



Hiawatha Valley Education District #61-6013

Board of Directors' Regular Meeting

WEDNESDAY, APRIL 23, 2025, 6:30 PM

HVED BOARD ROOM, 1213 GILMORE AVENUE, WINONA, MN 55987

Join Zoom Meeting: <https://socrates.zoom.us/j/95940648195> or dial 1-312-626-6799; Meeting ID: 959 4064 8195

IN PERSON and VIRTUAL REGULAR MEETING AGENDA – AMENDED - MINUTES

Minnesota Statute 13D.02

- Guest Sign In:** In Person: Deb Marcotte, Cheri Duffenbach, Colby Lind, Frank Klennert
Online: Dorothy Gibson, Amy, Gracie's iPhone, Kristin King-Aasum, Bradley Carlton, Amy Rohrer, Clover Schmitt, Rachel Brown, Angela Korson, Erica Peck, Paula Snell, Charlene Hipkins, Kiley Meyer, Megan Laskaskie, Tracy Lind, Zach Selnes, Julie Cunningham-Henise, Dawn Kullot, Amber Anderson, Danielle Walther, Megan's iPhone, guest, Angie Uhlendorf, Susan Meyer
- CALL TO ORDER** by Ron Pagel, Board Chair Time: 6:30 pm
- ROLL CALL** by Cheri Duffenbach, Human Resources Manager

Roll Call Attendance: (an X indicates present; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Charters	Sherry Lohmeyer	x	Rushford-Peterson	Nancy Snyder	x
Chatfield	Tom Keefe	x	Plainview-Elgin-Millville	Ron Springer	x
Dover-Eyota	Ron Pagel	x	St. Charles	Peter Snyder	x
La Crescent-Hokah	Eric Morken		Spring Grove	Stephanie Jaster	x
Lanesboro	Kevin Horihan @6:33 pm	x	Wabasha-Kellogg	Sharleen Klennert	x
Lewiston-Altura	Sara Daley	x			

4. PLEDGE OF ALLEGIANCE



5. **PUBLIC COMMENTS ARE HEARD, LIMITED TO FIVE (5) MINUTES PER PERSON**

- a. **Colby Lind – Urged Board members to vote no on the Resolution Restructuring Special Education Programming and Approving Eliminating Position**

6. **HVED SPOTLIGHT on SERVICE: *Dartmouth Project: How to Support Trauma Work with Students with Autism* by Megan Laskaskie, MSW, LICSW, CTSS Mental Health Professional**

- a. **Stephanie Jaster asked Megan how member districts could utilize CTSS Services**
 - i. **Eligible for all Special Education students and hope to expand to districts in the future**

7. **REPORTS AND COMMUNICATIONS**

- Cabinet Updates
- HVED Program Staffing and Student Enrollment as of February 21, 2025 (see Supporting Documents)
 - **Tracy Tweeten-Lind, Director of Special Education**
Districts: Lanesboro, Lewiston-Altura, Mabel-Canton, Rushford-Peterson, Spring Grove
Charter Schools: Bluffview Montessori, Ridgeway Community, and Rollingstone Community
 - Coverage at SPECTRUM
 - Support behaviors at districts
 - Staff observations
 - Spring Meetings with staff
 - Districts interviewing for Sped positions
 - Staffing discussions, some have increased numbers, some have decreased numbers
 - **Zach Selnes, Director of Special Education**
HVED Program: Early Intervention Program (B-3)
Districts: Chatfield, Dover-Eyota, Plainview-Elgin-Millville, St. Charles
Districts
 - Staffing Discussions
 - IDC Documentation
 - SAIL**Early Intervention Program (B-3)**
 - Currently 58 Enrolled, 17 In-Motion
 - 12 new referrals, 3 Transition Evals
 - Final CoP
 - Planning for 2025-26
 - **Clover Schmitt, Ph.D., Director of Special Education**
HVED Programs: River Valley Academy (RVA—HVED's ALC),

Districts: Caledonia, La Crescent-Hokah, Wabasha-Kellogg/Falcon View Online (FVO)
MTSS

