



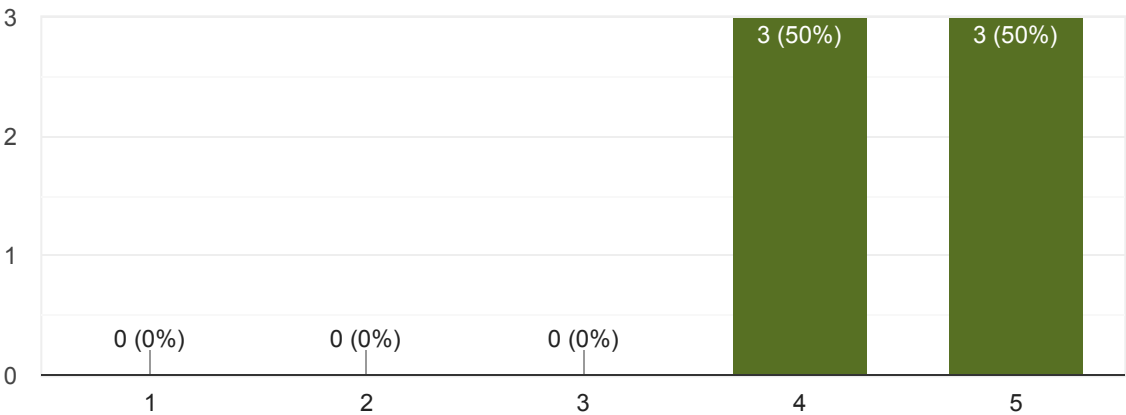
# Minnesota Charter School Board of Directors Individual Board Member Self-Evaluation Instrument 2020

6 responses

## Duty of Care

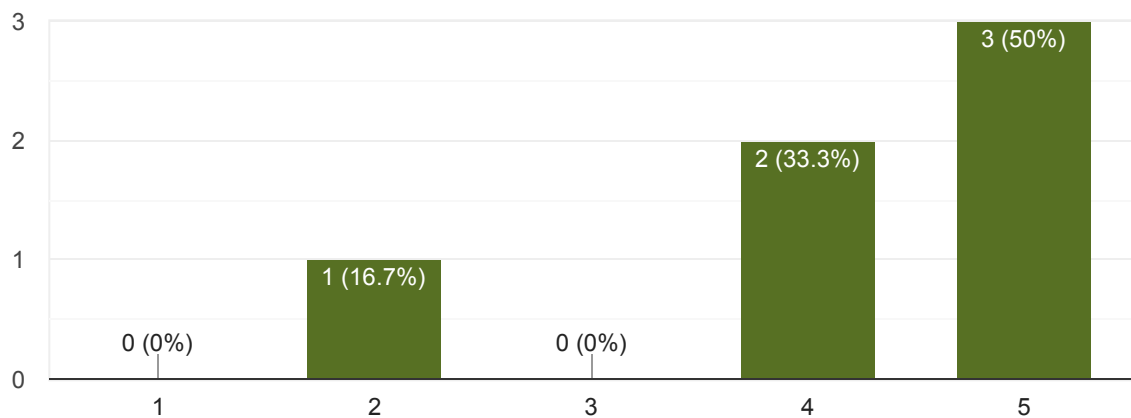
I regularly attend and am on time for Board meetings.

6 responses



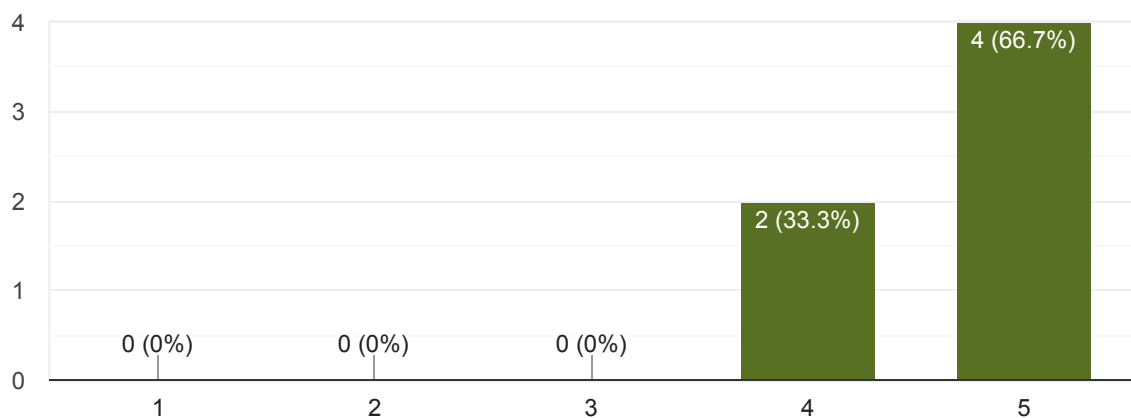
I prepare for meetings by reviewing the agenda and reading the minutes and other materials before I attend the meeting.

6 responses



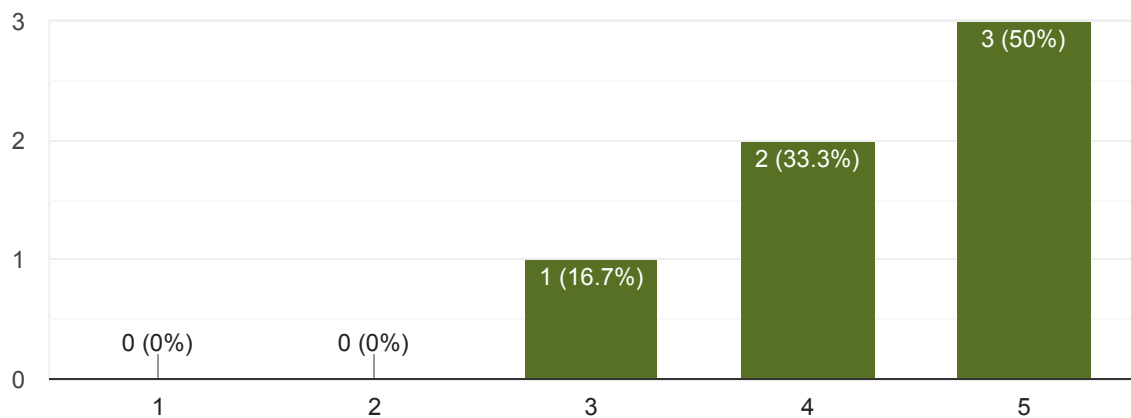
I faithfully serve on Board committees and task forces for which I volunteer or on which I am assigned to serve.

6 responses



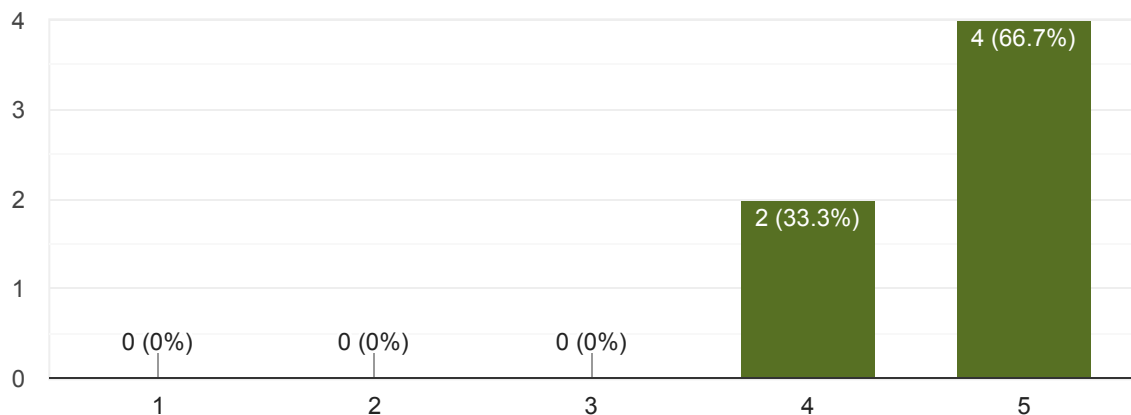
I actively participate in the discussion of issues and make motions or seconds.

