

Minnesota Charter School Board of Directors Individual Board Member Self-Evaluation Instrument 2023

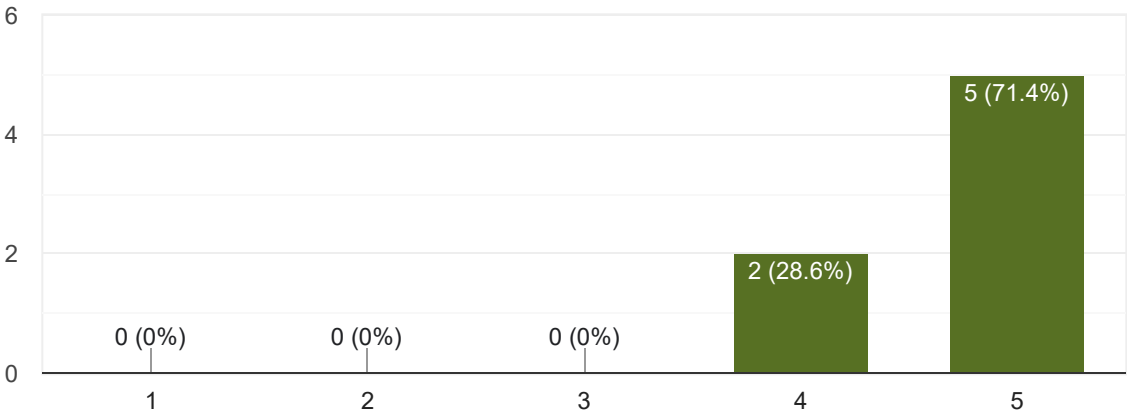
7 responses

Duty of Care

I regularly attend and am on time for Board meetings.

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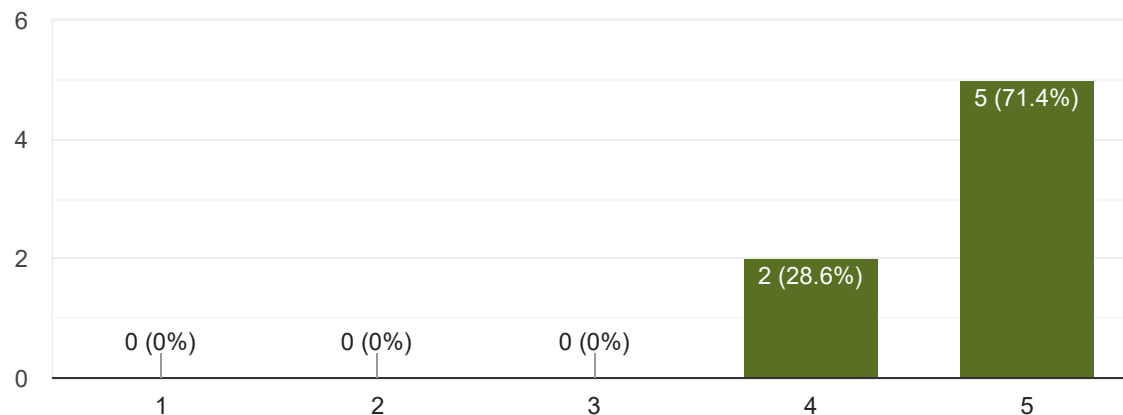
7 responses



I prepare for meetings by reviewing the agenda and reading the minutes and other materials before I attend the meeting.



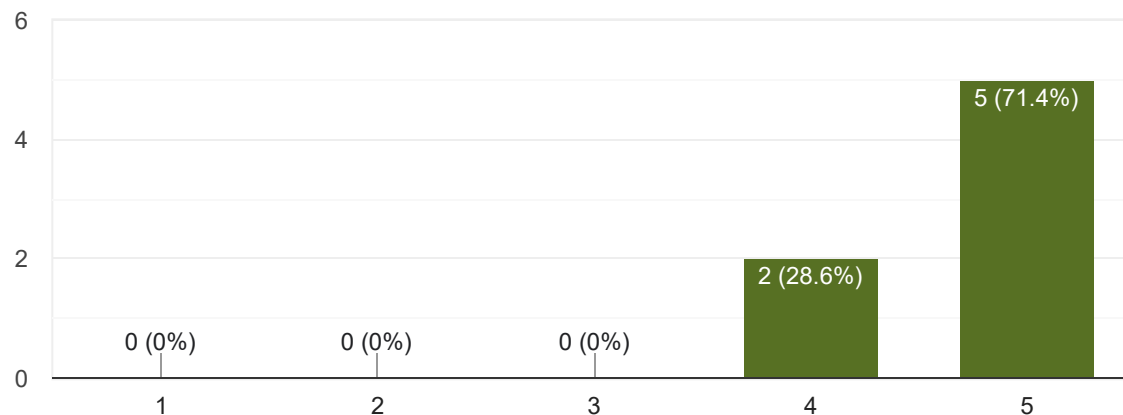
7 responses



I faithfully serve on Board committees and task forces for which I volunteer or on which I am assigned to serve.



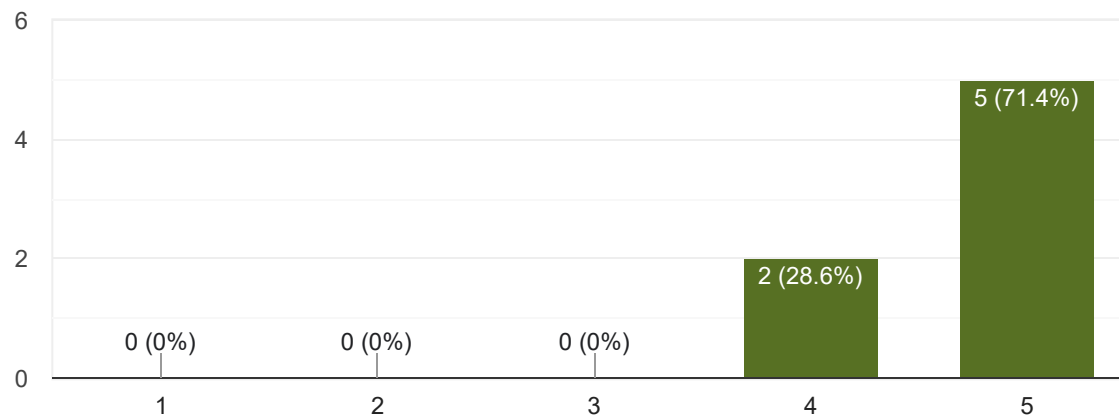
7 responses



I actively participate in the discussion of issues and make motions or seconds.



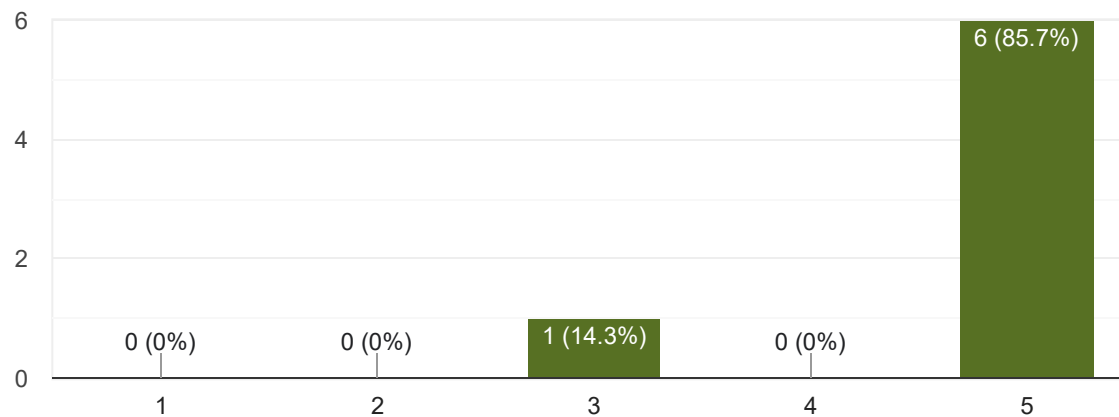
7 responses



I actively state my vote on issues, voting in the affirmative when I support a motion and publicly stating opposition and my no vote when not in support of a motion.



