, and Community Service Funds. The Building Corporation does not adopt an annual budget and is not required to do so. Reported budget amounts represent the amended budget as adopted by the Board of Directors. Legal budgetary control is at the fund level.

Procedurally, in establishing the budgetary data reflected in these financial statements, the School Coordinator submits to the School Board prior to July 1, a proposed operating budget for the fiscal year commencing July 1. The operating budget includes proposed expenditures and the means to finance them. The budget is legally enacted by Board of Directors action. Revisions to budgeted amounts must be approved by the Board of Directors.

Total fund expenditures in excess of the budget require approval of the Board of Directors. Spending control is established by the amount of expenditures budgeted for the fund, but management control is exercised at line item levels.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

H. Budgeting (Continued)

Budgeted amounts include a mid-year budget amendment that changed revenue and expenditure budgets as follow:

	Original Budget	Amendments	Amended Budget
<u>Revenues</u>			
General Fund	\$ 2,355,462	\$ 33,375	\$ 2,388,837
Special Revenue Funds:			
Food Service Fund	88,345	19,059	107,404
Community Service Fund	141,593	25,252	166,845
<u>Expenditures</u>			
General Fund	\$ 2,295,178	\$ 49,187	\$ 2,344,365
Special Revenue Funds:			
Food Service Fund	101,282	11,327	112,609
Community Service Fund	178,653	-	178,653

At the end of each fiscal year, if the General Fund has a net unassigned deficit fund balance, calculated in accordance with the Uniform Financial Accounting and Reporting Standards for Minnesota schools which excludes certain restricted balances specified in Minnesota Statutes, exceeding 2.5% of expenditures, a condition referred to as "statutory operating debt" exists. That debt requires retirement through the accumulation of subsequent operating surpluses in accordance with a "special operating plan" approved by the Commissioner of the Department of Education.

I. Cash and Investments

Cash and investments consist of checking accounts, certificates of deposit, savings account, and cash on hand.

J. Cash and Investments Held by Trustee

Cash and investments held by trustee consist of mutual funds, treasury funds, and money market funds held by an escrow agent for the purpose of providing debt service payments on the Revenue Bonds used to obtain the site for the school as well as the construction of the school building.

K. Accounts Receivable

Represents amounts receivable from individuals, firms, and corporations for goods and services furnished by the School. No substantial losses are anticipated from present receivable balances, therefore, no allowance for uncollectible accounts is deemed necessary.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepayments. Expense is allocated over the periods benefitted.

M. Capital Assets

Capital assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their acquisition value at the date of donation. The School maintains a threshold level of \$1,000 for capitalizing capital assets. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets are recorded in the School-wide financial statement, but are not reported in the Fund financial statements. Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed by the School, no salvage value is taken into consideration for depreciation purposes. Useful lives vary from 10 to 20 years for equipment and 40 to 50 years on buildings.

Capital assets not being depreciated include land.

The School does not possess any material amounts of infrastructure capital assets. Items such as sidewalks and other land improvements are considered to be part of the cost of improvable property.

N. Unearned Revenue

Unearned revenues are those in which resources are received by the School before it has a legal claim to them. The School has reported unearned revenues for funds received in fiscal year 2019 related to fiscal year 2020 activities.

O. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The School has one item that qualifies for reporting in this category related to pensions and one item that qualifies that relates to a refunding bond issue.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

O. Deferred Outflows/Inflows of Resources (Continued)

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The School has one item that qualifies for reporting in this category related to pensions and one item that qualifies that relates to a refunding bond issue.

P. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities. Bond premiums and discounts are amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as an expense in the period they are incurred.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuance are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Q. Severance Payable

Upon terminating employment with the School, employees receive a benefit payment equal to \$10 per day for unused personal leave time, up to a maximum payment of 10% of the employee's annual salary. At June 30, 2019, unpaid severance payable of \$4,317 is recorded in the statement of net position.

R. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and Teachers Retirement Association (TRA) and additions to/deductions from PERA's and TRA's fiduciary net position have been determined on the same basis as they are reported by PERA and TRA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

S. Fund Balance

In the fund financial statements, governmental funds report nonspendable, restricted, committed, assigned, and unassigned fund balances. Nonspendable portions of fund balance are amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact such as amounts related to prepaids, inventories, long-term receivables, and corpus on any permanent fund.

Restricted funds are constrained from outside parties (statute, grantors, bond agreements, etc.). Committed fund balances are established and modified by a resolution approved by the Board of Directors. The Board of Directors chose not to pass a resolution authorizing anyone to assign fund balances and their intended uses. Unassigned fund balances are considered the remaining amounts.

Although the School Board has not adopted a spending prioritization policy for restricted fund balance, the School applies restricted resources first when an expense is incurred for purpose for which both restricted and unrestricted fund balance is available. The default spending priority per GASB Statement No. 54 for unrestricted fund balance is when an expenditure is incurred for purposes for which committed, assigned and unassigned amounts are available, committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.

T. Risk Management

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; natural disasters and workers' compensation. The School purchases commercial insurance coverage for such risks.

There has been no significant reduction in insurance coverage from the previous year in any of the School's policies. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

U. Net Position

Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources in the School-wide financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the School-wide financial statement when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws, or regulations of other governments.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

V. Summarized Comparative Data

The basic financial statements include certain prior-year summarized comparative information in total but not at the level of detail required for a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with the School's financial statements for the year ended June 30, 2018, from which the summarized information was derived. Certain comparative information has been reclassified to conform with the current year presentation.