6 responses



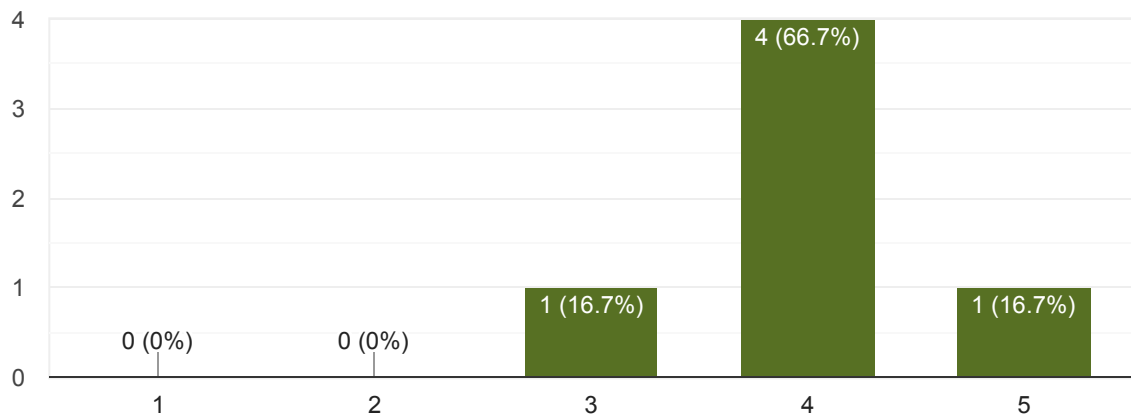
I actively state my vote on issues, voting in the affirmative when I support a motion and publicly stating opposition and my no vote when not in support of a motion.

6 responses



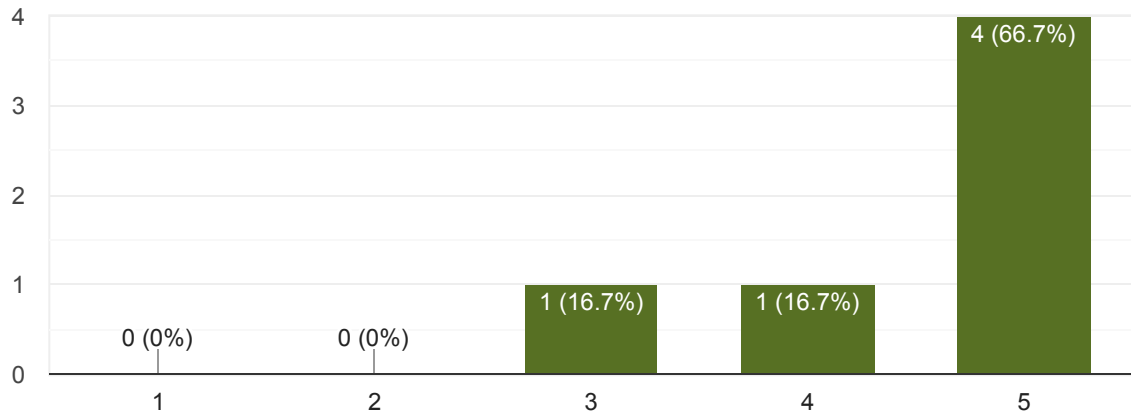
I have a general knowledge of the books and records of the organization.

6 responses



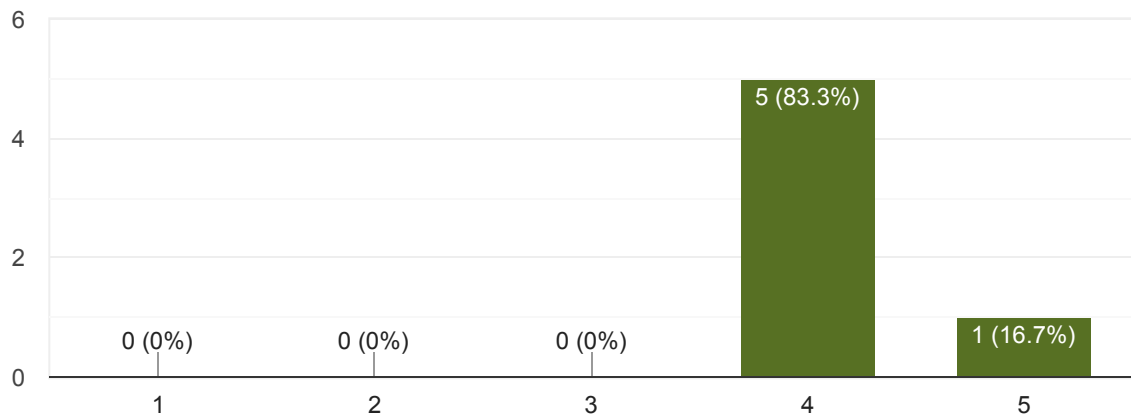
I have a copy of the articles of incorporation, by-laws, policies and financial reports of the organization.

6 responses



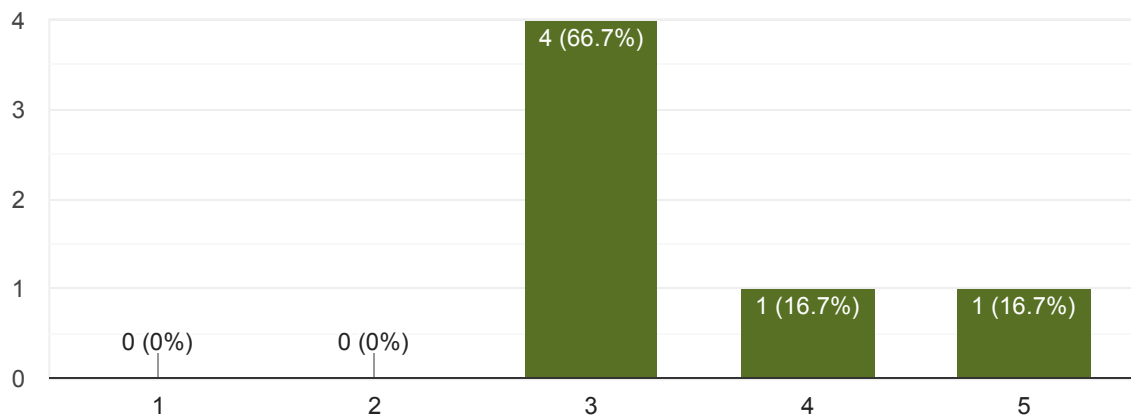
I am aware of what the financial records and audits disclose and have taken active steps to insure proper internal financial controls.

6 responses



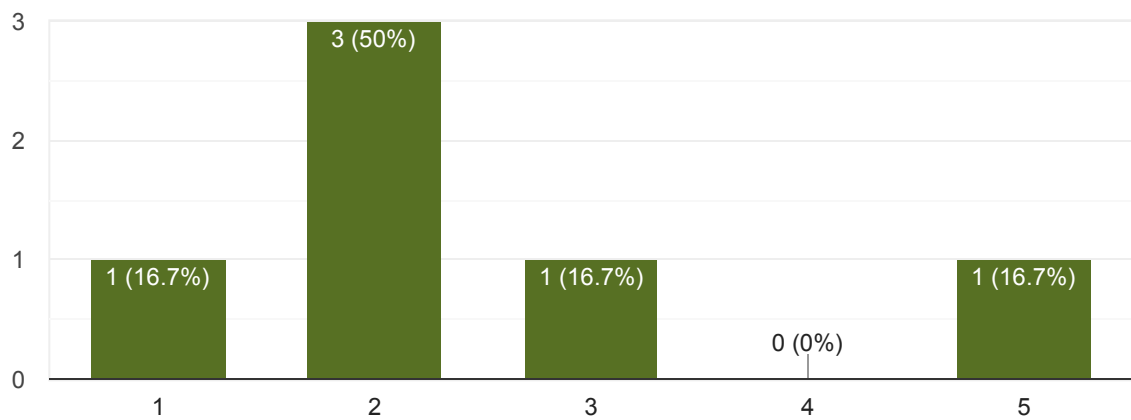
I am aware of the assets of the organization and the investment policies and controls.