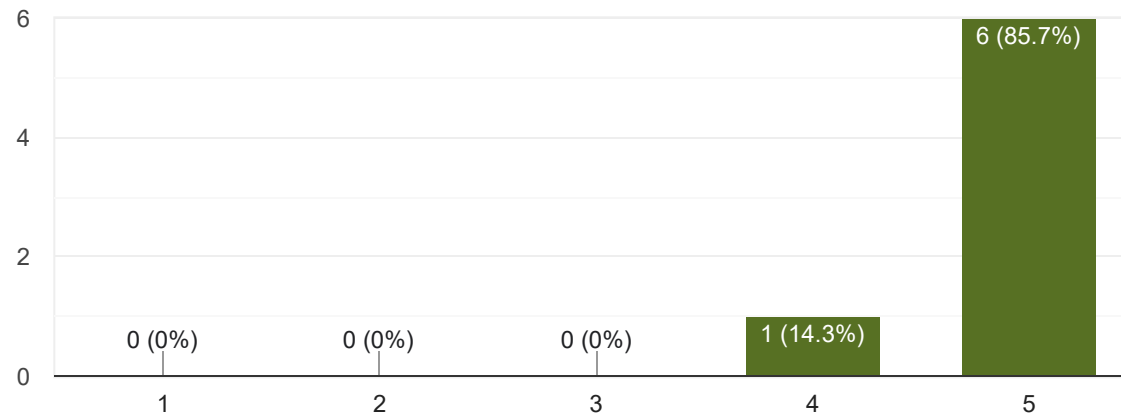
7 responses



I have a general knowledge of the books and records of the organization.

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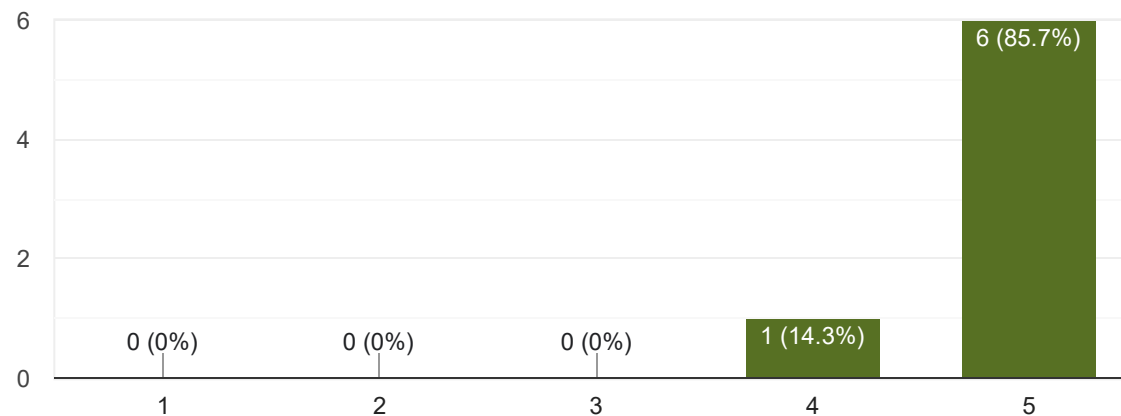
7 responses



I have a copy of the articles of incorporation, by-laws, policies and financial reports of the organization.

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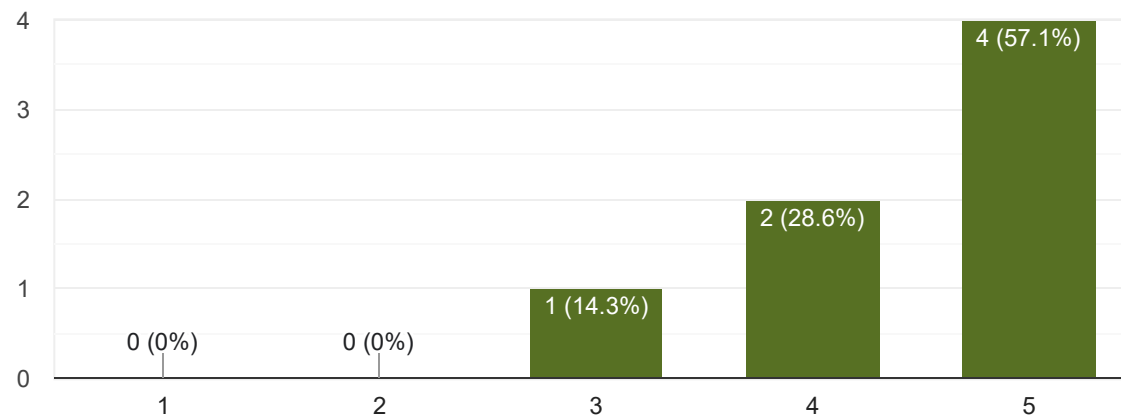
7 responses



I am aware of what the financial records and audits disclose and have taken active steps to insure proper internal financial controls.



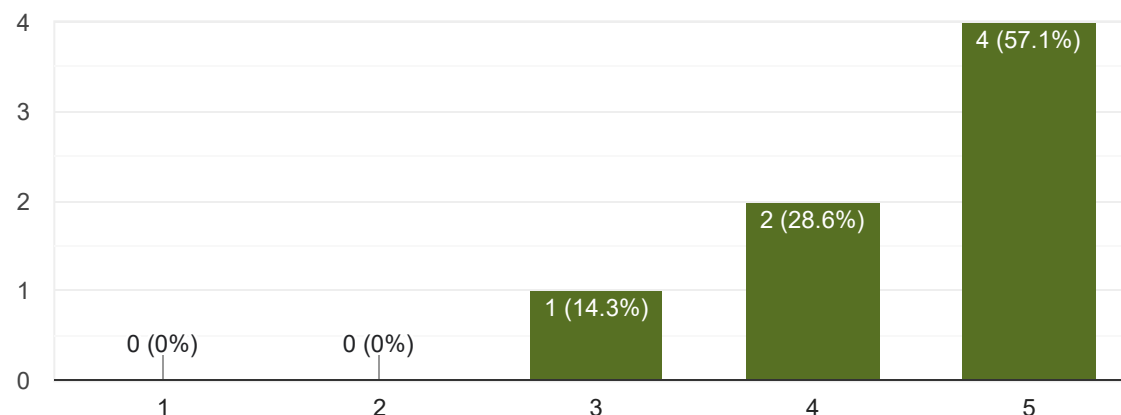
7 responses



I am aware of the assets of the organization and the investment policies and controls.



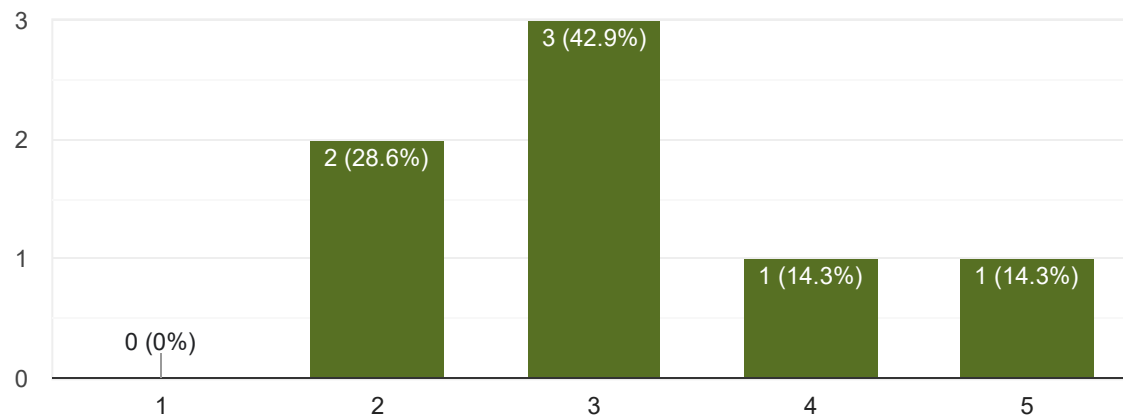
7 responses



I am actively engaged in assisting in the lobbying for legislation to further the mission of the school.