NOTE 2 STEWARDSHIP AND ACCOUNTABILITY

A. Interfund Transfers

The School had the following interfund transfers for the year ended June 30, 2019:

	<u>Transfers In</u>	<u>Transfers Out</u>
General Fund	\$ -	\$ 9,689
Special Revenue Funds:		
Food Service Fund	5,148	-
Community Service Fund	4,541	-
Total	<u>\$ 9,689</u>	<u>\$ 9,689</u>

B. Interfund Balances

The School had the following interfund balances at June 30, 2019:

	<u>Due from Other Fund</u>	<u>Due to Other Fund</u>
General Fund	\$ 10,335	\$ -
Special Revenue Fund:		
Building Company Fund	-	10,335
Total	<u>\$ 10,335</u>	<u>\$ 10,335</u>

The interfund balance between the General Fund and BMS Building Corporation Fund was related to payments by the General Fund to be reimbursed by the BMS Building Corporation Fund. All balances are expected to be repaid within one year.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 2 STEWARDSHIP AND ACCOUNTABILITY (CONTINUED)

C. Excess of Expenditures Over Budget

Expenditures exceeded the budgeted amount in the following fund at June 30, 2019.

	<u>Budget</u>	<u>Expenditures</u>	<u>Excess</u>
Special Revenue Funds:			
Food Service Fund	\$ 112,609	\$ 116,362	\$ 3,753
Community Service Fund	178,653	182,460	3,807

The overages were considered by School management to be the result of necessary expenditures critical to operations and were approved by the Board.

NOTE 3 DEPOSITS AND INVESTMENTS

A. Deposits

Custodial Credit Risk – Custodial credit risk is the risk that in the event of bank failure, the School's deposits may not be returned to it. The School does not have a deposit policy for custodial credit risk and follows Minnesota Statutes for deposits.

The School maintains a cash and investment pool that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Investments". In accordance with applicable Minnesota Statutes, the School maintains deposits at depository banks authorized by the Board of Directors.

Minnesota Statutes require that all deposits be protected by insurance, surety bond, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by insurance or corporate surety bonds.

The School's deposits in banks at June 30, 2019 were entirely covered by federal depository insurance or by surety bonds and collateral in accordance with Minnesota Statutes.

B. Investments

The School may also invest idle funds as authorized by Minnesota Statutes as follows:

- Direct obligations or obligations guaranteed by the United States or its agencies.
- Shares of investment companies registered under the Federal Investment Company Act of 1940 and received the highest credit rating, is rated in one of the two highest rating categories by a statistical rating agency, and all of the investments have a final maturity of 13 months or less
- General obligations rated "A" or better; revenue obligations rated "AA" or better

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 3 DEPOSITS AND INVESTMENTS (CONTINUED)

B. Investments (Continued)

- General obligations of the Minnesota Housing Finance Agency rated “A” or better
- Bankers’ acceptances of United States banks eligible for purchase by the Federal Reserve System
- Commercial paper issued by United States banks corporations or their Canadian subsidiaries, of highest quality category by a least two nationally recognized rating agencies, and maturing in 270 days or less
- Guaranteed investment contracts guaranteed by United States commercial banks or domestic branches of foreign banks or United States insurance companies if similar debt obligations of the issuer or the collateral pledged by the issuer is in the top two rating categories
- Repurchase or reverse purchase agreement and securities lending agreements financial institutions qualified as a “depository” by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.

At June 30, 2019, the School had the following investments:

	<u>Amortized Cost</u>
Morgan Stanley Institutional Liquidity Funds - Govt Fund #8352	\$ 411,465

The Morgan Stanley Institutional Liquidity Funds Government Portfolio #8352 is a money market fund, and the investments are valued at amortized cost. The amortized cost method of valuation values a security at its cost on the date of purchase and thereafter assumes a constant amortization to maturity of any discount or premium, regardless of the impact of fluctuating interest rates on the market value of instruments.

Credit Risk – The Morgan Stanley Institutional Liquidity Funds Government Portfolio #8352 is rated AAAm by Standard and Poor’s.

The deposits and investments are presented in the financial statements as follows:

Cash and Investments - Statement of Net Position	\$ 715,399
Cash and Investments Held by Trustee - Statement of Net Position	411,465
Total Cash and Investments	<u>\$ 1,126,864</u>

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 3 DEPOSITS AND INVESTMENTS (CONTINUED)

C. Fair Value Measurements

The School uses fair value measurements to record fair value adjustments to certain assets and liabilities and to determine fair value disclosures.

The School follows an accounting standard that defines fair value, establishes a framework for measuring fair value, establishes a fair value hierarchy based on the quality of inputs used to measure fair value, and requires expanded disclosures about fair value measurements. In accordance with this standard, the School has categorized its investments, based on the priority of the inputs to the valuation technique, into a three-level fair value hierarchy. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument.

Financial assets and liabilities recorded on the statement of financial position are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Financial assets and liabilities are valued using inputs that are unadjusted quoted prices in active markets accessible at the measurement date of identical financial assets and liabilities.

Level 2 – Financial assets and liabilities are valued based on quoted prices for similar assets, or inputs that are observable, either directly or indirectly for substantially the full term through corroboration with observable market data.

Level 3 – Financial assets and liabilities are valued using pricing inputs which are unobservable for the asset, inputs that reflect the reporting entity's own assumptions about the assumptions market participants and would use in pricing the asset.

