

HOS Report
8/21/25

Staffing

Work on staffing the school is ongoing as we get close to the start of school. It has been an exhaustive and exhausting process this year, consuming a great deal of time. We have been very fortunate to hire many strong individuals.

- Hired:
 - Jillaine Zieman: Office Assistant
 - Marlie Voigt: Art Teacher
 - Evan Huemoeller: Paraprofessional, Cedella Hagedorn: Paraprofessional
 - Gabby Klema: Library Assistant
 - Tom Leach: Food Service Assistant #1
- Resignations: Raya Molladah, Jena McCullough, Masouma Mohammadi
- Open jobs: After School Care lead, 1 food service assistant, CH3 Assistant, CH transition assistant

Oaths of Office

Last month the board selected a format for the statutory requirement of new board members submitting an oath of office to their authorizers. BMS selected the draft offered by VOA that is aligned with their authorizing program. While the requirement is that new members sign and submit the oath document, the BMS board decided that all members will sign and submit the oath document. It is in the folder, and copies will be passed out for signatures upon the approval of the consent agenda.

VOA FY26 School Pledge of Compliance

This is an annual submission to VOA. The board chair and HOS will initial and sign it upon approval of the consent agenda. To the best of the Head of School's knowledge, we are indeed compliant with these items.

VOA submission calendar

This is the annual calendar of submissions that I am expected to submit to VOA. Quite a few are due at the end of August, and are being worked on to meet the deadline. As a sidenote, the fall VOA board observation will be at the October board meeting, with the formal site visit the day after.

Pre inservice week work

The week before the formal inservice week is packed with training for a good number of staff. Most of these activities are invitation based, and not for all staff. All staff work will be next week. The goal is to get as much out of the way as possible before the 25th:

Monday 8/18

11:30 a.m.-2:00 p.m.

Educlimber Deep Dive

Tuesday 8/19

8:00 a.m.

First Aid/CPR

12:30 p.m.-3:30 p.m.

Educlimber and Interventions

Wednesday 8/20

8:30 a.m.-10:00 a.m.

Educlimber Training on Accessing Student Information

10:15 a.m.-11:30 a.m.

IXL Training on Aligning Skills and Lesson Content

12:30 p.m.-3:30 p.m.

Transparent Classroom: Piloting a Montessori Gradebook

Thursday 8/21

8:00 a.m.-12:00 p.m.

CPI Refresher Training at Bluffview

MSBA Self Evaluation of the BMS Board of Directors

The evaluation document was presented to the board members at strategic planning session 4 on 8/12/25. As a few directors were unable to attend, the HOS and Chair agreed that this should be shared in the consent agenda. Overall, Gail Gilman (MSBA facilitator) was very complimentary, and communicated that she sees a well functioning team of board and administration that are rooted in a commitment to the students that we serve.

There are some areas that we can improve upon. Please review this, and share any items that you would like to discuss further, and/or would like the HOS to add to future Board training sessions. It appears that a reasonable amount of the "Don't Know" entries are simply demonstrating a need for information sharing/discussion.

New Director Orientation

Kevin has completed the required training, and is a voting member of the board now. As we did just talk about orientation in our MSBA meeting with Gail-this is a notice that an orientation took place with the HOS at 12:30 today, 8/21/25.

Designs for Learning-HR work

We are in the process of working on aligning our PLT, ESST, PFML, and NIS benefits with the help of designs for learning.