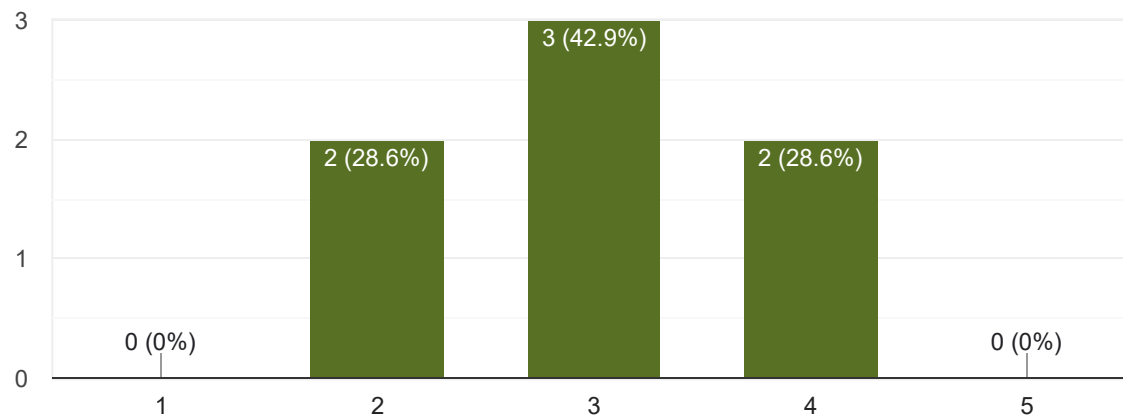
7 responses



I am engaged in assisting in raising adequate resources for the school to carry out its mission.



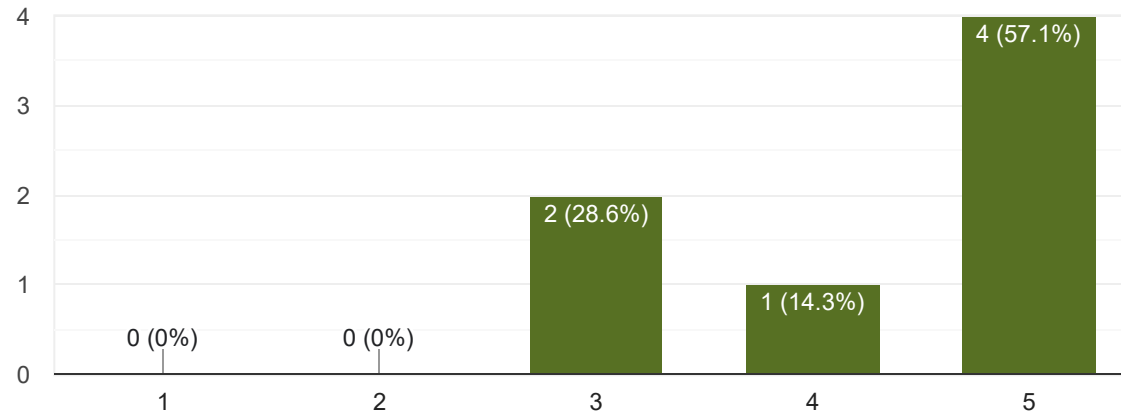
7 responses



I understand my responsibilities and the process to investigate warnings or reports of office thefts, mismanagement, or other sources of legal misconduct.

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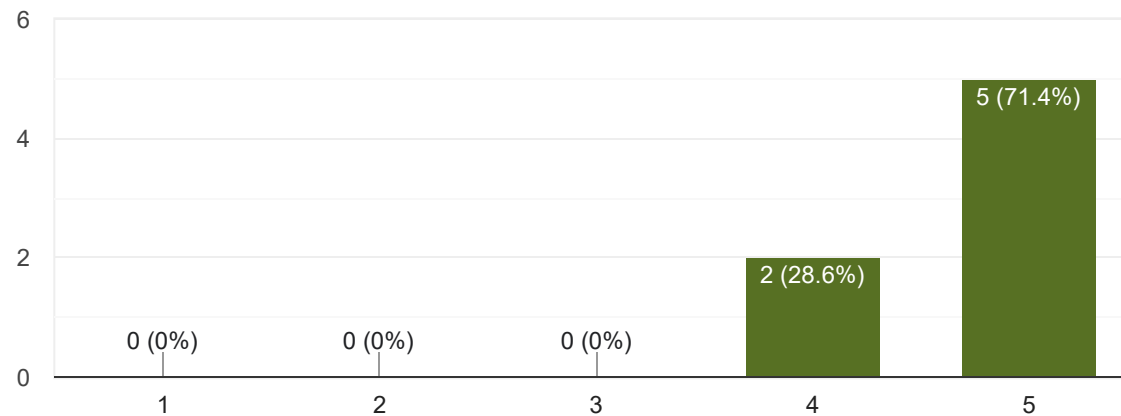
7 responses



I understand the difference between governance and management.

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7 responses

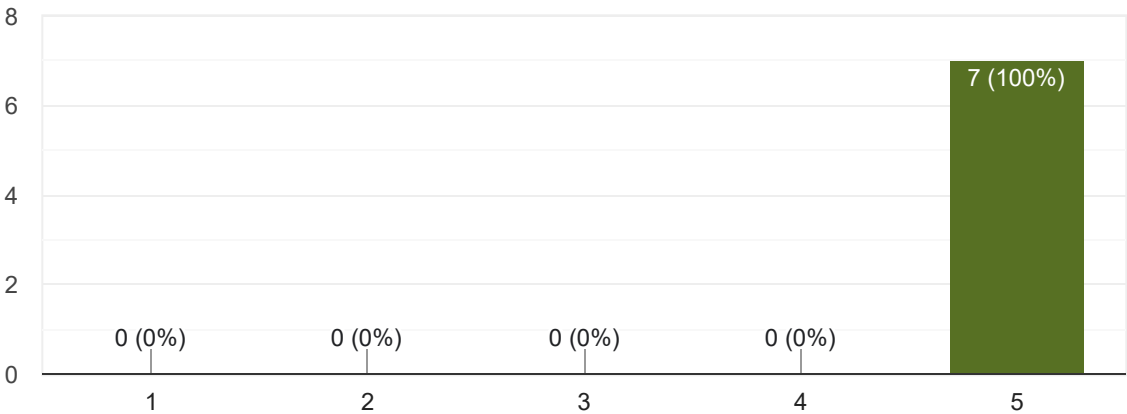


Duty of Loyalty

I have read and I understand the conflict of interest policy of the organization.



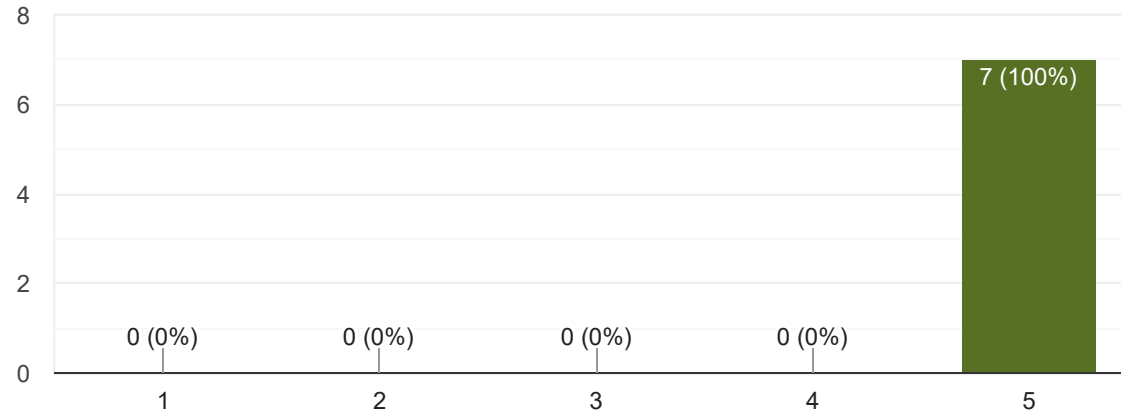
7 responses



I understand that it is my responsibility to inform the Board of potential conflicts of interest.