The School did not hold any investments measured at fair value as of June 30, 2019. The money market fund investments held by the Building Company's escrow agent are valued at amortized cost.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 4 CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2019 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, Not Being Depreciated				
Building Company				
Land	\$ 663,049	\$ -	\$ -	\$ 663,049
Capital Assets, Being Depreciated				
Building Company				
Land Improvements	11,296	-	-	11,296
Buildings and Improvements	3,946,018	-	-	3,946,018
Furniture and Equipment	96,233	-	-	96,233
Charter School				
Land Improvements	21,908	-	-	21,908
Building and Improvements	164,229	-	-	164,229
Furniture and Equipment	164,647	4,719	-	169,366
Total Capital Assets, Being Depreciated	4,404,331	4,719	-	4,409,050
Accumulated Depreciation for:				
Building Company				
Land Improvements	(11,296)	-	-	(11,296)
Buildings and Improvements	(1,935,938)	(150,250)	-	(2,086,188)
Furniture and Equipment	(55,368)	(3,180)	-	(58,548)
Charter School				
Land Improvements	(13,226)	(1,112)	-	(14,338)
Building and Improvements	(78,409)	(10,187)	-	(88,596)
Furniture and Equipment	(137,243)	(8,810)	-	(146,053)
Total Accumulated Depreciation	(2,231,480)	(173,539)	-	(2,405,019)
Total Capital Assets, Being Depreciated, Net	2,172,851	(168,820)	-	2,004,031
Governmental Activities Capital Assets, Net	<u>\$ 2,835,900</u>	<u>\$ (168,820)</u>	<u>\$ -</u>	<u>\$ 2,667,080</u>

Depreciation expense was charged to functions of the School as follows:

Governmental Activities	
Administration	\$ 2,029
Regular Instruction	143,856
Instructional Support Services	1,061
Pupil Support Services	645
Sites and Buildings	25,948
Total Depreciation Expense, Governmental Activities	<u>\$ 173,539</u>

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 5 LONG-TERM LIABILITIES

A. Components of Long-Term Liabilities

The following is a summary of debt outstanding during the year ended June 30, 2019:

Issue Date	Net Interest Rate	Original Issue	Final Maturity	Principal Outstanding	
				Due Within One Year	Total
6/1/2016	3.75% - 4.75%	\$ 4,750,000	6/1/2046	\$ 90,000	\$ 4,500,000
Severance Benefits Payable				-	4,317
Total Long-Term Liabilities				\$ 90,000	\$ 4,504,317

Lease Revenue Bond Mortgage Loan (2016 Series A & B) – On June 1, 2016, Bluffview Montessori School (BMS) Building Corporation obtained a \$4,750,000 loan from lease revenue bond proceeds sold by the Port Authority of Winona, Minnesota with interest rates ranging from 3.75% to 4.75% to refund \$4,495,000 of outstanding 2007 Series Bonds and to finance improvements of the existing facilities, including the acquisition and installation of kitchen equipment and improvements to the School's play fields and landscaping. The Port Authority of Winona, Minnesota issued two separate bond issues as follows: \$4,520,000 of nontaxable lease revenue bonds (Series 2016A) and \$230,000 of taxable lease revenue bonds (Series 2016B).

The resulting loan is payable in monthly installments of principal and interest beginning December 1, 2016 through June 1, 2046. The note is split to pay annual interest rates of 3.75%, 4.236%, 4.375%, 4.5%, and 4.75%, the rates of the related lease revenue bonds and is secured by a mortgage agreement covering the related land, school building, and building contents, as well as the assignment of all lease revenue. The loan is also guaranteed by Bluffview Montessori School.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 5 LONG-TERM LIABILITIES (CONTINUED)

A. Components of Long-Term Liabilities (Continued)

The School has pledged certain revenues in order to provide additional security for the timely payments of amounts due under the Lease. These revenues consists of all funds received by the School from the state of Minnesota with respect to general student funding, state building lease aid payments, state distributions of federal Title I funds, or any other funding sources, after deduction of all such operating expenses of the School (including the current expenses for staff and administrative salaries and benefits) required under law to provide educational program expenditures.

The total pledged revenue reported by the School for the year ended June 30, 2019 amounted to \$1,818,695, of which \$348,870 (or 19.2%) was remitted during the current year as lease payments to the Building Company.

Following are maturities of general long-term debt for the School and BMS Building Corporation for each of the next five years and thereafter ended June 30:

<u>Year Ending June 30.</u>	<u>Lease Revenue Bonds Payable</u>	
	<u>Principal</u>	<u>Interest</u>
2020	\$ 90,000	206,688
2021	95,000	202,875
2022	100,000	199,500
2023	105,000	195,938
2024	105,000	192,188
2025-2029	600,000	763,275
2030-2034	745,000	586,863
2035-2039	935,000	356,250
2040-2044	1,175,000	407,313
2045-2047	550,000	77,663
Total	<u>\$ 4,500,000</u>	<u>\$ 3,188,553</u>

Resources for the payment of severance payable included in long-term liabilities are provided by the General Fund.