- **Districts**
 - Behaviors
 - WJ-V Grouping Purchase
 - WJ-V Academic training almost full, looking at second training date
 - Staffing
 - MTSS procedure
 - Behavior Supports and needs
 - Increased School Psychologist role
 - Superintendent Interview
 - HVED needs in districts
 - IDC reviews =13
- **River Valley Academy – HVED ALC and Satellites**
 - RVA – Winona = 34 students
 - Plainview-Elgin-Millville = 16
 - Spring Grove= 7
 - Caledonia= 5
 - Regular subs
 - Kids finishing and getting ready to graduate with resident districts
 - Mental Health education/supports
 - Work-based learning, job connections
- **ABSENT Jen Ihrke, Director of Special Education**
 - HVED Program: SPECTRUM (Autism Program) in Hokah, MN**
 - Received a Winona County SHIP grant for sensory rooms and classroom swings
 - Received two large child-size adaptive trike bikes
 - New student
 - Elementary and middle school students learned about the butterfly cycle
 - Looking forward to the Special Athletic Competition in Winona in May
 - HVED Program: SAIL (Social/Emotional/Behavior Program) in Kellogg, MN**
 - Received a Winona County SHIP grant for sensory rooms and classroom swings
 - Student transitioned back to resident district
 - New para
 - PAES Labs Kellogg and Caledonia**
 - Making plans to move the Kellogg lab to Plainview-Elgin-Millville for 2025-2026
 - Hosting student visits for next year's enrollment
 - Accepting referrals for 2025-2026
- **ABSENT Jeff Oian, IT Manager**
 - Obsolete technology gathered from HVED and member districts
 - Two shipping containers holding over 1,000 iPads, laptops, and Chromebooks were gathered from member districts and HVED were recycled netting approximately \$6,500 - \$7,500 to be distributed to participating schools
 - Responding to technology requests via the ticket system at:
<https://edmidwest.supportsystem.com/open.php>
- **Cheri Duffenbach, Human Resources Manager**
 - Staffing conversations for 2025-2026 continue

- DAC – Assessment Season
- HVEA Negotiations
- **Bradley Carlton, Business Manager**
 - All things Winona Mall
 - Working on the revised FY25 and adopted FY26 budgets
 - HVEA negotiations costing
 - Monitoring legislative activity
- **COMMITTEE UPDATES**
 - **Strategic Plan Oversight Committee: Sherry Lohmeyer, Chair**
Meeting Date: 1st Tuesday of each month at 4 PM via Zoom (See Supporting Documents)
 Next meeting: May 6
 - Pillar 1: Work Teams and Culture (Zach Selnes)
 - Pillar 2: Talent Retention, Development, and Recruitment (Cheri Duffenbach)
 - Pillar 3: Effective Communication (Clover Schmitt)
 - Pillar 4: Impactful Services and Support (Megan Laskaskie)
 - **Personnel: Ron Pagel, Chair**
Meeting Date: 2nd Wednesday of each month at 7:00 p.m. via Zoom (See Supporting Documents)
 Next meeting: May 14
 - Technology: Peter Snyder, Chair
 Meeting Date:
 - Insurance: Peter Snyder, Chair
 Meeting Date:
 - Finance: Eric Morken, Chair
 Meeting Date: May 22, 11 AM, via zoom
 - Buildings & Grounds: Peter Snyder, Chair
 Meeting Date:
 - Special Education Advisory Council (SEAC): Tom Keefe, Chair
 Meeting Dates – zoom links on HVED website at www.hved6013.org Parents are welcome!
 Spring Meeting, Monday, April 28, 2025, 6:30 PM
 Summer Meeting, Monday, July 28, 2025, 6:30 PM
 - Curriculum/Program Development/Policy Review: Spencer Yohe, Chair
 Meeting Date:
 - **Teacher Development & Evaluation (TDE): Eric Morken, Chair**
Meeting dates: First Tuesday of each month at 7:30 AM via zoom (see Supporting Documents)
 Next meeting: May 6
 - Continuing Education Units (CEU): Diane Wilder, Chair
 Meeting Dates: April 28 and May 19 at 4 PM via zoom and June 5 on site