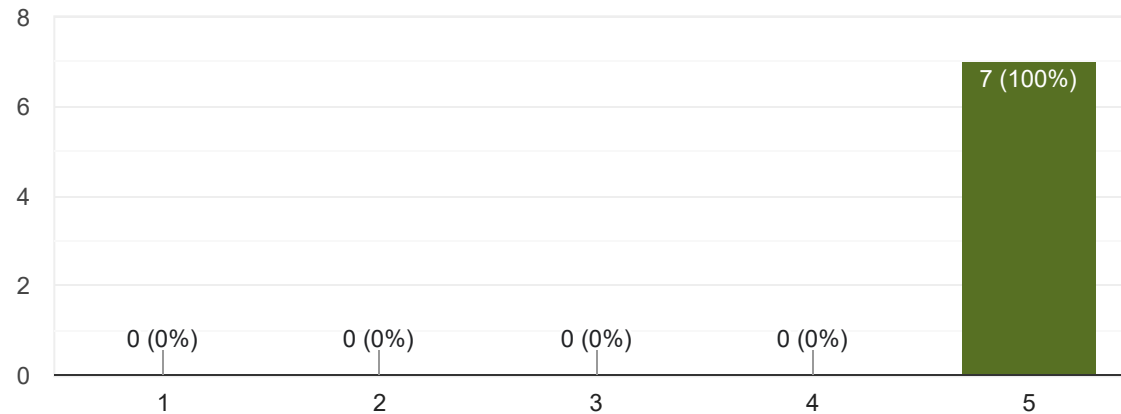
7 responses



I understand that if I do not make full disclosure of a conflict of interest, the burden falls on me to establish that the transaction was fair and reasonable.



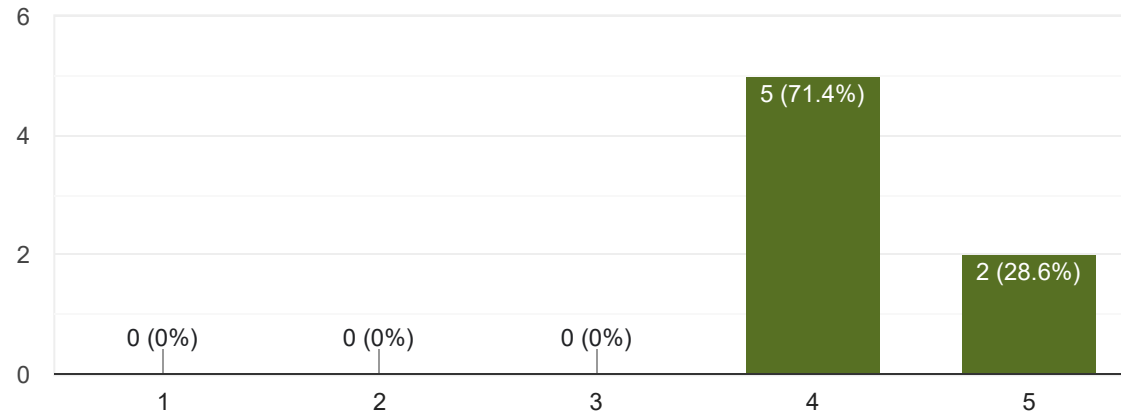
7 responses



I have read and understand all of the Board's operational policies.



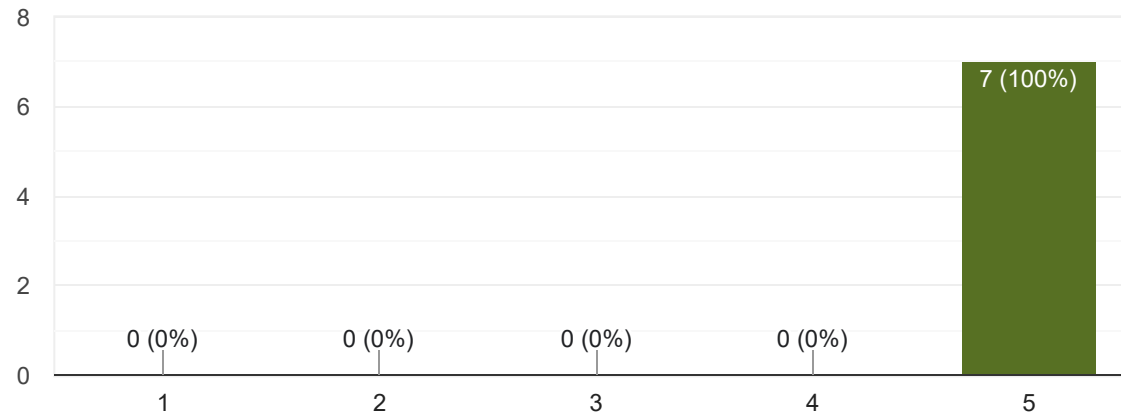
7 responses



I understand that I have a moral and legal obligation not to engage in or benefit from any business opportunity that is available to and suitable for the organization unless the organization decides not to engage in the opportunity.



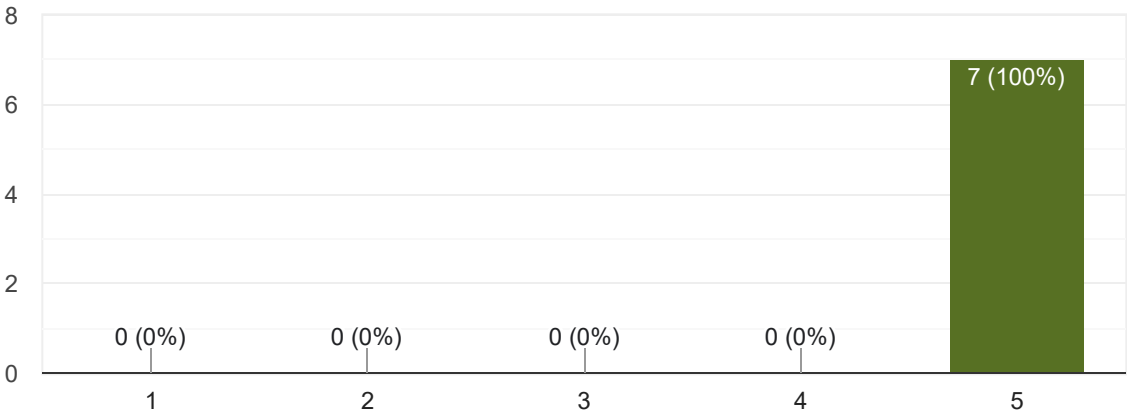
7 responses



I understand that issues discussed in closed meetings are to be kept confidential.

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7 responses



Duty of Obedience

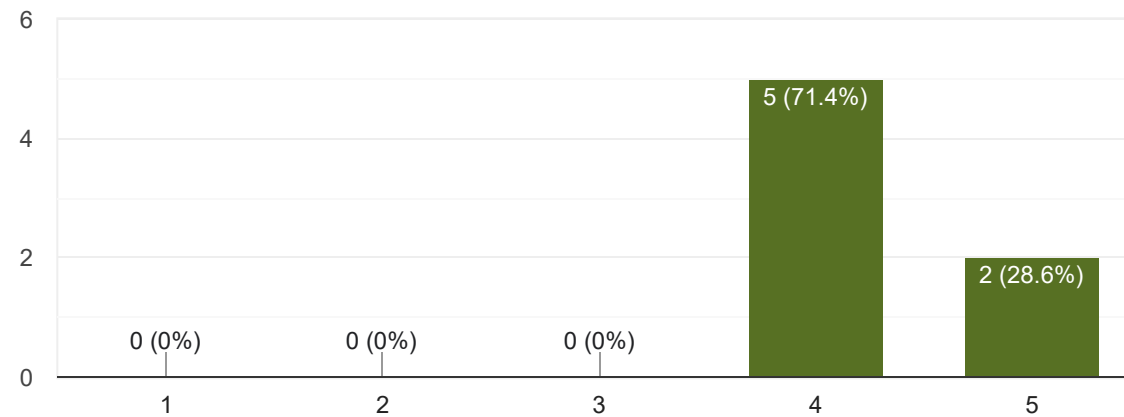
I am familiar with the following laws:



MN Nonprofit Law (MN Statute 317)