B. Changes in Long-Term Debt

	<u>June 30, 2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2019</u>	<u>Principal Due Within One Year</u>
Bonds Payable	\$ 4,590,000	\$ -	\$ 90,000	\$ 4,500,000	\$ 90,000
Severance Benefits Payable	4,719	-	402	4,317	-
Total	<u>\$ 4,594,719</u>	<u>\$ -</u>	<u>\$ 90,402</u>	<u>\$ 4,504,317</u>	<u>\$ 90,000</u>

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 6 RESTRICTED FUND BALANCES

Certain portions of fund balance are restricted based on state requirements to track special program funding, to provide for funding on certain long-term liabilities, or as required by other outside parties. The following is a summary of the restricted funds balance for the governmental funds:

Restricted for Building Company Debt Service

Represents amounts that are to be used to satisfy the debt service payments on the Lease Revenue Bond Mortgage Loan.

Restricted for Preschool Programs

Represents amounts that are to be used to for operations of the School's preschool program.

NOTE 7 DEFINED BENEFIT PENSION PLANS

Substantially all employees of the School are required by state law to belong to pension plans administered by Teachers' Retirement Association (TRA) or Public Employees' Retirement Association (PERA), all of which are administered on a statewide basis. Disclosures relating to these plans follow:

A. Plan Description

The District participates in the following multiple employer, cost-sharing defined benefit pension plans administered by the Public Employees Retirement Association (PERA) and Teachers Retirement Fund (TRA). PERA's and TRA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes. PERA's and TRA's defined benefit pension plans are tax-qualified plans under Section 401(a) of the IRC.

1. General Employees Retirement Plan (General Employees Plan (accounted for in the General Employees Fund))

PERA's defined benefit pension plans are established and administered in accordance with Minnesota Statutes, Chapters 353 and 356. All full-time and certain part-time employees of the School other than teachers are covered by the General Employees Plan. General Employees Plan members belong to either the Coordinated Plan or the Basic Plan. Coordinated Plan members are covered by Social Security. The Basic Plan was closed to new members in 1967. All new members must participate in the Coordinated Plan.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

A. Plan Description (Continued)

2. Teachers Retirement Fund (TRA)

TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with Minnesota Statutes, Chapters 354 and 356. TRA is a separate statutory entity and administered by a Board of Trustees. The Board consists of four active members, one retired member, and three statutory officials.

Teachers employed in Minnesota's public elementary and secondary schools, charter schools, and certain educational institutions maintained by the state (except those teachers employed by the city of St. Paul and by the University of Minnesota system) are required to be TRA members. State university, community college, and technical college teachers first employed by the Minnesota State College and Universities (MnSCU) may elect TRA coverage within one year of eligible employment. Alternatively, these teachers may elect coverage through the Defined Contribution Retirement Plan (DCR) administered by MnSCU.

B. Benefits Provided

PERA and TRA provide retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature.

PERA: Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Members in plans that are at least 90% funded for two consecutive years are given 2.5% increases. Members in plans that have not exceeded 90% funded, or have fallen below 80%, are given 1% increases.

TRA: Postretirement benefit increases are provided to eligible benefit recipients each January. The TRA increase is 2.0%. After the TRA funded ratio exceeds 90% for two consecutive years, the annual postretirement benefit will increase to 2.5%.

The benefit provisions stated in the following paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

B. Benefits Provided (Continued)

1. General Employees Plan Benefits

Benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated and Basic Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1, the annuity accrual rate for a Coordinated Plan member is 1.2% of average salary for each of the first 10 years and 1.7% for each remaining year. Under Method 2, the annuity accrual rate is 2.7% of average salary for Basic Plan members and 1.7% for Coordinated Plan members for each year of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66. Disability benefits are available for vested members, and are based upon years of service and average high-five salary.

2. TRA Benefits

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by Minnesota Statute and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age, and a formula multiplier based on years of credit at termination of service.

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described.

Tier 1 Benefits

Tier 1	Step Rate Formula	Percentage
Basic	First Ten Years of Service	2.2% per Year
	All Years After	2.7% per Year
Coordinated	First Ten Years if Service Years Are Up to July 1, 2006	1.2% per Year
	First Ten Years if Service Years Are July 1, 2006 or After	1.4% per Year
	All Other Years of Service if Service Years Are Up to July 1, 2006	1.7% per Year
	All Other Years of Service if Service Years Are July 1, 2006 or After	1.9% per Year

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

B. Benefits Provided (Continued)

2. TRA Benefits (Continued)

Tier I Benefits (Continued)

With these provisions:

- (a) Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- (b) 3.0% per year early retirement reduction factor for all years under normal retirement age.
- (c) Unreduced benefits for early retirement under a Rule-of-90 (age plus allowable service equals 90 or more).

or

Tier II Benefits

For years of service prior to July 1, 2006, a level formula of 1.7% per year for coordinated members and 2.7% per year for basic members. For years of service July 1, 2006 and after, a level formula of 1.9% per year for coordinated members and 2.7% for Basic members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under Minnesota Statute. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.

Members first employed after June 30, 1989, receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree - no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the plan provisions in effect at the time they last terminated their public service.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

C. Contributions

Minnesota Statutes, Chapter 353, sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

1. General Employees Fund Contributions

Coordinated Plan members were required to contribute 7.5% of their annual covered salary in fiscal year 2018. In fiscal year 2018, the School was required to contribute 7.5% for Coordinated Plan members. The School's contributions to the General Employees Fund for the plan's fiscal year ended June 30, 2019 were \$29,874. The School's contributions were equal to the required contributions for each year as set by state statute.