6 responses



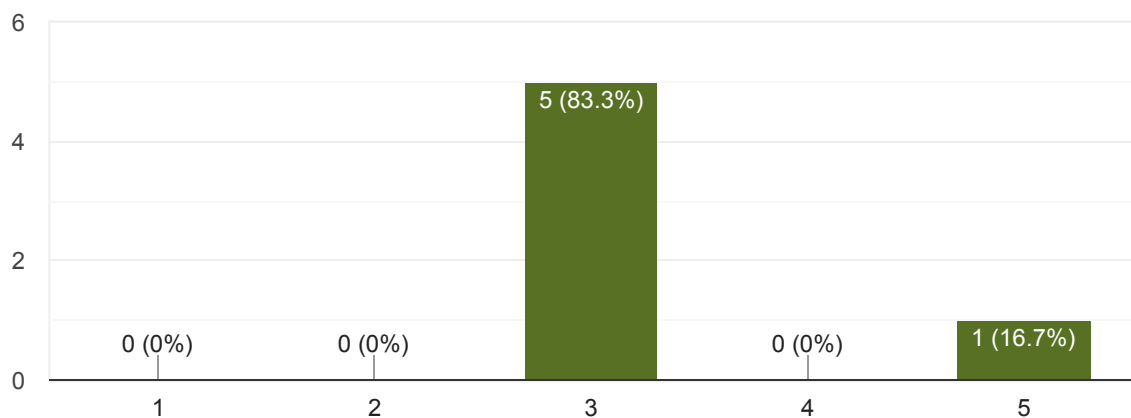
I am actively engaged in assisting in the lobbying for legislation to further the mission of the school.

6 responses



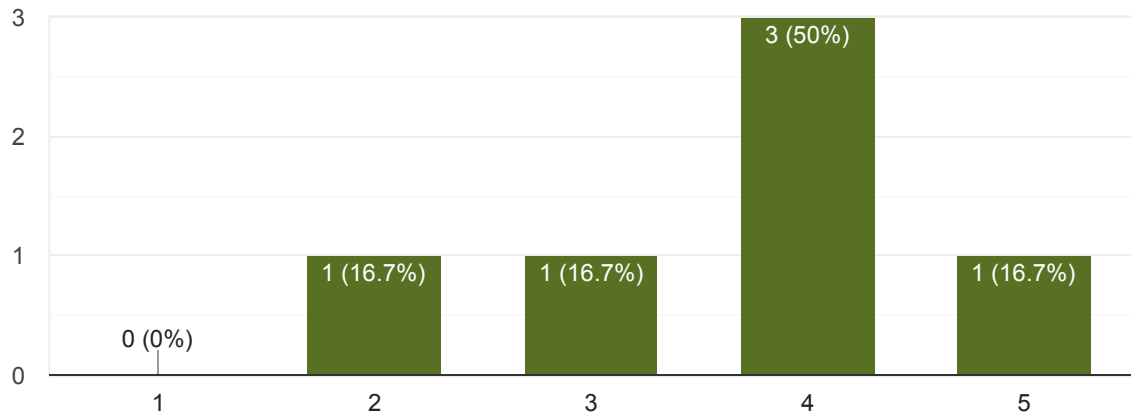
I am engaged in assisting in raising adequate resources for the school to carry out its mission.

6 responses



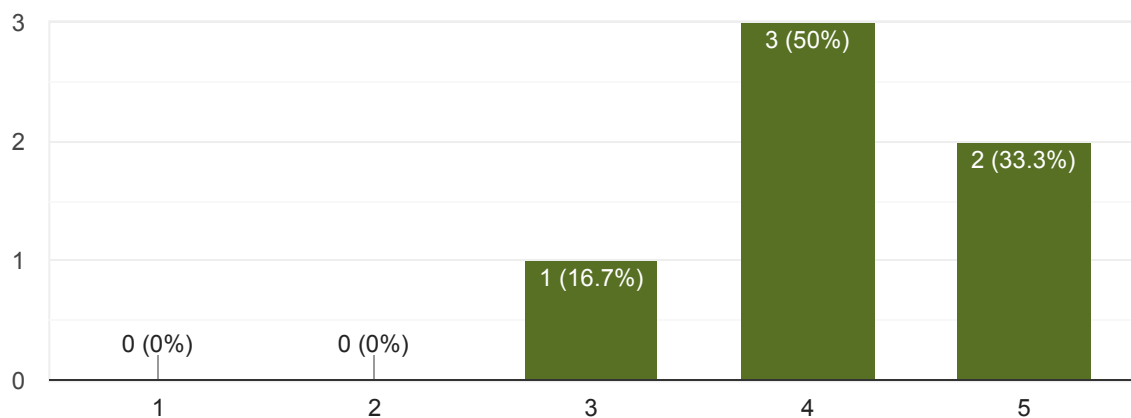
I understand my responsibilities and the process to investigate warnings or reports of office thefts, mismanagement, or other sources of legal misconduct.

6 responses



I understand the difference between governance and management.

6 responses

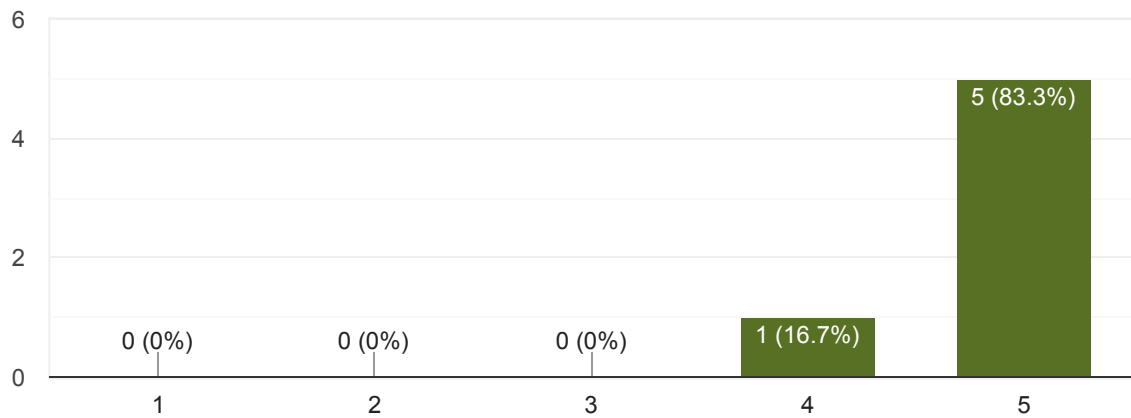


Duty of Loyalty



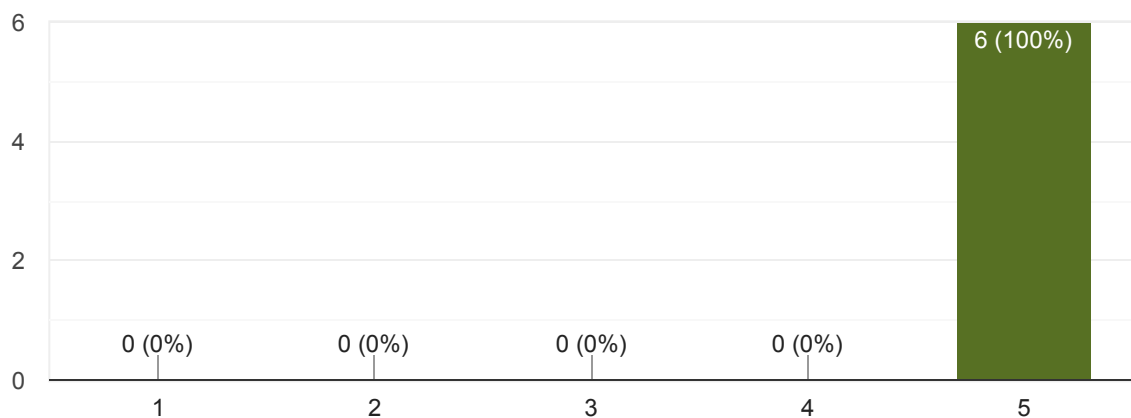
I have read and I understand the conflict of interest policy of the organization.

6 responses



I understand that it is my responsibility to inform the Board of potential conflicts of interest.