8. **CONSENT AGENDA**

1. March 26 Regular AGENDA – AMENDED Meeting Minutes (See Supporting Documents)
2. April 23 Regular AGENDA - AMENDED - (See Supporting Documents)
3. Authorization of Payment of Accounts Payable - (See Supporting Documents)
4. Payroll transfer(s) - (See Supporting Documents)
5. Wire transfer(s) - (See Supporting Documents)

6. Personnel items

- **Hires**

- Bekka Baures – CTSS Skills Worker – effective 2025-2026 School Year
- Austin Heaney (current RBT) - CTSS Skills Worker – effective 2025-2026 School Year
- Britney Sula - (current Behavior Specialist – SAIL) - Behavior Interventionist (SAIL) – effective 2025-2026 School Year
- Kiley Meyer - (current Behavior Specialist – SPECTRUM) - Behavior Interventionist (SPECTRUM) - effective 2025-2026 School Year
- Amy Rohrer - (current CTSS Skills Worker – SPECTRUM) - School Social Worker (ALC) - effective 2025-2026 School Year

- **Resignations**

- Amy Richardson – Therapeutic Recreational Therapist (SAIL) - effective 06/30/2025
- Devon Boots Thompson – Occupational Therapist – effective 06/30/2025
- Haylee Cadena – School Social Worker (ALC) - effective 06/30/2025

- **Practicums**

- Danielle Koch – Social Work Practicum – effective 2025-2026 School Year

- **Extra days**

- Danielle Walther – CTSS Mental Health Practitioner – 15 extra days over the summer

Motion: Ron Springer

Second: Peter Snyder

Discussion:

Action: Motion Passed

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

9. DISCUSSION ITEMS

A. Facilities

- Updating Facts and Figures for One Central Site
- Updating a monthly Power Point of Progress at 1213 Gilmore Avenue, Winona, MN
 - Not shown in April
- Weekly K-A planning meetings for Oversight Committee and Design Team
- Looking for (temporary) outdoor storage options

B. Program Development

- Staffing re-organization and re-assignments for 2025-2026 starting with the Directors of Special Education, Special Education Coordinators, and Behavior Specialists (see supporting documents).
 - From the Personnel Committee meeting minutes on 4.9.2025:
 - Report from Superintendents' Advisory Council meeting on 4.8.2025: Motion made and seconded with a unanimous vote of 10 of 12 Superintendents with one absent and one abstention to reduce Directors of Special Education from 4 to 3 for 2025-2026 providing one Director in the HVED Programs and two Directors serving the member districts and charter schools together with an increase in Special Education Coordinators from 6-5 to 7 for 2025-2026 providing one Special Education Coordinator in the HVED Programs and up to six Special Education Coordinators serving our member districts and charter schools. The job descriptions will be updated to reflect the shift to provide greater support to teachers, especially with challenging student behavior. This will bring an increased cost estimated at \$100,000.
 - The HVED Superintendents want the budget including the \$100,000 increase for Special Education Coordinators, reduction of a Director of Special Education position, and all Behavior Support Personnel to be cost neutral.
 - Pursuing the **Forward Together** option originated by North Branch Public School District and partnering with several school districts and education districts to provide a pathway for paraprofessionals or Tier 1 teachers to earn a bachelor's degree for an Academic and Behavioral Strategist (ABS) or Emotional Behavior Disorders (EBD) Minnesota license while being employed within our programs.

10. ACTION ITEMS

A. The Board is asked to consider the MOA with HVEA regarding a sick leave bank (see Supporting Documents):

Motion: **Peter Snyder**

Second: **Stephanie Jaster**

Discussion:

Action: **Motion Passed**

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

B. The Board is asked to consider the Resolution Restructuring Special Education Programming and Approving Eliminating a Position that was tabled at the March 23 meeting (see Supporting Documents).