2. TRA Contributions

Per Minnesota Statutes, Chapter 354 sets the contribution rates for employees and employers. Rates for fiscal year 2019 were:

	2019	
	Employee	Employer
Basic	11.00 %	11.71 %
Coordinated	7.50	7.71

The School's contributions to TRA for the plan's fiscal year ended June 30, 2019 were \$67,465. The School's contributions were equal to the required contributions for each year as set by state statute.

D. Pension Costs

1. General Employees Fund Pension Costs

At June 30, 2019, the School reported a liability of \$310,655 for its proportionate share of the GERP's net pension liability. The School's net pension liability reflected a reduction due to the state of Minnesota's contribution of \$16 million to the fund in 2018. The state of Minnesota is considered a nonemployer contributing entity and the state's contribution meets the definition of a special funding situation. The state of Minnesota's proportionate share of the net pension liability associated with the School totaled \$10,219. The School's net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on the School's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017 through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2019, the School's proportion was .0056%, which was an increase of .0005% from its proportion measured as of June 30, 2018.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

D. Pension Costs (Continued)

1. General Employees Fund Pension Costs (Continued)

For the year ended June 30, 2019, the School recognized pension expense of \$9,599 for its proportionate share of the General Employees Fund's pension expense. In addition, the School recognized an additional \$2,383 as pension expense (and grant revenue) for its proportionate share of the state of Minnesota's contribution of \$16 million to the General Employees Fund.

At June 30, 2019, the School reported its proportionate share of the General Employees Fund's deferred outflows of resources and deferred inflows of resources from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Economic Experience	\$ 8,223	\$ 9,061
Changes in Actuarial Assumptions	29,676	34,907
Net Difference Between Projected and Actual Earnings on Plan Investments	-	31,745
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	30,249	-
District Contributions Subsequent to the Measurement Date	29,874	-
Total	<u>\$ 98,022</u>	<u>\$ 75,713</u>

A total of \$29,874 reported as deferred outflows of resources related to pensions resulting from School contributions to General Employees Fund subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to General Employees Fund pensions will be recognized in pension expense as follows:

Year Ending June 30,	Pension Expense Amount
2020	\$ 21,781
2021	(5,703)
2022	(17,157)
2023	(6,486)
2024	-
Thereafter	-

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

D. Pension Costs (Continued)

2. TRA Pension Costs

At June 30, 2019, the School reported a liability of \$898,174 for its proportionate share of TRA's net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The School's proportion of the net pension liability was based on the School's contributions to TRA in relation to total system contributions including direct aid from the state of Minnesota, city of Minneapolis, and Minneapolis School District. The School's proportionate share was .0143% at the end of the measurement period and .0138% for the beginning of the period.

The pension liability amount reflected a reduction due to direct aid provided to TRA. The amount recognized by the School as its proportionate share of the net pension liability, the direct aid, and total portion of the net pension liability that was associated with the School were as follows:

Description	Amount
School's Proportionate Share of the TRA Net Pension Liability	\$ 898,174
State's Proportionate Share of the Net Pension Liability Associated with the School	84,151

For the year ended June 30, 2019, the School recognized pension expense of (\$328,893). It also recognized (\$58,794) as pension expense for the support provided by direct aid.

At June 30, 2019, the School reported its proportionate share of the TRA's deferred outflows of resources and deferred inflows of resources, and its contributions subsequent to the measurement date, related to pensions from the following sources:

Description	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Economic Experience	\$ 9,564	\$ 18,071
Changes in Actuarial Assumptions	1,157,703	1,528,846
Net Difference Between Projected and Actual Earnings on Plan Investments	-	69,536
Changes in Proportion and Differences Between District Contributions and Proportionate Share of Contributions	48,039	63,371
District Contributions Subsequent to the Measurement Date	67,465	-
Total	<u>\$ 1,282,771</u>	<u>\$ 1,679,824</u>

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

D. Pension Costs (Continued)

2. TRA Pension Costs (Continued)

A total of \$67,465 reported as deferred outflows of resources related to pensions resulting from School contributions to TRA subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ending June 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to TRA will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	<u>Pension Expense Amount</u>
2020	\$ 75,555
2021	46,934
2022	(9,930)
2023	(344,346)
2024	(232,731)
Thereafter	-

The School recognized total pension expenses of (\$319,294) for all of the pension plans in which it participates. This includes \$(58,794 in TRA and \$2,383 in GERF direct aid recognized as pension expense.

E. Actuarial Assumptions

The total pension liability in the June 30, 2018 actuarial valuation was determined using the following actuarial assumptions:

<u>Assumptions</u>	<u>GERF</u>	<u>TRA</u>
Inflation	2.50% per Year	2.50%
Active Member Payroll Growth	3.25% per Year	2.85 - 9.25%
Investment Rate of Return	7.50%	7.50%

PERA Salary increases were based on a service-related table. PERA mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP 2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. PERA cost of living benefit increases after retirement for retirees are assumed to be 1.25% per year for the General Employees Plan and 1.0% for January 2019 through January 2023, then increasing by 0.1% each year up to 1.5% annually for TRA.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

E. Actuarial Assumptions (Continued)

TRA pre-retirement mortality rates were based on the RP-2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP-2015 scale. Postretirement mortality rates were based on the RP-2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projection uses the MP-2015 scale. Post-disability mortality rates were based on the RP-2014 disabled retiree mortality table, without adjustment. TRA cost of living benefit increases 1.0% for January 2019 through January 2023, then increasing by 0.1% each year up to 1.5% annually.