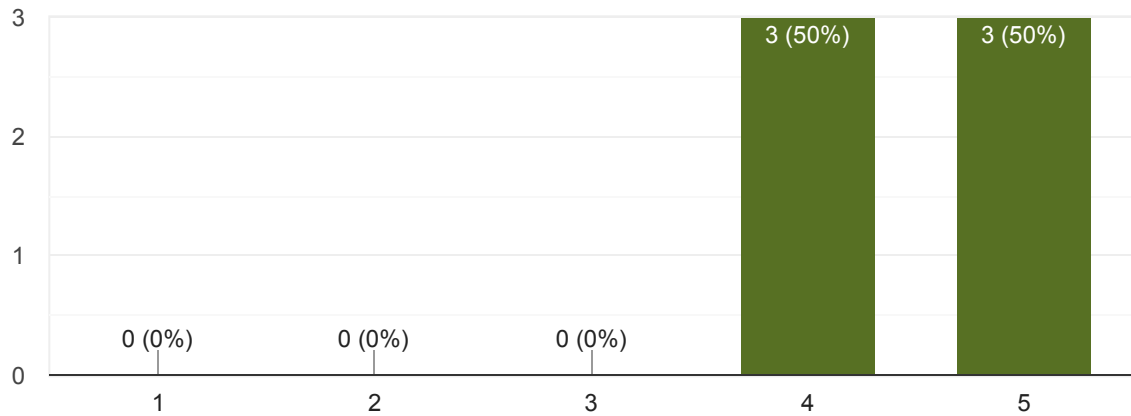
6 responses





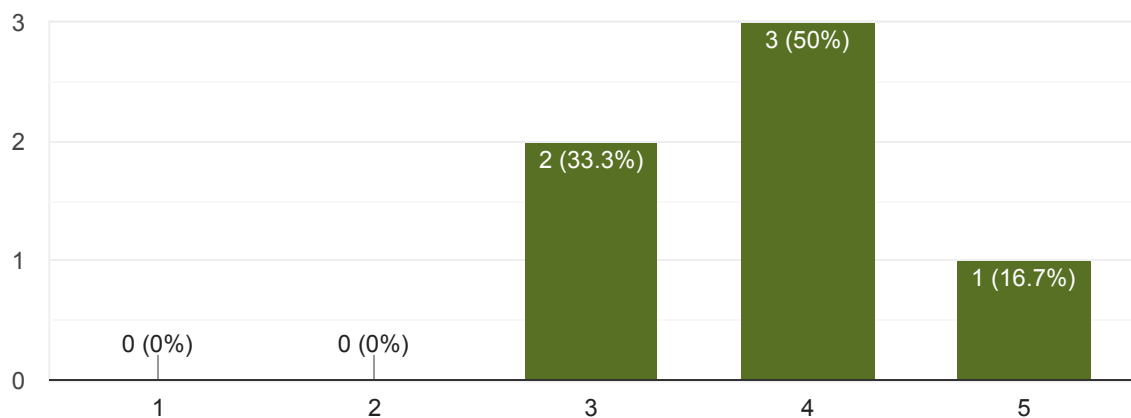
I understand that if I do not make full disclosure of a conflict of interest, the burden falls on me to establish that the transaction was fair and reasonable.

6 responses



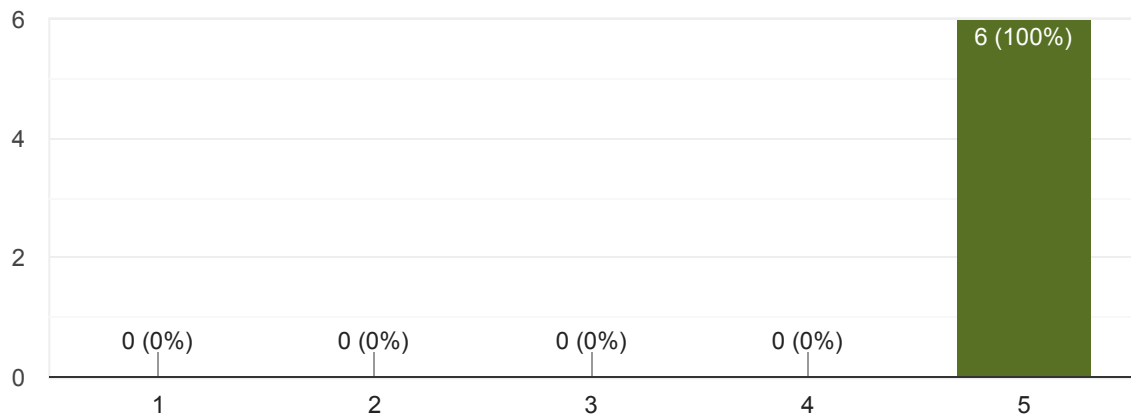
I have read and understand all of the Board's operational policies.

6 responses



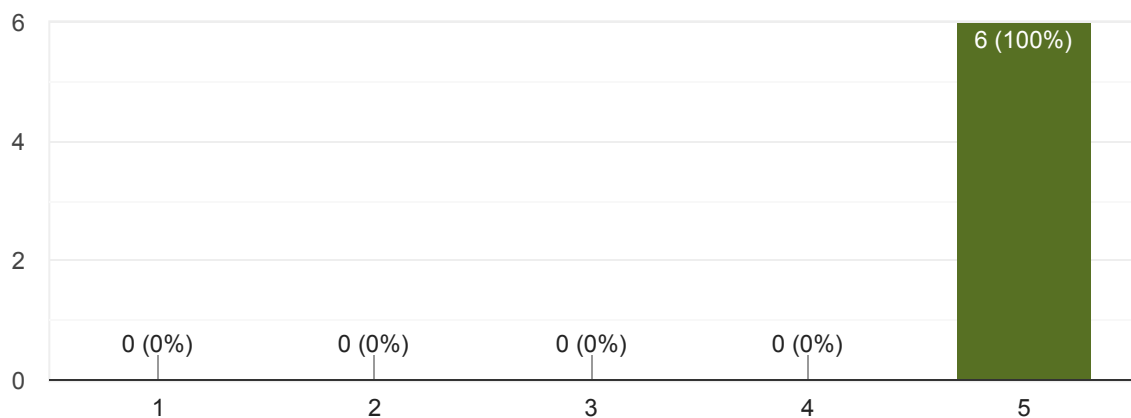
I understand that I have a moral and legal obligation not to engage in or benefit from any business opportunity that is available to and suitable for the organization unless the organization decides not to engage in the opportunity.

6 responses



I understand that issues discussed in closed meetings are to be kept confidential.

6 responses



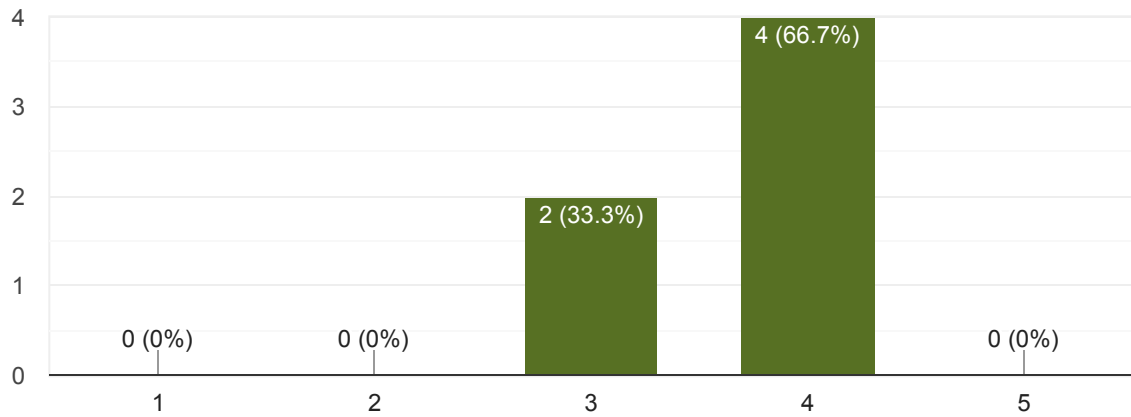
Duty of Obedience

I am familiar with the following laws:



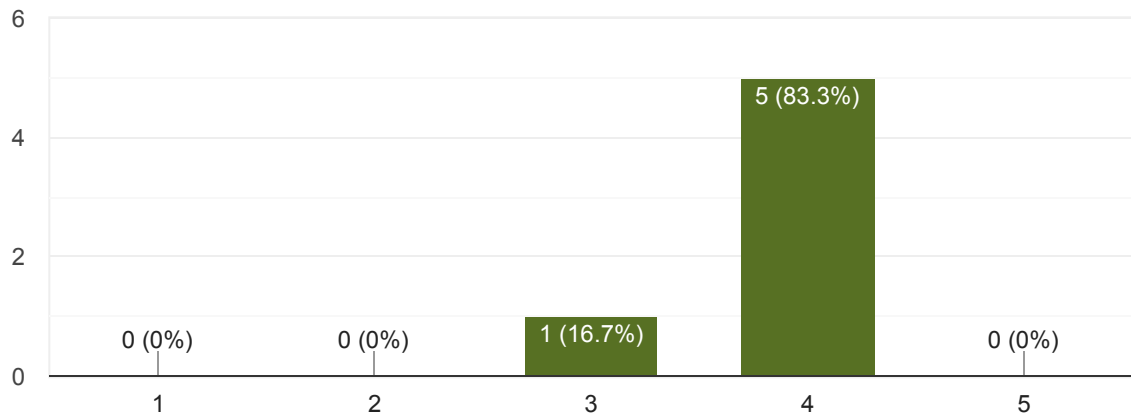
### MN Nonprofit Law (MN Statute 317)

6 responses



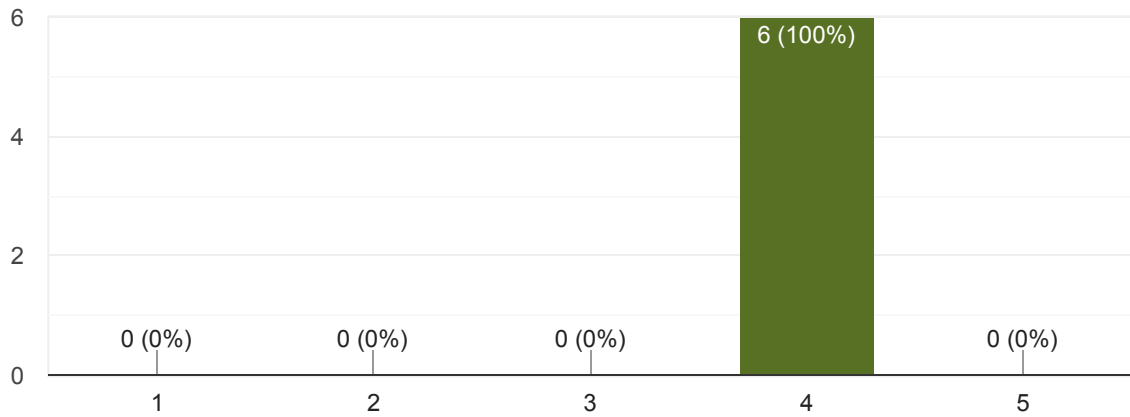
### MN Charter School Law (MN Statute 124D.10)

6 responses



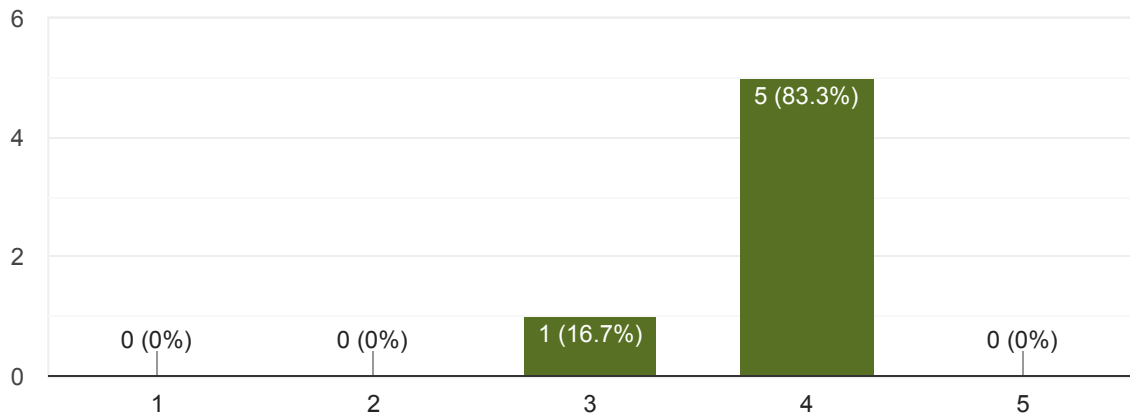
### MN Open Meeting Law (MN Statute 13D)

6 responses



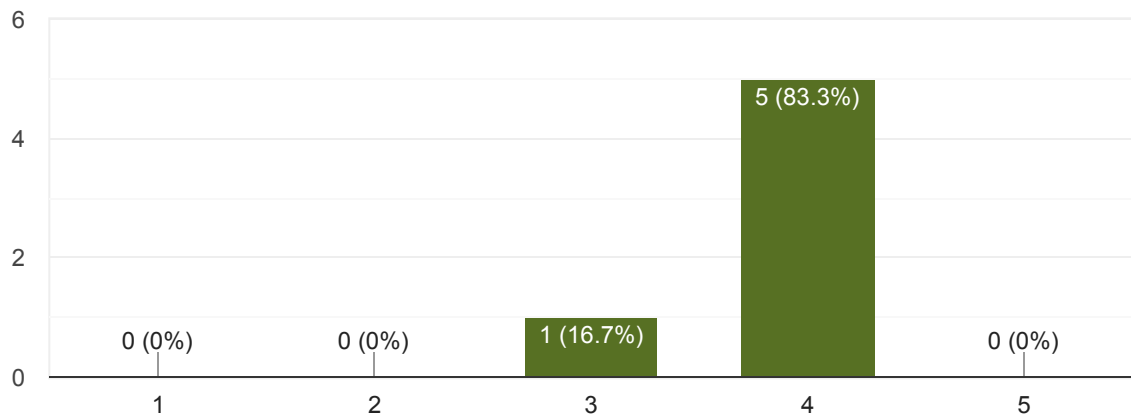
### MN Employment Law (MN Statute 181)