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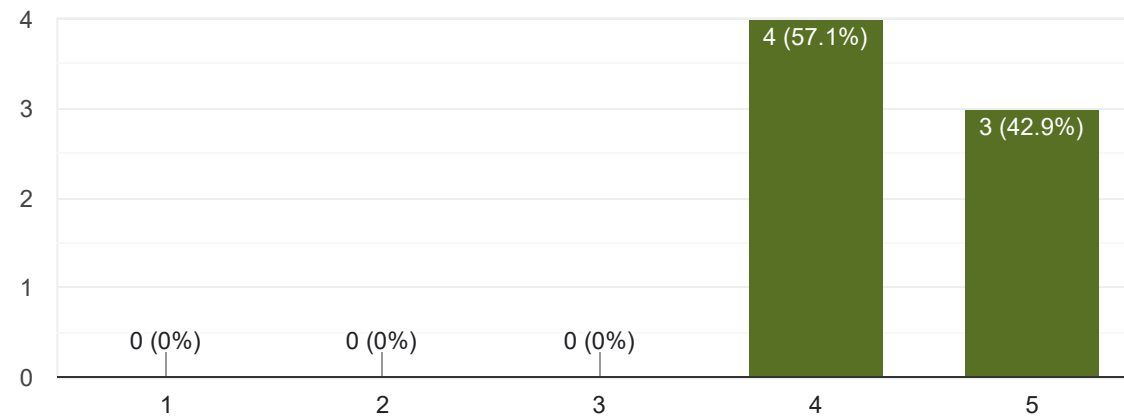
7 responses



MN Charter School Law (MN Statute 124D.10)

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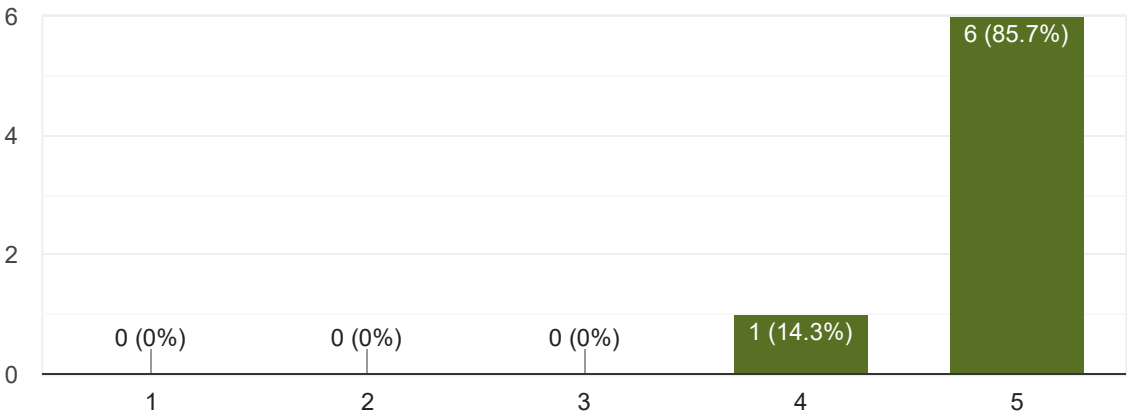
7 responses



MN Open Meeting Law (MN Statute 13D)

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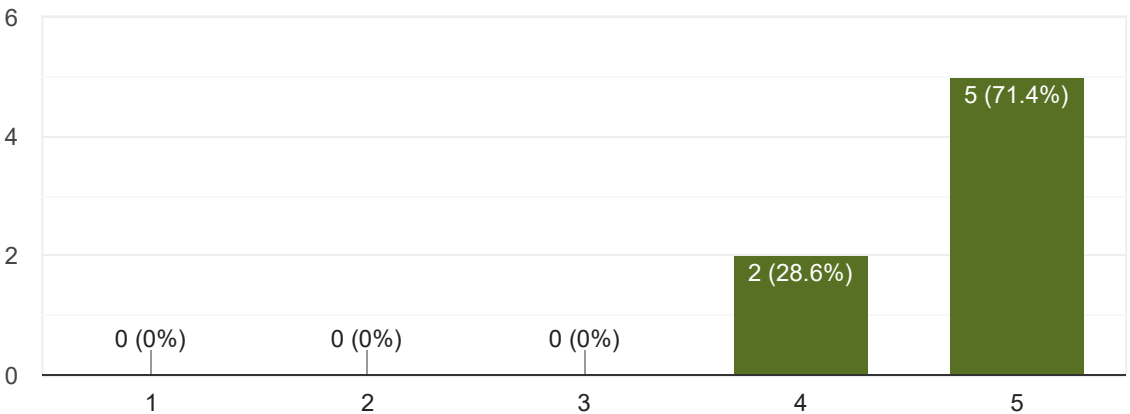
7 responses



MN Employment Law (MN Statute 181)

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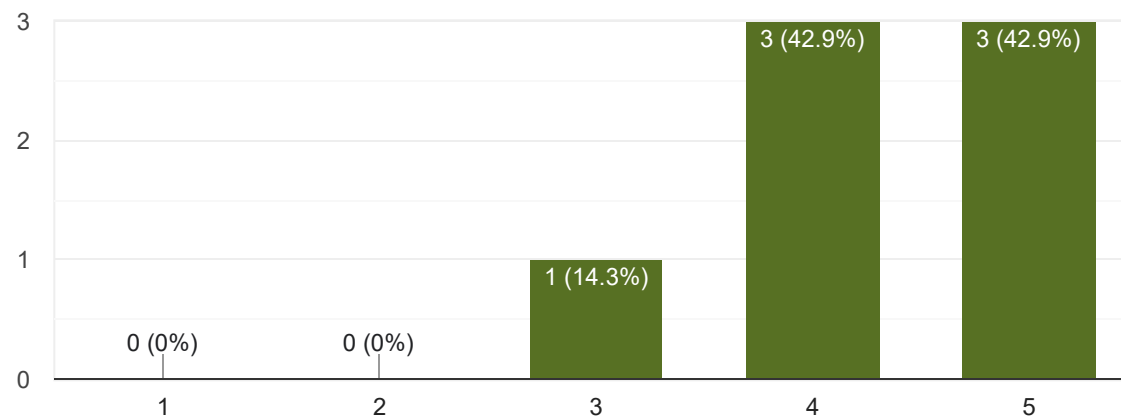
7 responses



MN Public School Fee Law

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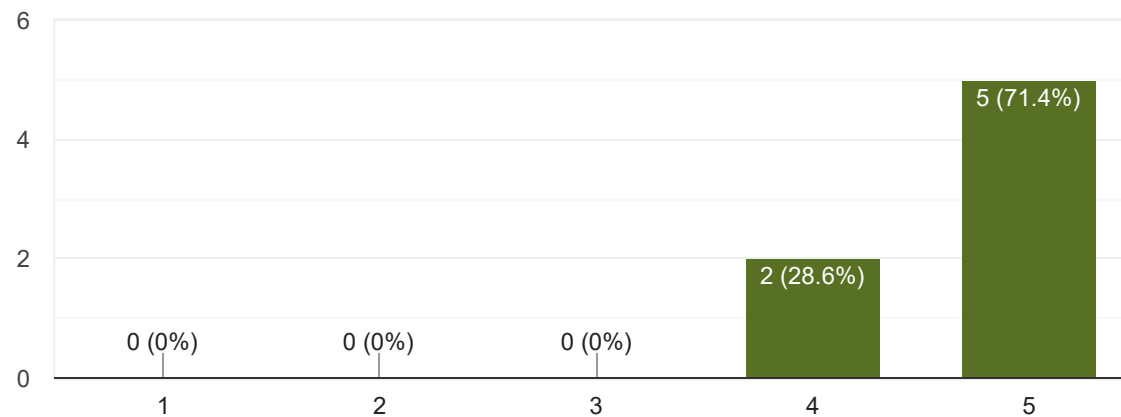
7 responses