Actuarial assumptions used in the June 30, 2018 valuation were based on the results of actuarial experience studies. The most recent six-year experience study in the General Employees Plan was completed in 2015. Economic assumptions were updated in 2017 based on a review of inflation and investment return assumptions.

The following changes in actuarial assumptions for General Employees Fund occurred in 2018:

The following changes in actuarial assumptions for PERA occurred in 2018:

- The morality projection scale was changed from MP-2015 to MP-2017.
- The assumed postretirement benefit increase was changed from 1.0% per year through 2044 and 2.50% per year thereafter to 1.25% per year.

The following changes in actuarial assumptions for TRA occurred in 2018:

- The COLA was reduced from 2.0% each January 1 to 1.0%, effective January 1, 2019. Beginning January 1, 2024, the COLA will increase 0.1% each year until reaching the ultimate rate of 1.5% in January 1, 2028.
- Beginning July 1, 2024, eligibility for the first COLA changes to normal retirement age (age 65 to 66, depending on date of birth). However, members who retire under Rule of 90 and members who are at least age 62 with 30 years of service credit are exempt.
- The COLA trigger provision, which would have increased the COLA to 2.5% if the funded ratio was at least 90% for two consecutive years, was eliminated.
- Augmentation in the early retirement reduction factors is phased out over a five-year period beginning July 1, 2019 and ending June 30, 2024 (this reduces early retirement benefits). Members who retire and are at least age 62 with 30 years of service are exempt.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

E. Actuarial Assumptions (Continued)

The following changes in actuarial assumptions for TRA occurred in 2018 (continued):

- Augmentation on deferred benefits will be reduced to 0% beginning July 1, 2019. Interest payable on refunds to members was reduced from 4.0% to 3.0%, effective July 1, 2018. Interest due on payments and purchases from members, employers is reduced from 8.5% to 7.5%, effective July 1, 2018.
- The employer contribution rate is increased each July 1 over the next 4 years, (7.92% in 2019, 8.13% in 2021, 8.55% in 2022, and 8.75% in 2023). In addition, the employee contribution rate will increase from 7.50% to 7.75% on July 1, 2023. The state provides funding for the higher employer contribution rate through an adjustment in the school aid formula.
- The single discount rate was changed from 5.12% to 7.5%.

The State Board of Investment, which manages the investments of PERA and TRA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Stocks	36 %	5.10%
International Stocks	17	5.30%
Bonds (Fixed Income)	25	5.90%
Alternative Assets (Private Markets)	20	0.75%
Cash	2	0.50%
Totals	<u>100 %</u>	

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

F. Discount Rate

The discount rate used to measure the PERA General Employees Plan liability in 2018 was 7.50%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota Statutes. Based on these assumptions, the fiduciary net positions of the General Employees Fund were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The discount rate used to measure the TRA pension liability was 7.50%. This is an increase from the discount rate at the prior measurement date of 5.12%. The projection of cash flows used to determine the discount rate assumed that employee contribution will be made at the fiscal year 2018 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was not projected to be depleted and, as a result, the Municipal Bond Index Rate was not used in the determination of the Single Equivalent Interest Rate (SEIR).

G. Pension Liability Sensitivity

The following presents the School's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the School's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

Description	1% Decrease in Discount Rate	Current Discount Rate	1% Increase in Discount Rate
<u>GERF Discount Rate</u>	6.50%	7.50%	8.50%
School's Proportionate Share of the GERF Net Pension Liability	\$ 325,581	\$ 310,665	\$ 504,870
<u>TRA Discount Rate</u>	6.50%	7.50%	8.50%
School's Proportionate Share of the TRA Net Pension Liability	\$ 1,425,398	\$ 898,174	\$ 463,217

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 7 DEFINED BENEFIT PENSION PLANS (CONTINUED)

H. Pension Plan Fiduciary Net Position

Detailed information about the General Employees Fund fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

Detailed information about TRA's fiduciary net position is available in a separately issued TRA financial report. That report can be obtained at www.MinnesotaTRA.org, by writing to TRA at 60 Empire Drive, Suite 400, St. Paul, Minnesota, 55103-4000; or by calling (651) 296-2409 or 1-800-657-3669.

NOTE 8 COMMITMENTS AND CONTINGENCIES

A. Federal and State Programs

Amounts received or receivable from federal and state agencies are subject to agency audit and adjustment. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable fund. The amount, if any, of funds which may be disallowed by the agencies cannot be determined at this time although the School expects such amounts, if any, to be immaterial.

B. Lease Commitment and Terms – School Site – BMS Building Corp.

The school leases its educational site from BMS Building Corporation (a blended component unit). Under the terms of the amended lease agreement established with the issuance of the 2016 A & B Series Lease Revenue Bonds, the lease term is for the period beginning June 1, 2016 and ending June 30, 2046. The School has an option to extend the lease term for an unlimited number of consecutive 10-year lease periods either on the same lease terms or as agreed upon with the Building Corporation.

The net annual base rent for the term of the lease agreement is directly tied to the debt service requirements of the BMS Building Corporation, including amounts held in escrow as part of the respective loan agreements. In addition, the school is responsible for all interior and exterior repair and maintenance costs as well as all utility costs.