6 responses



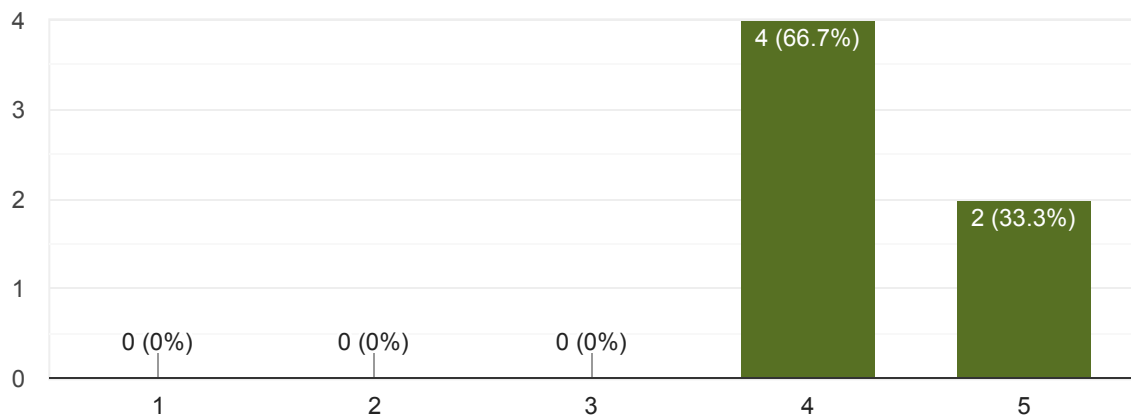
### MN Public School Fee Law

6 responses



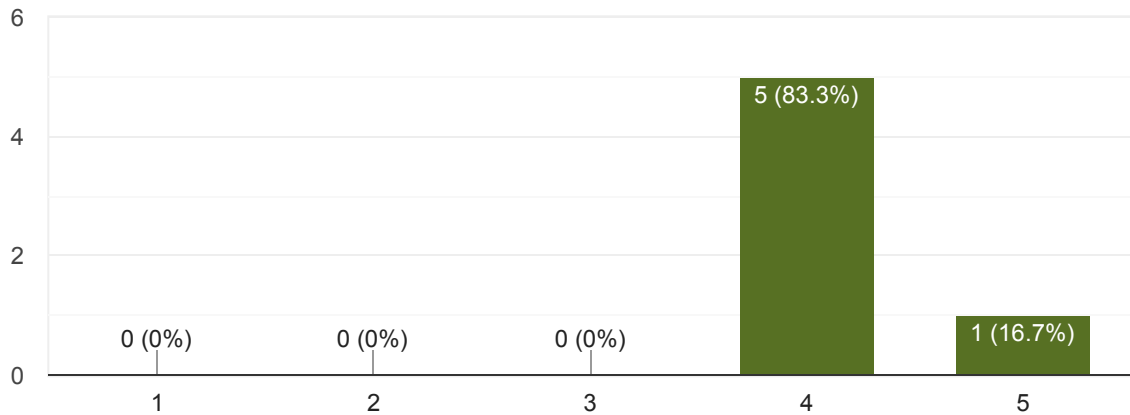
### MN Non-Discriminatory Law

6 responses



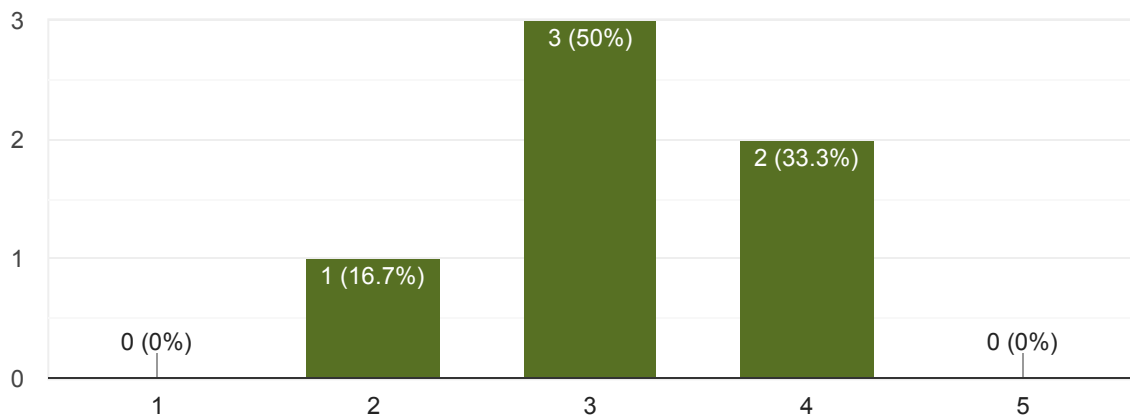
### MN Pupil Fair Dismissal Law

6 responses



### 501(c) 3 Provisions of IRS Rules

6 responses

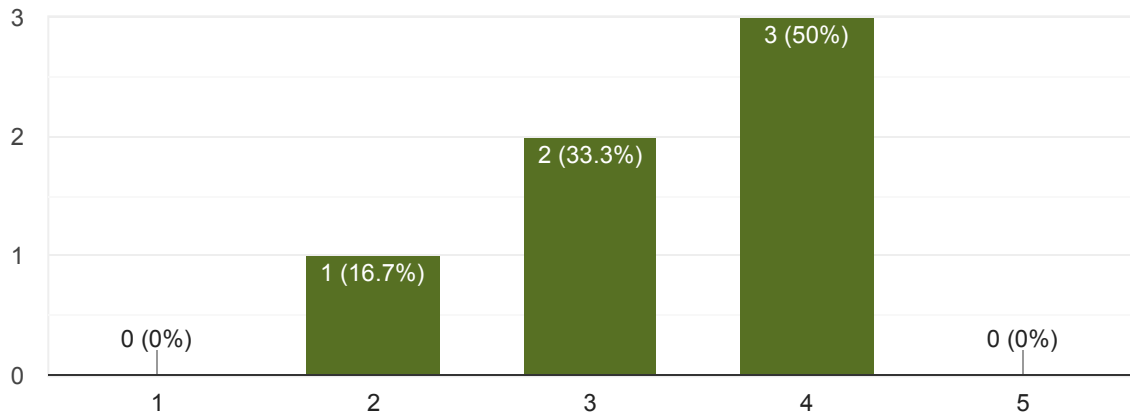


I know the deadlines that the corporation must comply with for the following purposes:



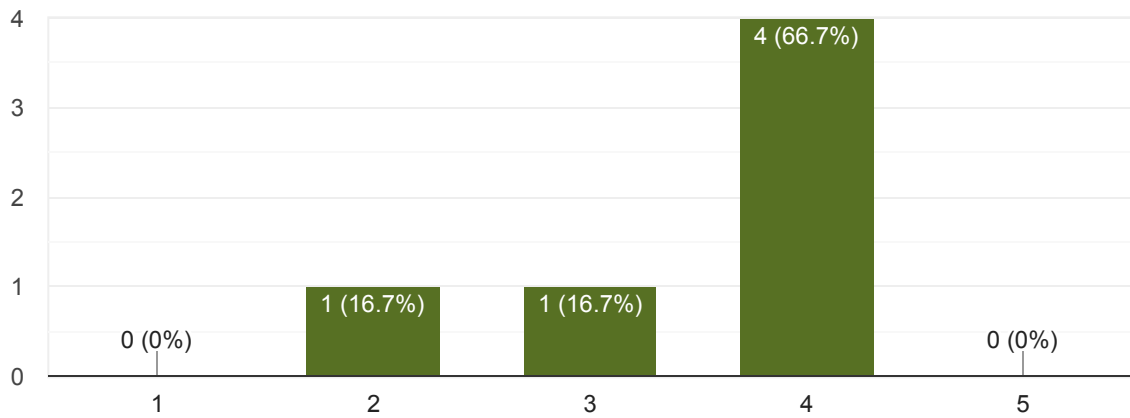
### Nonprofit Corporation status filing with MN Secretary of State