MN Non-Discriminatory Law

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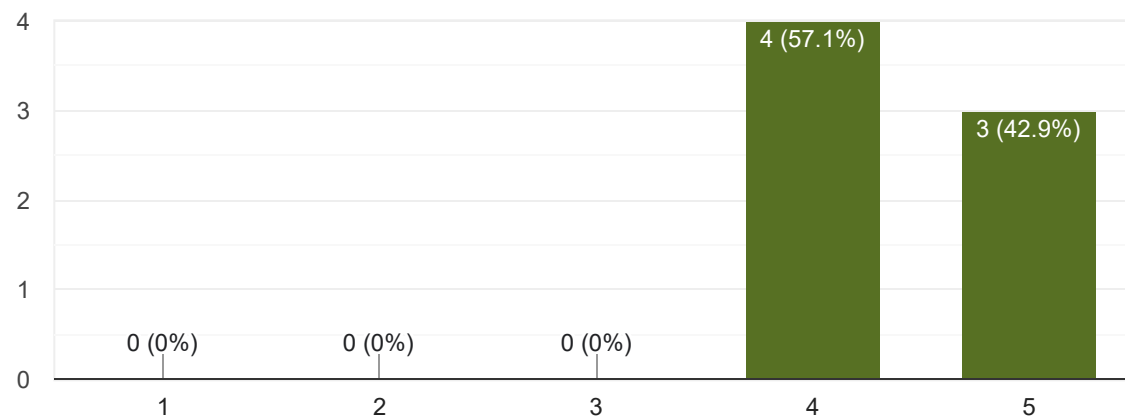
7 responses



MN Pupil Fair Dismissal Law

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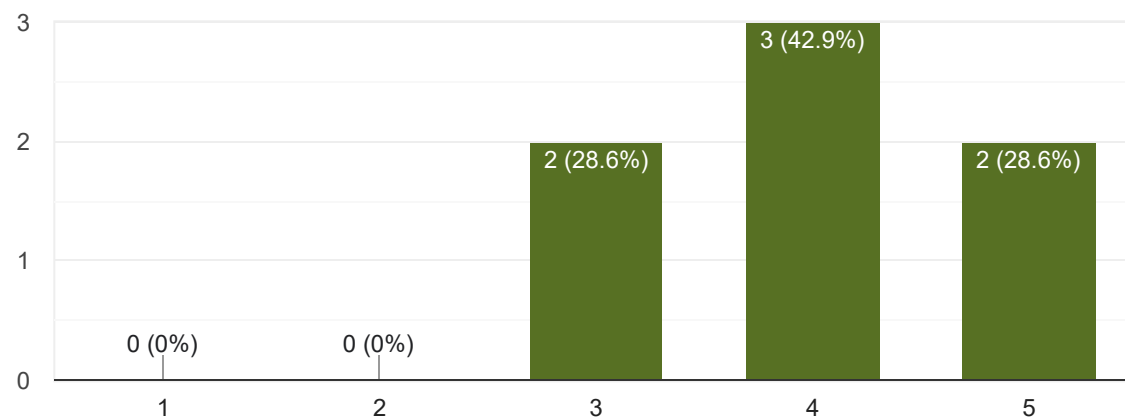
7 responses



501(c) 3 Provisions of IRS Rules

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7 responses

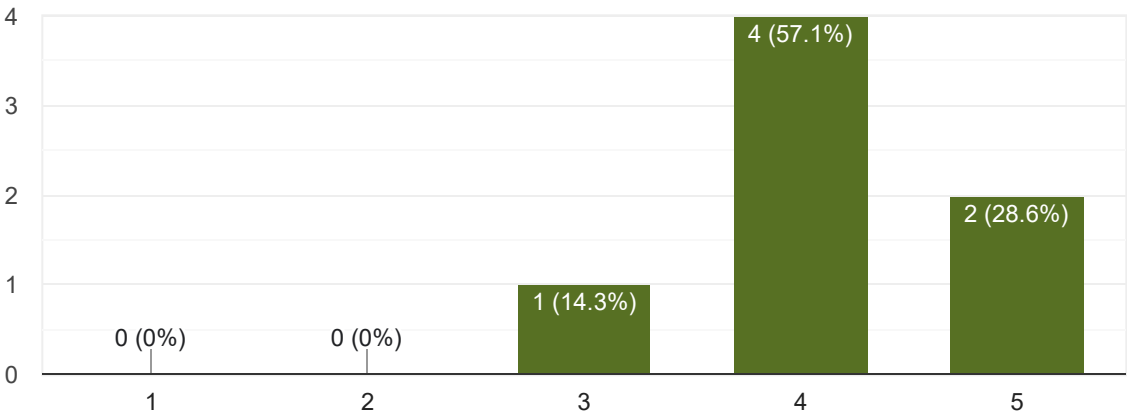


I know the deadlines that the corporation must comply with for the following purposes:

Nonprofit Corporation status filing with MN Secretary of State

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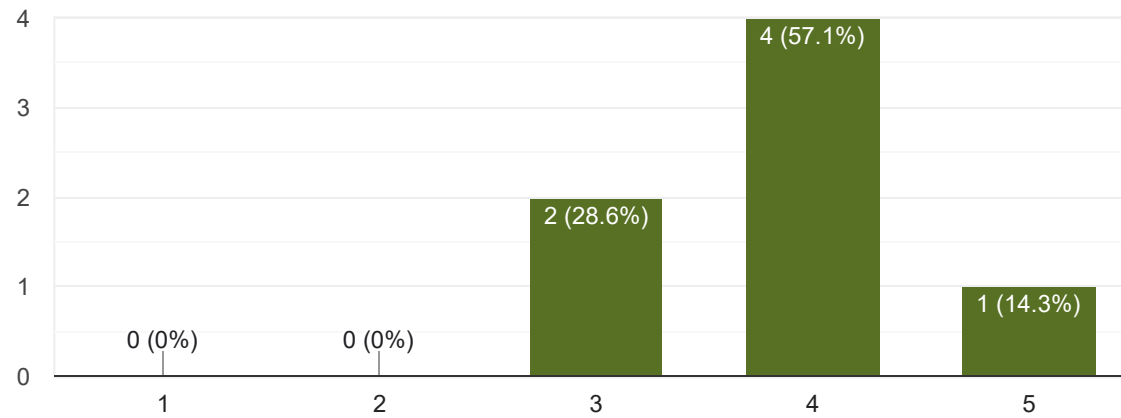
7 responses



Annual Report to Commissioner

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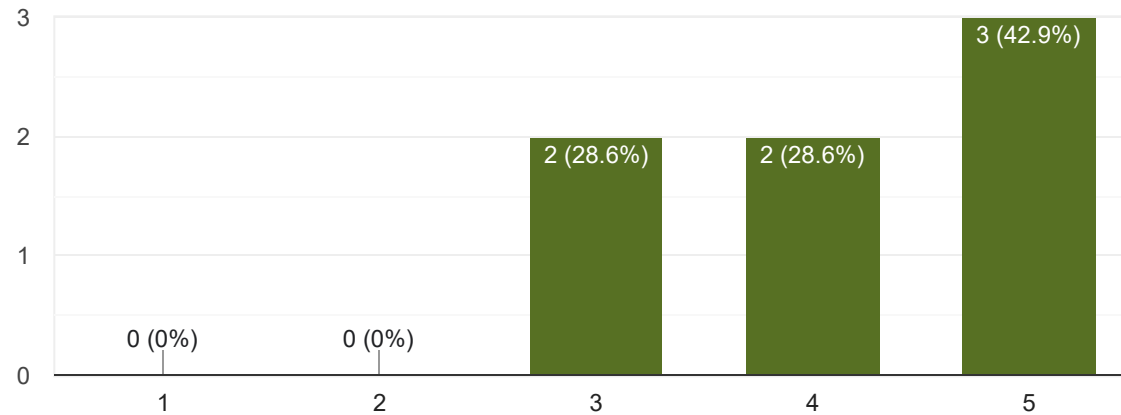
7 responses