Motion: **To bring the Resolution back to the table made by Diane Wilder**

Second: **Tom Keefe**

Discussion:

Action: **Motion to bring the Resolution back to the table Passed**

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

C. The Board is asked to consider the Resolution Restructuring Special Education Programming and Approving Eliminating a Position that was tabled at the March 23 meeting (see Supporting Documents).

Motion: Ron Springer

Second: Sharleen Klennert

Discussion: A lot of discussion around conversations the Board members had with their district administrators and staff

Action: **Motion Passed**

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	O
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

D. The Board is asked to consider the MOA with HVEA and ESP regarding Forward Together (available at the Board Table):

Motion: Stephanie Jaster

Second: Peter Snyder

Discussion:

Action: **Motion Passed**

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x

Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x
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E. The Board is asked to approve the second reading of Policy 704 (see Supporting Documents)

- 704 Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System

Motion: Ron Springer

Second: Tom Keefe

Discussion:

Action: Motion Passed

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

F. The Board is asked to approve dates for Extended School Year (ESY) and Summer School for SPECTRUM, SAIL, and ALC.

- June 16 – 18
- June 22 – 25
- July 7 – 10
- July 14 – 17

Motion: Ron Springer

Second: Diane Wilder

Discussion:

Action: Motion Passed

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe		Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

G. The Board is asked to consider quotes for the lease or purchase of a 40' outdoor storage unit to be located at 1213 Gilmore Ave (available at the Board Table).

Motion: **Ron Springer**

Second: **Peter Snyder**

Discussion: **Motion to purchase a used container from Any Way You Want It**

Action:

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x

11. EXECUTIVE DIRECTOR HIGHLIGHTS

- Working collaboratively with all educational partners to enhance our services, support our programs, and meet the needs of the staff and students we serve!

11. BOARD COMMENTS

DISTRICT	DIRECTOR	COMMENT
Caledonia	Spencer Yohe	Absent
Charters	Sherry Lohmeyer	Testing and hiring season - things will get lighter in May
Chatfield	Tom Keefe	End of year events - prom coming up - Tom chaperoning
Dover-Eyota	Ron Pagel	Started a CNA program - 6 students have gotten their CNA certification - balancing budget
La Crescent-Hokah	Eric Morken	Absent
Lanesboro	Kevin Horihan	State banquet last weekend
Lewiston-Altura	Sara Daley	Testing - spring sports in full swing - budgets - building plans
Mabel-Canton	Diane Wilder	Referendum passed - seniors just got back from Washington trip (tradition for M-C) - end of year
Rushford-Peterson	Nancy Snyder	All the same - grant money to focus on mental, physical, environmental health and mental well-being
Plainview-Elgin-Millville	Ron Springer	Have had CNA program for a few year - adding in a food program in conjunction with college
St. Charles	Peter Snyder	Normal spring things - locking down revised budget and start looking at next year

Spring Grove	Stephanie Jaster	First Firefighter pass his CDL for tanker - hire Superintendent (Gina Morken) - MCA testing
Wabasha-Kellogg	Sharleen Klennert	"Right-sizing" - moving everything out for construction - last day of school students will help move everything into the storage containers

12. ADJOURNMENT

Motion: **Tom Keefe**

Second: **Diane Wilder**

Discussion:

Action: **Motion Passed**

Time: **8:02 pm**

Roll Call Vote: (an X indicates yay; O indicates nay; A indicates abstention; blank indicates absent)

DISTRICT	DIRECTOR		DISTRICT	DIRECTOR	
Caledonia	Spencer Yohe		Mabel-Canton	Diane Wilder	x
Chatfield	Tom Keefe	x	Rushford-Peterson	Nancy Snyder	x
Dover-Eyota	Ron Pagel	x	Plainview-Elgin-Millville	Ron Springer	x
La Crescent-Hokah	Eric Morken		St. Charles	Peter Snyder	x
Lanesboro	Kevin Horihan	x	Spring Grove	Stephanie Jaster	x
Lewiston-Altura	Sara Daley	x	Wabasha-Kellogg	Sharleen Klennert	x