6 responses



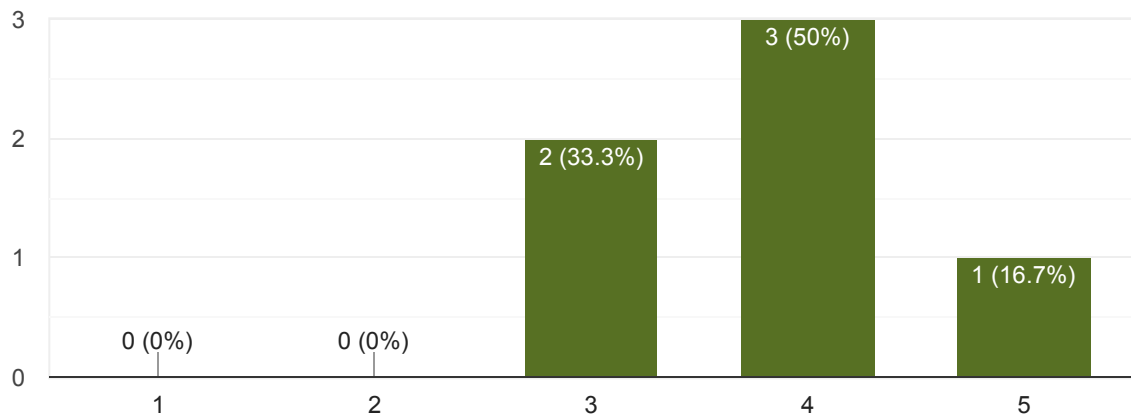
### Annual Report to Commissioner

6 responses



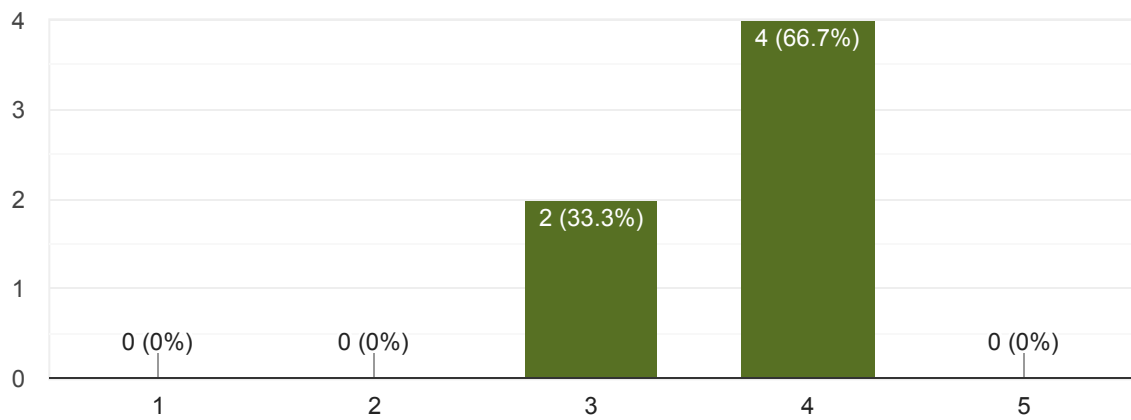
## Audit Report to State Auditor

6 responses



## IRS Filings

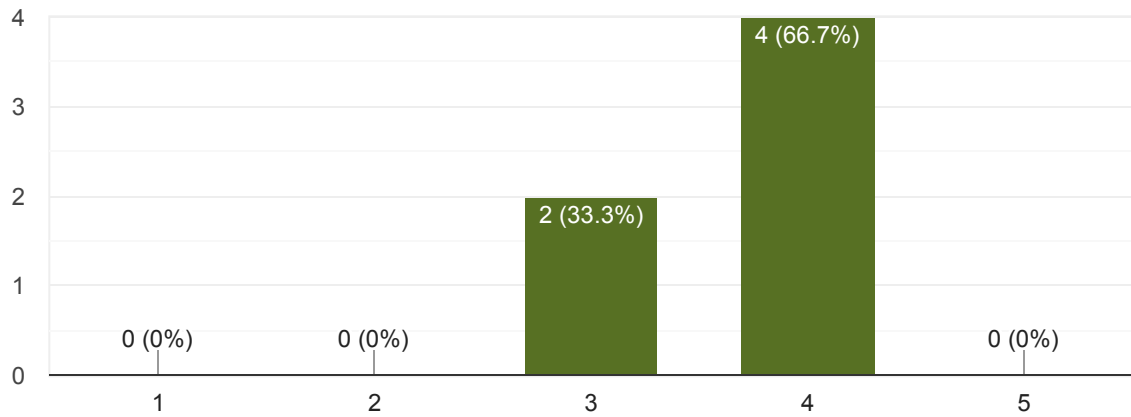
6 responses





## Progress Reports to Sponsors

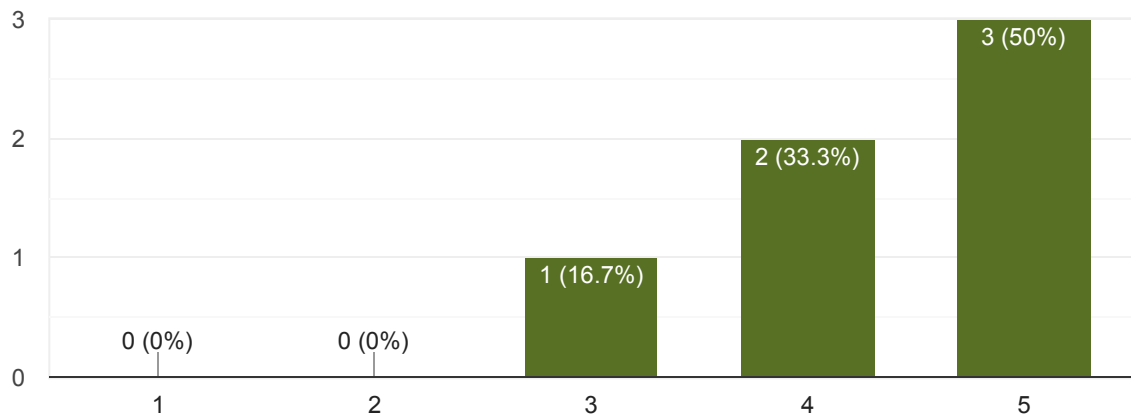
6 responses



I am familiar with the provisions of the following documents:

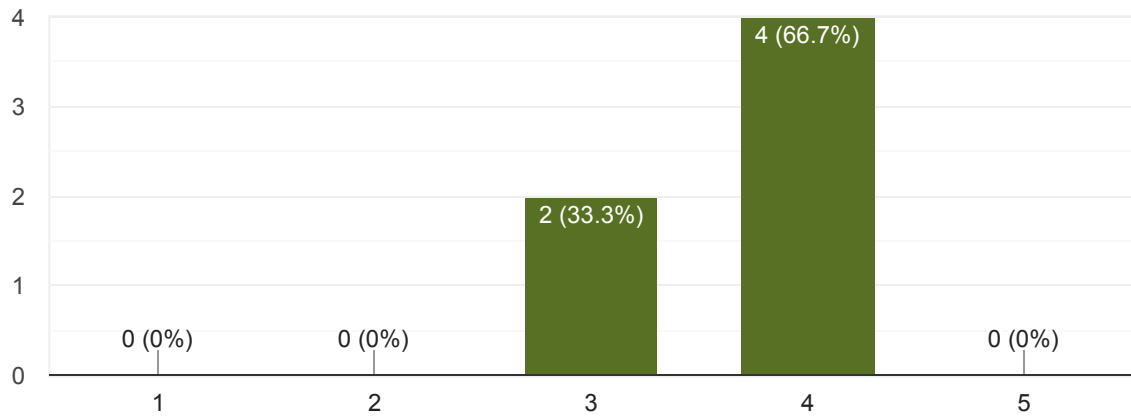
## Charter Contract with Authorizer

6 responses



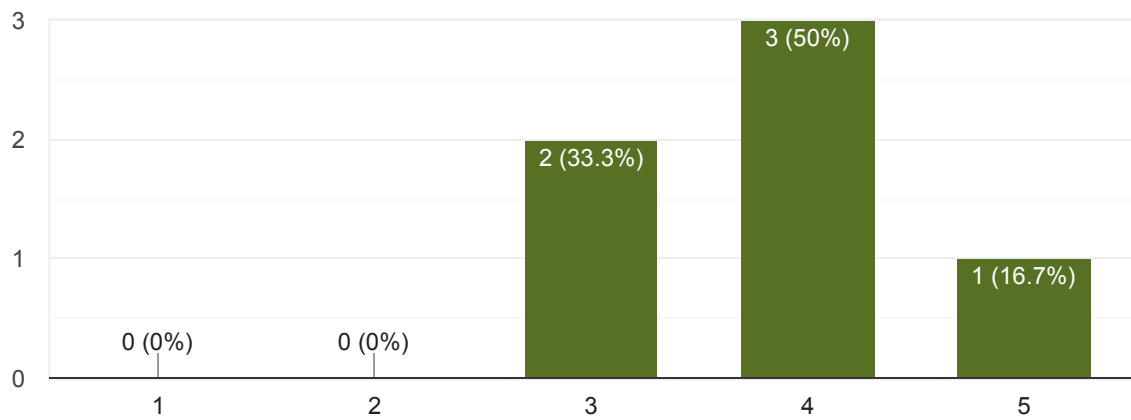
## Articles of Incorporation

6 responses



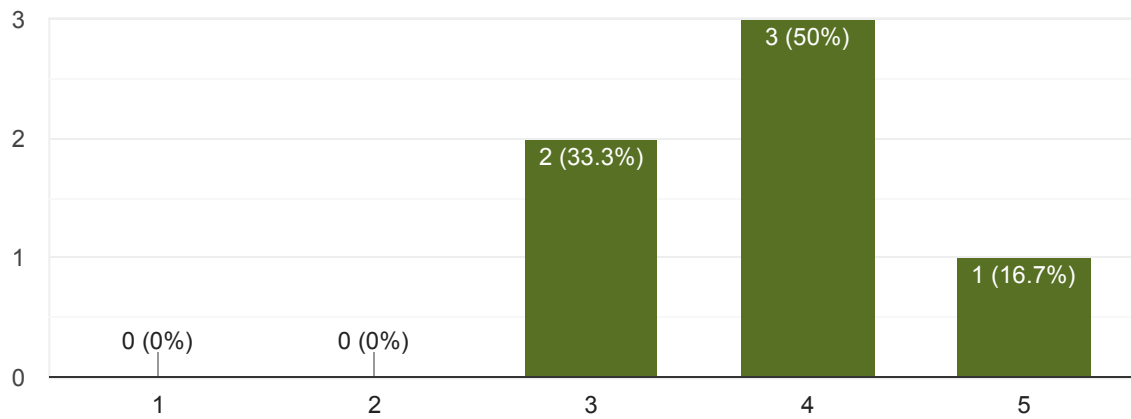
## By-laws

6 responses



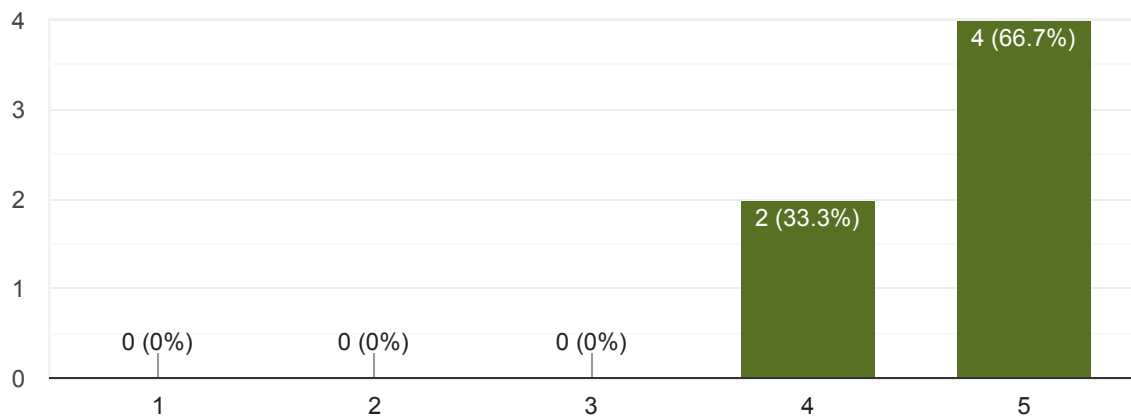
## Policies of the Organization

6 responses



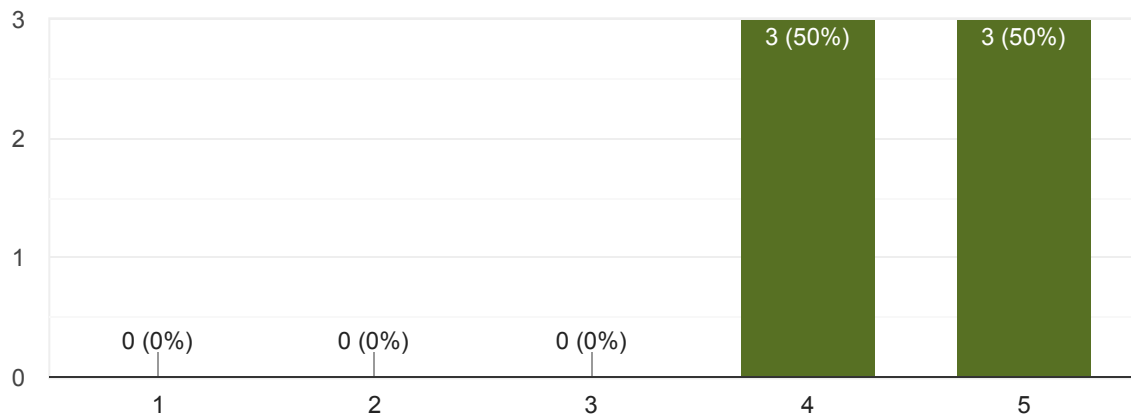
## Strategic Plan

6 responses



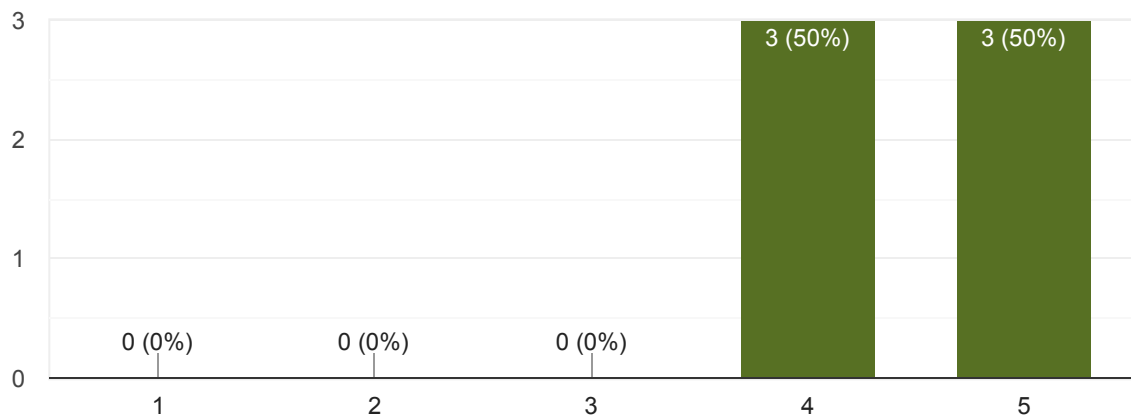
## Mission Statement

6 responses



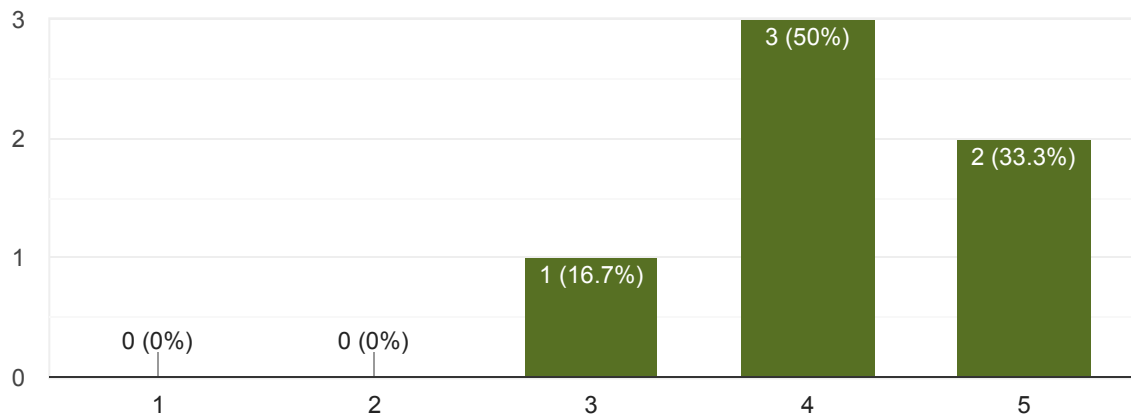
## Vision Statement

6 responses



I am aware who the school's accountant, legal counsel and auditor are.

6 responses



### Individual Self Improvement Plan

#### Duty of Care

6 responses

Having a better understanding of how our investments work.

I can learn more about the books and records for Bluffview

Lobbying/legislative efforts needs some work.

Active engagement in lobbying- finding the time?

I could be perfectly prepared for every meeting every time.

I struggle to read all materials prior to the board meetings. That is an area I should improve.



## Duty of Loyalty

6 responses

Continue to review and aid in the revisions of policies.

I can learn more about our boards operational policies

Keep reading/reviewing policies.

Continually review open meeting law.

I suppose I could review operational policies.

While I read the policies at the beginning of the year, I was on maternity leave and not actively on the board. I should reread the policies again now that I have experience and they would make more concrete sense.

## Duty of Obedience

6 responses

I know roughly when the due dates are. A document with all of them in one place could be helpful for this, possibly with links back to the policies, when appropriate.

I can learn about the laws I am not as familiar with.

Keep reading/reviewing policies and deadlines...

Continually review laws when shared.

I guess I could care more about deadlines.

I am familiar with most of the laws, but would struggle to explain them in detail. Particularly regulations regarding financials, IRS, etc. This is where I would focus on improvement.

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