Audit Report to State Auditor

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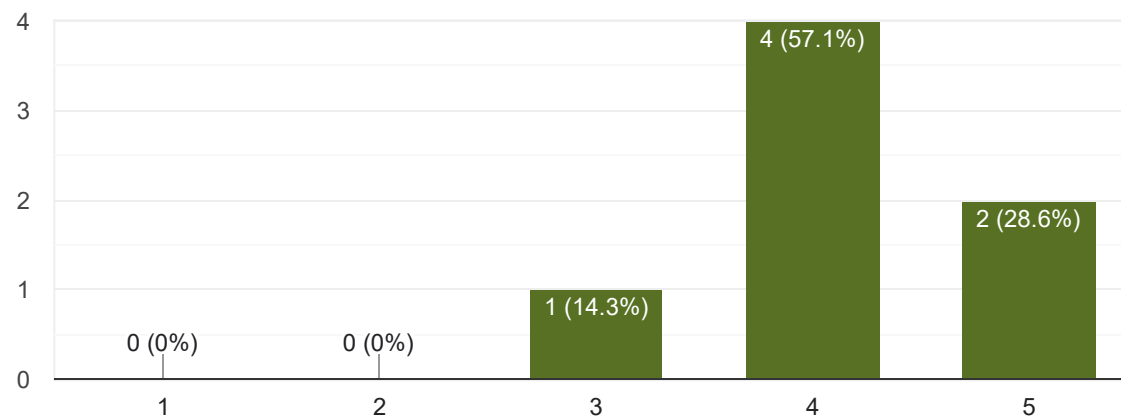
7 responses



IRS Filings

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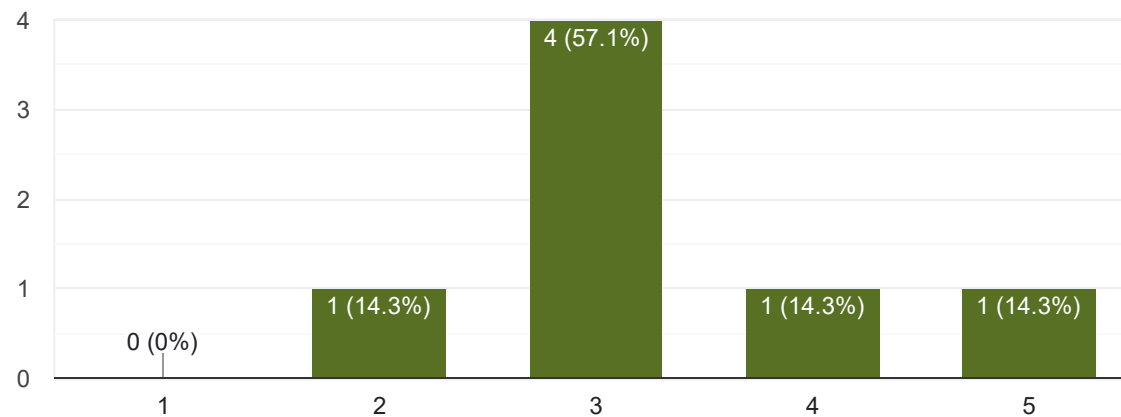
7 responses



Progress Reports to Sponsors

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7 responses



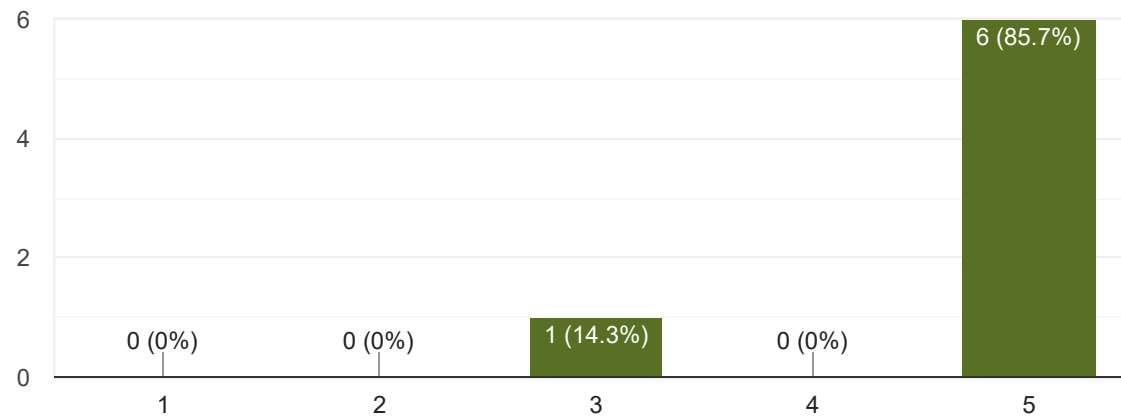
I am familiar with the provisions of the following documents:



Charter Contract with Authorizer

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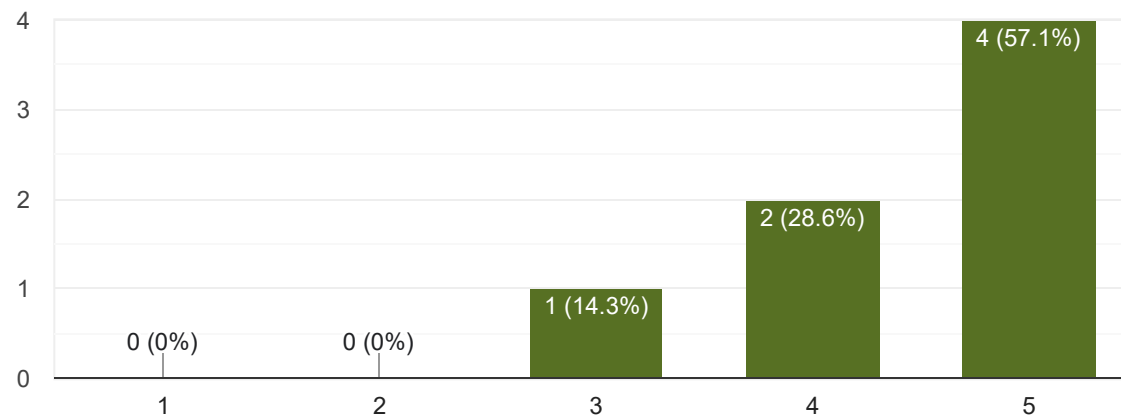
7 responses



Articles of Incorporation

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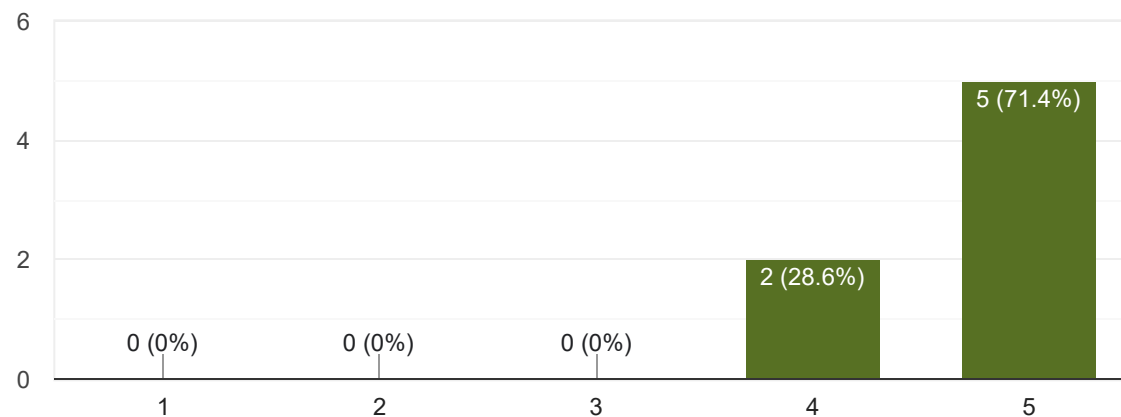
7 responses



