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School Nutrition Programs

Bluffview Montessori

Sponsor ID Number: 1-4132

Procurement Review (PR) Report – SY 2025-26 PR Results and Closeout Notification

No Formal Response from SFA Required

Thank you for the courtesy and cooperation received during the Procurement Review (PR) of your School Nutrition Programs. MDE's Nutrition Program Services commends your sponsorship for all program areas compliant with federal and state regulations.

- The Procurement Review for USDA Child Nutrition Programs exists to ensure the procurement process conducted by School Food Authorities (SFAs) complies with program 7 CFR 210 regulations and government-wide procurement standards (2 CFR 200).
- The Procurement Review is required to ensure school districts purchase goods and services using full and open competition and use the nonprofit school food service funds only on allowable costs.

The attached report details the area(s) of review identified as needing improvement.

- **Per USDA federal guidance, all required documents for each selected vendor must be provided for review to the state agency in the timeframes requested during the PR in order for the SFA to be considered 'in compliance' in each Procurement Type. Therefore, if your SFA did not have certain required documents available, our job is to list that area as 'non-compliant' in the PR report to inform your sponsorship of immediate action needed in the procurement type or area of the PR.**
- SFAs are required to *immediately* correct any areas identified as 'not compliant' and begin utilizing any resulting SFA-updated policies and procedures before the end of SY 2024-25.
 - Any areas labeled 'not compliant' are not considered a formal 'finding' since this is your SFA's first full PR.
 - In the SFA Overview tab (Column E), any items listed in the *Compliant Code of Conduct* or *Compliant Procurement Procedures* sections in **red lettering** are ones your SFA will need to fix in the corresponding procedure. Any items listed in **green lettering** are

ones your SFA has already correctly included in the corresponding procedure and do not need to be corrected.

- ***For this PR only, your SFA will not be required to submit a return response back to MDE.***

The PR Technical Assistance guide (also attached) is intended to assist your SFA when working to correct any noncompliant areas noted in the review report.

Questions about how to begin making changes? Please don't hesitate to contact us right away! Email us at: mde.fsmc@state.mn.us.

- **Upon receipt of your questions, the Finance Review Specialist who completed your SFA's PR will reach out to assist you to ensure your SFA's full understanding of the technical assistance provided.**
- **15-30 minute technical assistance MS Teams calls are also available upon request if easier for your SFA to ask your questions to a specialist via this route. Simply mention your request for a call in your email!**

Thank you for your SFA's commitment to bringing its School Nutrition Programs' procurement procedures into full compliance with federal and state procurement regulations and guidance.

Sincerely,