The total amount of rent owed by the School to BMS Building Corporation under the terms of the lease agreement was \$348,870 for fiscal 2019. The total cost of all educational-related space for fiscal 2018-2019 which qualified for state lease aid was \$348,870. The annual lease aid entitlement is based on the lesser of 90% of the lease cost or an allowance per pupil unit. For fiscal 2019, the School qualified for state charter school lease aid which equaled the cap of \$1,314 per pupil unit served, amounting to \$290,657. This entitlement is subject to proration by the Minnesota Department of Education to the extent the overall funding that has been provided is insufficient to meet all amounts owed to Minnesota charter schools. Future amounts to be requested for state lease aid from the Minnesota Department of Education may vary due to financing arrangements, which are subject to change.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019**

NOTE 8 COMMITMENTS AND CONTINGENCIES (CONTINUED)

B. Lease Commitment and Terms – School Site – BMS Building Corp. (Continued)

Total future minimum lease payments of the building lease are scheduled as follows:

<u>Year Ending June 30,</u>	<u>Scheduled Lease Payments</u>
2020	\$ 342,010
2021	343,620
2022	345,042
2023	345,859
2024	342,339
2025-2029	1,695,674
2030-2034	1,596,448
2035-2039	1,600,759
2040-2044	1,597,745
2045-2046	612,748
Total	<u>\$ 8,822,244</u>

The School's ability to make payments under this Lease agreement is dependent on its revenues which are in turn, largely dependent on sufficient enrollments at the School and on sufficient state aids per student being authorized and received from the state of Minnesota. The School believes that its enrollments and aid entitlements will be sufficient to meet the lease obligations as they become due.

C. Operating Lease Commitment and Terms – Copier Leases

On January 10, 2017, the School entered into an operating copier lease agreement for one copier with Metro Sales Inc. The lease has a five-year term and payments began in January of 2017. The lease matures in fiscal year 2023 and has \$11,340 in payments remaining as of June 30, 2019.

On August 15, 2019, the School entered into an operating copier lease agreement for one copier with Metro Sales Inc. The lease has a five-year term and payments began in August of 2019. The lease matures in fiscal year 2025 and has \$20,850 in payments remaining as of June 30, 2019.

Lease expense for the year ended June 30, 2019 was \$3,240.

REQUIRED SUPPLEMENTARY INFORMATION

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**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
TRA SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
LAST FIVE MEASUREMNT PLANS ***

**TRA Schedule of the District's Proportionate Share of the
Net Pension Liability**

	Measurement Date June 30,				
	2018	2017	2016	2015	2014
School's Proportion of the Net Pension Liability	0.0143%	0.0138%	0.0145%	0.0150%	0.0155%
School's Proportionate Share of the Net Pension Liability	\$ 898,174	\$ 2,754,730	\$ 3,458,596	\$ 927,898	\$ 714,229
State's Proportionate Share of the Net Pension Liability Associated with School	84,151	265,693	348,123	113,546	50,274
Total	<u>\$ 982,325</u>	<u>\$ 3,020,423</u>	<u>\$ 3,806,719</u>	<u>\$ 1,041,444</u>	<u>\$ 764,503</u>
School's Covered Payroll	\$ 786,440	\$ 750,760	\$ 730,947	\$ 712,933	\$ 696,129
School's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	114.21%	366.93%	473.17%	130.15%	102.60%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	78.07%	51.57%	44.88%	76.80%	81.50%

* This schedule presents information for the years available, and will eventually include ten years of information.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
TRA SCHEDULE OF SCHOOL CONTRIBUTIONS
LAST SIX FISCAL YEARS ***

TRA Schedule of District Contributions

	Fiscal Year Ended June 30,					
	2019	2018	2017	2016	2015	2014
Statutorily Required Contribution	\$ 67,465	\$ 58,983	\$ 56,307	\$ 54,821	\$ 53,470	\$ 48,729
Contributions in Relation to the Statutorily Required Contribution	(67,465)	(58,983)	(56,307)	(54,821)	(53,470)	(48,729)
Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
School's Covered Payroll	\$ 875,032	\$ 786,440	\$ 750,760	\$ 730,947	\$ 712,933	\$ 696,129
Contributions as a Percentage of Covered Payroll	7.71%	7.50%	7.50%	7.50%	7.50%	7.00%

* This schedule presents information for the years available, and will eventually include ten years of information.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
GERF SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
LAST FIVE MEASUREMENT PLANS ***

**GERF Schedule of the District's Proportionate Share of the
Net Pension Liability**

	Measurement Date June 30,				
	2018	2017	2016	2015	2014
School's Proportion of the Net Pension Liability	0.0056%	0.0051%	0.0049%	0.0049%	0.0062%
School's Proportionate Share of the Net Pension Liability	\$ 310,665	\$ 325,581	\$ 397,856	\$ 253,943	\$ 291,245
State's Proportionate Share of the Net Pension Liability Associated with School	10,219	4,081	5,129	-	-
Total	<u>\$ 320,884</u>	<u>\$ 329,662</u>	<u>\$ 402,985</u>	<u>\$ 253,943</u>	<u>\$ 291,245</u>
School's Covered Payroll	\$ 377,893	\$ 326,493	\$ 303,000	\$ 287,525	\$ 340,435
School's Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	82.21%	99.72%	131.31%	88.32%	85.55%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	79.50%	75.90%	68.90%	78.20%	78.70%

* This schedule presents information for the years available, and will eventually include ten years of information.