By-laws



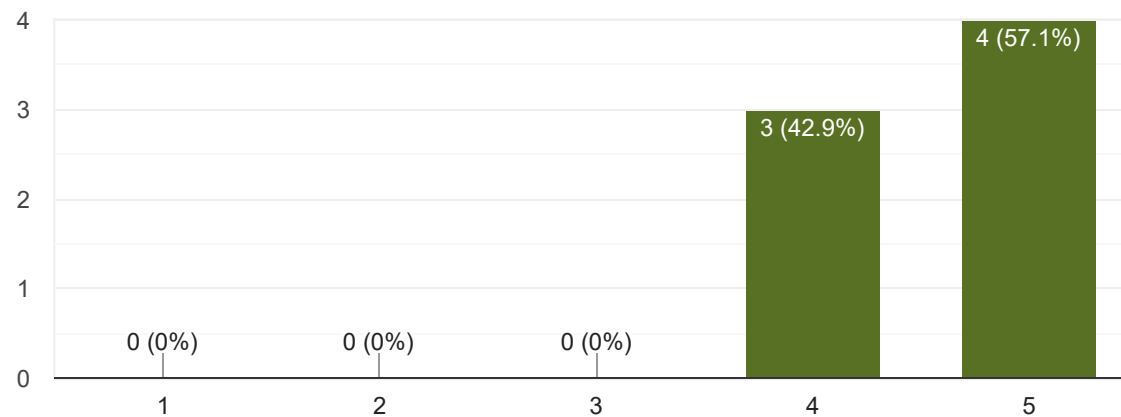
7 responses



Policies of the Organization



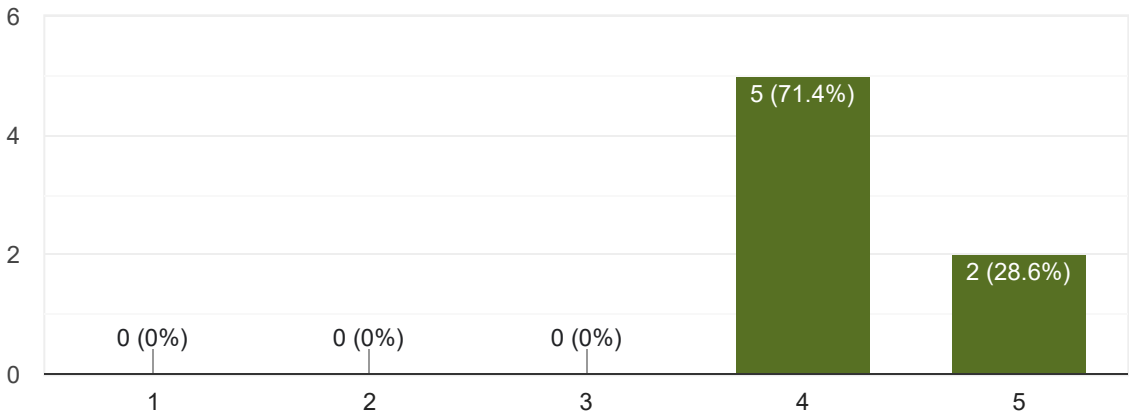
7 responses



Strategic Plan

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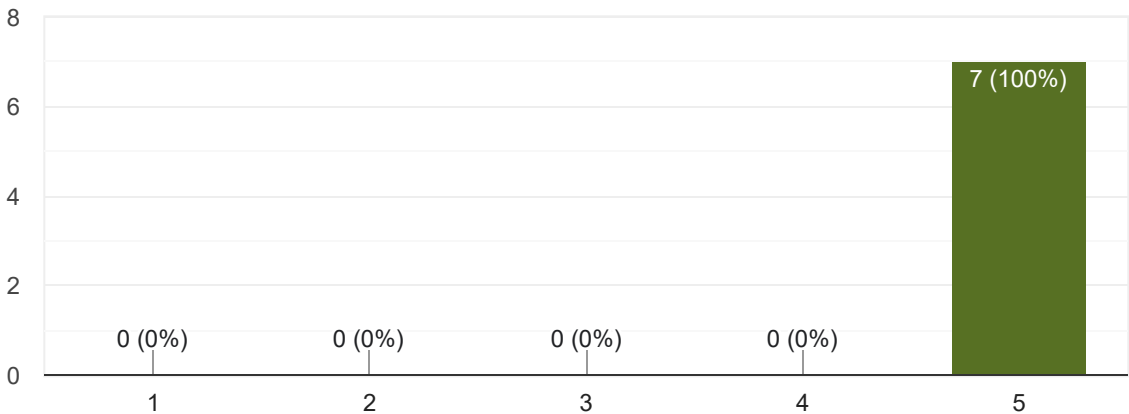
7 responses



Mission Statement

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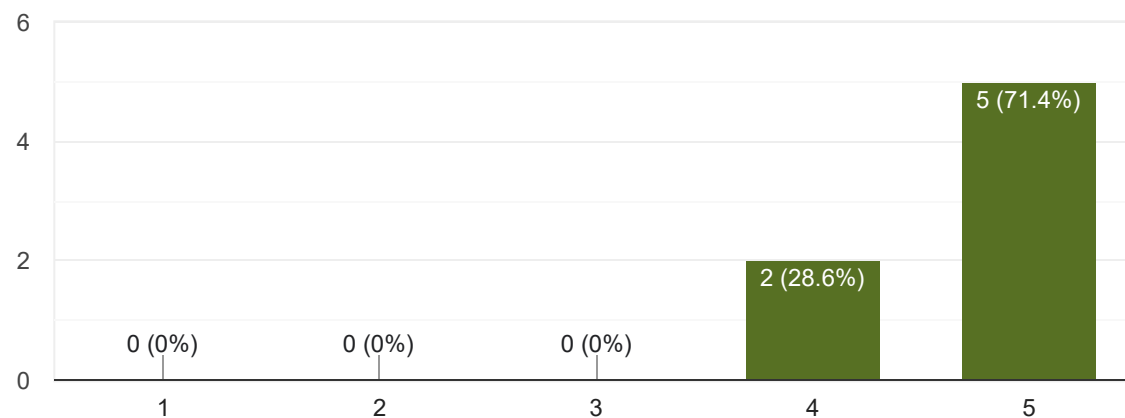
7 responses



Vision Statement



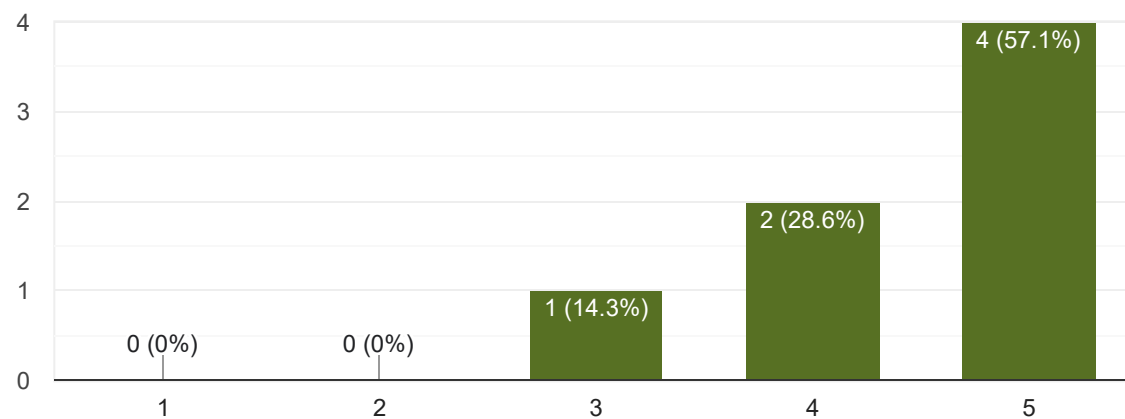
7 responses



I am aware who the school's accountant, legal counsel and auditor are.



7 responses



Individual Self Improvement Plan



Duty of Care

7 responses

learn new vocabulary and do my best to understand what I read

I will prepare for and attend meetings regularly.

Become more aware of financial resources in the area

Looks like lobbying and fundraising are the weaker areas here.

Continue to do more with the lobbying for our school.

Because I am taking minutes I sometimes forget to voice my vote since so many votes are unanimous.

I would like to attend 100% of the board meetings.



Duty of Loyalty

7 responses

learn new vocabulary and do my best to understand what I read

I will disclose any known conflicts of interest.

Continue to read and learn about policies for better understanding

I think I'm doing okay here.

Refresh on the operational policies

I am unsure what my specific role as a board member is regarding "office theft"

Review policies that I am unfamiliar with.



Duty of Obedience

7 responses

learn new vocabulary and do my best to understand what I read

I will review our bylaws.

Become more familiar with laws that apply to non profit organizations and IRS filing

I'm not sure what progress reports to sponsors means, but maybe I'm reading that wrong.

Learn more about the laws I am not as familiar with.

My biggest area of weakness is always financials. I do not know when we file for the IRS for example, but I know our year end is June 30, so I would assume the October filing date. Details like that I could use a refresher on.

review laws that I'm familiar with

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