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
GERF SCHEDULE OF SCHOOL CONTRIBUTIONS
LAST SIX FISCAL YEARS ***

GERF Schedule of District Contributions

	Fiscal Year Ended June 30,					
	2019	2018	2017	2016	2015	2014
Statutorily Required Contribution	\$ 29,874	\$ 28,342	\$ 24,487	\$ 22,725	\$ 21,205	\$ 24,256
Contributions in Relation to the Statutorily Required Contribution	(29,874)	(28,342)	(24,487)	(22,725)	(21,205)	(24,256)
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
School's Covered Payroll	\$ 398,320	\$ 377,893	\$ 326,493	\$ 303,000	\$ 287,525	\$ 334,566
Contributions as a Percentage of Covered Payroll	7.50%	7.50%	7.50%	7.50%	7.375%	7.25%

* This schedule presents information for the years available, and will eventually include ten years of information.

OTHER REQUIRED REPORTS

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Bluffview Montessori School
Winona, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Bluffview Montessori School, as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Bluffview Montessori School's basic financial statements, and have issued our report thereon dated November 15, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Bluffview Montessori School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Bluffview Montessori School's internal control. Accordingly, we do not express an opinion on the effectiveness of Bluffview Montessori School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Bluffview Montessori School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bluffview Montessori School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of Bluffview Montessori School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Bluffview Montessori School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "CliftonLarsonAllen LLP".

CliftonLarsonAllen LLP

Minneapolis, Minnesota
November 15, 2019



CliftonLarsonAllen LLP
CLAconnect.com

INDEPENDENT AUDITORS' REPORT ON MINNESOTA LEGAL COMPLIANCE

Board of Directors
Bluffview Montessori School
Winona, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Bluffview Montessori School as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Bluffview Montessori School's basic financial statements, and have issued our report thereon dated November 15, 2019.

The *Minnesota Legal Compliance Audit Guide for Charter Schools* promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, identifies two main categories of compliance to be tested in audits of charter schools: uniform financial accounting and reporting standards and charter schools. Our study included the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that Bluffview Montessori School failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Charter Schools*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding Bluffview Montessori School's noncompliance with the above-referenced provisions.

The purpose of this report is solely to describe the scope of our testing of compliance relating to the provisions of the *Minnesota Legal Compliance Audit Guide for Charter Schools* and the results of that testing, and not to provide an opinion on the effectiveness of Bluffview Montessori School's compliance. Accordingly, this communication is not suitable for any other purpose.

CliftonLarsonAllen LLP

Minneapolis, Minnesota
November 15, 2019

**BLUFFVIEW MONTESSORI SCHOOL
WINONA, MINNESOTA
UNIFORM FINANCIAL ACCOUNTING AND REPORTING STANDARDS
COMPLIANCE TABLE
YEAR ENDED JUNE 30, 2019**

	AUDIT	UFARS	DIFFERENCE
01 GENERAL FUND			
Total Revenue	\$ 2,404,016	\$ 2,404,017	\$ (1)
Total Expenditures	2,286,965	2,286,966	(1)
<i>Nonspendable:</i>			
460 Nonspendable Fund Balance	31,820	31,821	(1)
<i>Restricted:</i>			
403 Staff Development	-	-	-
405 Deferred Maintenance	-	-	-
406 Health and Safety	-	-	-
407 Capital Project Levy	-	-	-
408 Cooperative Programs	-	-	-
413 Projects Funded by COP	-	-	-
414 Operating Debt	-	-	-
416 Levy Reduction	-	-	-
417 Taconite Building Maintenance	-	-	-
424 Operating Capital	-	-	-
426 \$25 Taconite	-	-	-
427 Disabled Accessibility	-	-	-
428 Learning and Development	-	-	-
434 Area Learning Center	-	-	-
435 Contracted Alternative Programs	-	-	-
436 State-Approved Alternative Programs	-	-	-
438 Gifted and Talented	-	-	-
440 Teacher Development and Evaluations	-	-	-
441 Basic Skills Programs	-	-	-
445 Career and Technical Programs	-	-	-
448 Achievement and Integration	-	-	-
449 Sage Schools Crime Levy	-	-	-
451 QZAB Payments	-	-	-
452 OPEB Liability Not Held in Trust	-	-	-
453 Unfunded Severance & Retirement Levy	-	-	-
464 Restricted Fund Balance	-	-	-
<i>Committed:</i>			
418 Committed for Separation	-	-	-
461 Committed Fund Balance	-	-	-
<i>Assigned:</i>			
462 Assigned Fund Balance	-	-	-
<i>Unassigned:</i>			
422 Unassigned Fund Balance	756,073	756,071	2
02 FOOD SERVICE			
Total Revenue	111,214	111,214	-
Total Expenditures	116,362	116,364	(2)
<i>Nonspendable:</i>			
460 Nonspendable Fund Balance	885	885	-
<i>Restricted:</i>			
452 OPEB Liability Not Held in Trust	-	-	-
464 Restricted Fund Balance	-	-	-
<i>Unassigned:</i>			
463 Unassigned Fund Balance	(885)	(885)	-
04 COMMUNITY SERVICE			
Total Revenue	169,685	169,685	-
Total Expenditures	182,460	182,460	-
<i>Nonspendable:</i>			
460 Nonspendable Fund Balance	-	-	-
<i>Restricted:</i>			
426 \$25 Taconite	-	-	-
431 Community Education	-	-	-
432 E.C.F.E.	-	-	-
440 Teacher Development and Evaluations	-	-	-
444 School Readiness	-	-	-
447 Adult Basic Education	-	-	-
452 OPEB Liability Not Held in Trust	-	-	-
464 Restricted Fund Balance	-	-	-
<i>Unassigned:</i>			
463 Unassigned Fund Balance	-	-	-